

DELHI BUREAU OF TEXT BOOKS
25/2, Institutional Area, Pankha Road,
“D” Block, Janakpuri, New Delhi-110058
(Phone Nos. 2852 4202, 2852 2049 FAX 2852 0901)

**TENDER FOR THE PRINTING OF SUPPORTING MATERIAL
FOR CLASS X AND XII**

TENDER NO.F.1.P(13)/Ptg.SM/DBT/10-11/4/1063

DATED: 13-01-2011

**TENDER NOTICE AND TERMS AND CONDITIONS FOR PRINTING
OF SUPPORTING MATERIAL FOR CLASS X AND XII**

Sealed tenders are invited for the Printing of Hindi/English/Urdu and Bilingual medium –Supporting Material for the class X and XII from the reputed and experienced Printers of text-books based in NCR Region Delhi.

Technical Specifications

- 1. Size of the publication: Demy quarto**
- 2. Trimmed size : 20.5 cm X 26.9cm**

There are 12 booklets in Hindi/English/Urdu and Bilingual medium of classes X & XII in single colour in text and cover to be printed in four colour. The details of the booklets are given hereunder: -

S.No.	Subject	Class	Print Order	No. of pages
1	English	10	180000	120
2	Ganit (Hindi)	10	150000	152
3	Mathematics (Eng.)	10	32000	144
4	Mathematics (Urdu)	10	800	152
5	English	12	95000	132
6	Mathematics (Bilingual)	12	35000	144
7	Chemistry (English)	12	11000	136
8	Physics (English)	12	11000	172
9	Biology (English)	12	6000	148
10	Economics (English)	12	8000	112
11	Economics (Hindi)	12	60000	128
12	Economics(Urdu)	12	100	112

The number of pages and print order may be increased/decreased by 40%.The paper will be supplied by the Bureau and the successful bidder will have to submit 25% bank guarantee of the cost of paper along with the comprehensive insurance for the total cost of paper.

Style of Binding

Side stitched at two places with cover pasted and cut flush.

Bid –Security

Rs. 25,000/- in form of FDR/CDR/BANK DRAFT in favor of Managing Director Delhi Bureau of Text Books from any Scheduled Bank in Delhi/N.Delhi.

Address for all correspondence

Secretary Delhi Bureau of Text Books, 25/2, Institutional Area, Pankha Road, D-Block, Janakpuri, N.Delhi – 110058.

Mode of submission

The tender should be in sealed cover and inserted in the tender box kept in the office of the Secretary DBTB at the above address, on or before 19.01.2011 up to 2.30 P.M. and will be opened on the same day at 3.00 P.M. It will be the responsibility of the bidder to ensure that the completed documents in accordance to, the terms and condition laid down are dropped in the sealed tender box. Tender received after due date and time or in unsealed condition will be summarily rejected.

Payments :

The 80% payments will be made within 20 working days of the satisfactory completion of the work and the balance will be made within reasonable time. The payment will be made proportionately as per final setup of pages.

Implementation of Schedule

The finally Printed material is to be completed within 20 days from the issue of print order. The date of issue of print order will be counted as day one of the implementation schedule.

- | | |
|----------------------------------|--------------------|
| a) Issue of print order | Day one (1) |
| b) Completion of schedule | 20 Days. |

The bidder should give their acceptance of the implementation of schedule in writing on the pad of the firm duly signed and seal.

Penalty

The Bureau will provide the CDs of the book. The printer will have to Print and deliver the books to the 28 Educational zones within 20 days from the date of

issue of the order and the balance will be deliver at the godwons of the Bureau, failing which the penalty @ of 5% per week will be levied.

Quoting of rates

The rates should be of inclusive all taxes. However, the payments to be made by the Bureau shall be subject to TDS. The bidder should submit the PAN NO. and VAT No./Sales tax Registration Certificate.

Performance Security

The successful bidder will have to submit the 10% security of the total cost of the job.

Assigning of tender in whole or part

The printer will not print any extra copy without the permission of the Bureau. In case of any complaint in this regard, action will be initiated against the bidder under the copyright act.

Submission of undertaking

The successful bidder will submit an undertaking on non-judicial paper of Rs. 10/- "that the terms and conditions in toto of the tender are acceptable to them and shall abide by the same fully. The information submitted is true and correct to the best of my knowledge."

Submission of other documents

Each and every documents required to be submitted with the bid must be self- attested by the bidder along with the seal.

The Managing Director DBTB does not bind himself to accept the tender in whole or in part or reject it entirely without assigning any reason whatsoever be.

In the event of any dispute, the decision of the Managing Director DBTB Shall be final and binding.

Any dispute shall be subject to the jurisdiction of appropriate Hon'ble court of Delhi/N.Delhi.

**Sd/-
(S.S.Prihar)
SECRETARY**

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FORM OF QUOTATION

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NOTE:

Rates should be all inclusive (Taxes).

Documents to be attached:

1. **Earnest Money Deposit.**
2. **PAN No. (Photostat copy)**
3. **Form of quotation in original**
4. **Undertaking on Rs. 10/- NJP duly signed & sealed**
5. **VAT No. /Sales Tax Reg. No.**
6. **Documents of experience**
7. **Assurance of Implementation schedule**

Signature and seal of the Prop. /Partner of the firm