

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

OFFICE OF THE STATE PROJECT DIRECTOR (SS)
I Floor, Near Estate Branch, Department of Education
Lucknow Road, Timarpur, Delhi – 110054
Ph.23810361, 23810647, Tele Fax:-011 23811442
Email:spd_delhi@rediffmail.com

No.F.DE-29/UEEM/Printing/2014/4511

Dated:- 09/09/19

TENDER NOTICE

Tenders are invited from the eligible bidders by the State Project Director, Samagra Shiksha, Delhi, for the following work:

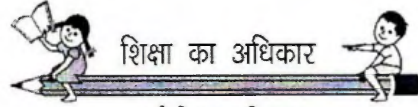
S. No.	Name of Work	Estimated Cost (Rs.)	Earnest Money Deposit (EMD) (Rs.)	Cost of Tender Fee (Rs.)	Time for Completion of Work
1.	2.	3.	4.	5.	6.
1.	Main Work: Supply and Printing of 4419 Nos. (approx.) of Graphic Quality PVC Identity Cards customized printing at both side.	2.20 Lakhs	3%- Rs. 6,600/- (Rupees Six Thousand Six Hundred Only)	Rs. 525/- (Rupees Five Hundred and Twenty Five Only)	Within Ten Days from the issuance of Data from State Project Office

The detailed procedure is available in the Bid Document which can be downloaded along with the NIT from the website www.edudel.nic.in, only by the Bidders.

(i)	Availability on the website of Directorate of Education between 11/09/2019 to 18.09.2019	
(ii)	(a) Closing time for submission of tender by post or in person and (b) Submission of covers of EMD and Tender fee in person or by post should reach the Deputy Director (Samagra Shiksha), o/o the SPD (SS), 1 st Floor, Near Estate Branch, Lucknow Road, Delhi-110054.	: 23.09.2019 @5.00 PM
(iii)	Date & Time of Opening of tender	: 24.09.2019 @ 10.30 AM

M. Sharma
09/09/19

DEPUTY DIRECTOR OF EDUCATION (SAMAGRA SHIKSHA)



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Two Bid Offer for Tender


Chapter 1: Instructions to Bidder

The three Centrally Sponsored Scheme namely Sarva Shiksha Abhiyan (SSA), Rashtriya Madhyamik Shiksha Abhiyan (RMSA) & Teacher Education (TA) have been subsumed into an Integrated Scheme for School Education called "Samagra Shiksha". It is an overarching program for the School Education sector extending from pre-school to class 12, is being implemented with the broader goal of improving school effectiveness measured in terms of equal opportunities for schooling and equitable learning outcomes in all the States/UTs from this year 2019-20, with the funds provided by the Central and State Government.

For the implementation of the Quality Interventions, a program under Samagra Shiksha, it is proposed to provide Graphic Quality PVC Identity Cards customized printing at both sides for 4419 numbers (approx.) of teachers. Hence, bids are invited; through tendering process under Two Bid System from the interested, reputed and eligible bidders for supply of printed graphic Quality PVC Identity Cards customized printing at both sides. **The hard copy of the particulars will be provided for printing to the successful bidder.** The designs of the Identity Card and particulars are the sole property of this office.

Chapter 2: Conditions of Contract/Bidding

1. The bids must be submitted under Two-Bid System i.e. Technical Bid and Financial/Commercial Bid.
2. It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked: otherwise, the bid will be rejected.
3. The bidder can update well in advance, any documents (if any) under my space option and these can be selected as per tender requirements and then sent along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing time of bids submission.


09/09/19

Chapter 3: Minimum Qualifications Criteria (basis for the evaluation of the Technical Bids)

1. Please note these minimum qualification criteria must be met to qualify to quote for this bid, which is to be submitted, if the bidder fails to qualify for any of the below criteria, bidder's tender/offer will be rejected and the bids will not be returned.
2. The Demand Draft in original towards the cost of Tender Fee for Rs. 525/- and the Demand Draft in original towards the Earnest Money Deposited for Rs. 6600/- both drawn in favour of the Special Project Director, Samagra Shiksha, Payable at Delhi, is essential to be enclosed in the Technical Bid.
3. A copy of the Certificate or Trade License for Printing issued by the Government/ Municipal Corporation.
4. Copy of GST Registration Certificate.
5. The bidder should have a minimum average annual turnover of Rs. 5 Lakhs in each of the last 3 years (FY 2018-19, 2017-18 & 2016-17). The Bidder/supplier should have done a minimum business of at least 2 lakhs per year for the 5 years exclusively for printing. Copies of Audited Financial Statement (Balance sheet and Profit & Loss Account) for the previous three financial years certified by the Statutory Auditor must be attached).
6. Copies of ITRs for the last three financial years i.e. FY 2018-19, 2017-18 & 2016-17 must be attached.
7. An Undertaking/Declaration to the effect that the bidder has not been involved in any dispute/blacklisted and litigation concerning any malpractice while dealing with any such business as in this tender or any kind in the last 5 years.
8. Tender Form as per Annexure-I and Declaration Form as per Annexure-II and Financial Offer as per Annexure-III to be duly signed by the bidder/Authorized Signatory.
9. The bidder/supplier must be in the business of Offset/Printing for a minimum period of 5 years and documentary proof of the same has to be submitted to the substantiate the claim by means of supply order copies along with the payments received from customers, failing which the tender will be rejected.
10. The detailed specifications for PVC Identity Card have to be complied to as per the tender and a written confirmation of compliance has to be categorically mentioned.

NOTE:-

1. The originals of the photocopy of documents wherever placed shall be brought when called for by the committee for verification, if required, failing which, the bidder will be treated as non-responsive and the tender is liable for rejection.
2. The copy of the documents once submitted will not be returned to the bidder.
3. **Successful bidder will be required to furnish performance security to the tune of 10% of the cost.**

The Financial Bids of such bidders only will be opened/considered, whose Technical Bids qualify the Minimum Qualification Criteria.

Chapter 4: Scope of Work

Supply and Printing of Graphic Quality PVC Identity Cards customized printing at both sides (4419 nos. approximately)

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09/09/19

Specifications:

Identity Card Size	Rectangular shape 8.6 cm vertical and 5.4 cm horizontal
Material	PVC laminate
Thickness	0.8 mm
Color	Multicolor printing on both sides of Card Material
Photo	Ticket Size photo will be used for each official. Printed colored photo will be provided by Samagra Shiksha.
Card Holder	Card Holder should be perfect to hold OVC card with maximum Card insert size of 86 mm X 54 mm with 0.8 mm, slide ejections that minimize sliding friction. Card Holder is transparent color with PVC material.
Tags/Lanyards	The lanyard should be 36 inch in length, 20 mm in width and 1.4 mm in thickness. The stuff should be of polyester.
Clip/Dog hook	Dog hook for use in PVC Card holder, with rust free coating

Each card should contain the following field:

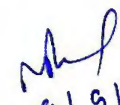
- 1) Photo
- 2) Name of Teacher/official
- 3) Designation
- 4) Status (Whether Regular/Contractual)
- 5) Date of Birth
- 6) Blood Group
- 7) Residential Address
- 8) Contact Number/Mobile Number
- 9) Email ID
- 10) Signature of the issuing authority (Facsimile)
- 11) Logo (Samagra Shiksha & Directorate of Education)

Delivery Schedule

- i) The bidder shall have to supply and Printing of Graphic Quality PVC Identity Cards customized printing at both sides to the o/o the State Project Director, Samagra Shiksha, Delhi.
- ii) Printing of Graphic Quality PVC Identity Cards customized printing at both sides should be supplied within 10 days of placement of the supply of complete DATA from State Project Office, Samagra Shiksha, Delhi. Penalty @ Rs. 500/- per day will be imposed for any delay in the delivery of the ordered quantity of items irrespective of the quantity of the item delivered beyond the stipulated time in the supply order.

Terms of payment:

- I) No advance payment will be paid for affecting the supply.
- II) The bidder shall produce the bill in triplicate along with an advance stamped received for the amount, immediately after the execution of the supply order in full.
- III) The payment will be made on satisfactory supply.


09/01/19

ANNEXURE-I

TENDER FORM FOR SUPPLY AND PRINTING OF PVC INDENTITY CARDS

01.	Name of the Organization/company (in block letters)
02.	Full address along with telephone number of the contact person, e-mail address, Fax No.
03.	Year of incorporation
04.	Constitution (Enclose proof) (whether PSUs/Company/Firm/Proprietorship/Societies)
05.	Name(S) of the Director/Partners/Proprietor with their full address, telephone number, e-mail address and Fax number
06.	Details of Registration No. allotted by the Registrar of Companies/Firms /Societies (enclose Xerox copies), if applicable
07.	GST Registration Certificate (enclose copy)
08.	Copies of Audited Financial Statement (Balance sheet and Profit and Loss Account) for the previous three Financial years i.e. 2018-19, 2017-18, 2016-17 and copy of certificate from the Statutory Auditors.
09.	Copy of ITRs for the financial year 2018-19,
10.	Total annual turnover in last three years (year wise as at Sl. No. 09) (enclose copy of Auditor's Certificate)
11.	List of pending disputes. Litigation (if any) and a declaration that the bidding firm has not been black listed/debarred in the last 5 years
12.	A certificate to the effect that none of the Directors/Partners/Proprietor has been convicted of any offence involving in moral turpitude
13.	Declaration form (Annexure-II) duly signed by Authorized Signatory

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09/9/19

ANNEXURE-II
DECLARATION

A declaration as given below in token of acceptance of all the terms and conditions of tender shall be furnished by the participating bidders. Otherwise the bidding will be rejected.

"I/We.....The
(Name of the firm/Proprietor)

Undersigned hereby solemnly declare that the terms and conditions of tender schedule for printing and supply of PVC Identity Cards are accepted and that in the event of selection of our Quoted rate for printing and supply of PVC Identity Cards, the Agreement in the prescribed proforma will be executed."

SIGNATURE OF THE BIDDER

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09/9/19

ANNEXURE-III

FINANCIAL OFFER

SUPPLY OF PRINTED GRAPHIC QUALITY PVC IDENTITY CARDS

Sl. No.	Description	Quantity	Unit Rate (Per ID card) Inclusive of all Taxes (in Rs.)
	SUPPLY OF PRINTED GRAPHIC QUALITY PVC IDENTITY CARDS	4419 (approx.)	

Note: The L-1 bidder will be considered on the basis on lowest price bid including taxes.

SIGNATURE OF THE BIDDER

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09/09/19