

**BUSINESS STUDIES SYLLABUS (Code No. 054)**

**Class-XI(2021-22)**

**TERM-WISE**

<b>TERM 1-MCQ BASED QUESTION PAPER</b>		
<b>THEORY -40MARKS</b>		<b>DURATION: 90MINUTES</b>
<b>Units</b>		<b>Marks</b>
<b>Part A</b>	<b>Foundations of Business</b>	
1	Evolution and Fundamentals of Business	16
2	Forms of Business Organisations	
3	Public, Private and Global Enterprises	14
4	Business Services	
5	Emerging Modes of Business	10
6	Social Responsibility of Business and Business Ethics	
	<b>Total</b>	<b>40</b>
	<b>PROJECT WORK ( Part-1)</b>	<b>10</b>

**TERM I**

**Part A: Foundation of Business**

**Concept includes meaning and features**

<b>Unit 1: Evolution and Fundamentals of Business</b>	History of Trade and Commerce in India: Indigenous Banking System, Rise of Intermediaries, Transport, Trading Communities: Merchant Corporations, Major Trade Centers, Major Imports and Exports, Position of Indian SubContinent in the World Economy. Business – meaning and characteristics Business, profession and employment-Concept Objectives of business Classification of business activities - Industry and Commerce Industry-types: primary, secondary, tertiary Meaning and subgroups Commerce-trade: (types-internal, external; wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) – meaning Business risk-Concept
<b>Unit 2: Forms of Business organizations</b>	Sole Proprietorship-Concept, merits and limitations. Partnership-Concept, types, merits and limitation

	<p>of partnership, registration of a partnership firm, partnership deed. Types of partners</p> <p>Hindu Undivided Family Business: Concept</p> <p>Cooperative Societies-Concept, types, merits, and limitations.</p> <p>Company - Concept, merits and limitations; Types: Private, Public and One Person Company – Concept</p> <p>Formation of company - stages, important documents to be used in the formation of a company</p>
<b>Unit 3: Public, Private and Global Enterprises</b>	<p>Public sector and private sector enterprises – Concept</p> <p>Forms of public sector enterprises: Departmental Undertakings, Statutory Corporations and Government Company.</p>
<b>Unit 4: Business Services</b>	<p>Business services – meaning and types. Banking: Types of bank accounts - savings, current, recurring, fixed deposit and multiple option deposit account</p> <p>Banking services with particular reference to Bank Draft, Bank Overdraft, Cash credit. E-Banking meaning, Types of digital payments</p> <p>Insurance – Principles. Types – life, health, fire and marine insurance – concept</p>
<b>Unit 5: Emerging Modes of Business</b>	E - business: concept, scope and benefits
<b>Unit 6: Social Responsibility of Business and Business Ethics</b>	<p>Concept of social responsibility</p> <p>Case for social responsibility</p> <p>Responsibility towards owners, investors, consumers, employees, government and community.</p> <p>Role of business in environment protection</p>

<b>TERM-2 SUBJECTIVE QUESTION PAPER</b>		
<b>Theory -40Marks</b>		<b>DURATION:- 2Hrs</b>
<b>Part B</b>	<b>Finance and Trade</b>	<b>MARKS</b>
7	Sources of Business Finance	20
8	Small Business and Entrepreneurship Development	20
9	Internal Trade	20
10	International Business	20
	<b>TOTAL</b>	<b>40</b>
	<b>PROJECT WORK (PART - 2)</b>	<b>10</b>

## TERM II

### Part B: Finance and Trade

<b>Unit 7: Sources of Business Finance</b>	Business finance: Concept and Importance Owners' funds- equity shares, preferences share, retained earnings, Global Depository receipt (GDR), American Depository Receipt (ADR) and International Depository Receipt (IDR) – concept Borrowed funds: debentures and bonds, loan from financial institution and commercial banks, public deposits, trade credit
<b>Unit 8: Small Business and Entrepreneurship Development</b>	Entrepreneurship Development (ED): Concept and Need. Process of Entrepreneurship Development: Start-up India Scheme, ways to fund start-up. Intellectual Property Rights and Entrepreneurship Small scale enterprise – Definition Role of small business in India with special reference to rural areas Government schemes and agencies for small scale industries: National Small Industries Corporation (NSIC) and District Industrial Centre (DIC) with special reference to rural, backward areas
<b>Unit 9: Internal Trade</b>	Internal trade - meaning and types of services rendered by a wholesaler and a retailer Large scale retailers-Departmental stores, chain stores – concept
<b>Unit 10: International Trade</b>	International trade: concept and benefits

NOTE: Kindly See the CBSE guidelines for project work

