

**Government of NCT of Delhi**  
**Directorate of Education**  
**Library Branch, Old Secretariat, Delhi-110054**  
**([edu.librarybranch@gmail.com](mailto:edu.librarybranch@gmail.com))**

No. DE/101/11/Lib. Br./Procurement of Books/2018-19/ 428

Date: -21/12/2018

**CIRCULAR**

**Subject: - Guidelines for Heads of Schools for Procurement of Books under the Head "Improvement of School Libraries – Supply and Material 2202 02 106 88 00 21" for all Govt schools of Directorate of Education for the year 2018-19.**

**Reference:- Circular No. /101/11/Lib. Br. /Procurement of Books/2018-19/55 dated 19/11/2018**

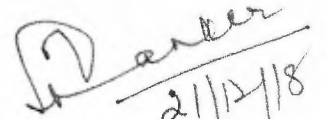
Guidelines regarding the Procurement of books pertaining to Subject Reading have already been issued by the Library Branch along with the list of recommended books vide our office Circular No. /101/11/Lib. Br. /Procurement of Books/2018-19/55 dated 19/11/2018.

In continuation of the above mentioned Circular, reference is drawn to Annexure-A which contains the recommended list of Books of Subject Reading for Procurement under the Head "Improvement of School Libraries- S & M- 2202 02 106 88 00 21" in 2018-19.

Many of our students will now be preparing for competitive examinations for professional courses and would require textual support. The list (Annexure- A) also includes Books which would assist the students in preparing for these examinations for professional courses.

All the Heads of Schools are hereby advised to consider for purchase, the Books meant for preparing for competitive exams that have been included in the list of Books pertaining to 'Subject Reading' in the above mentioned Circular. This will prove to be a good help for the students of all Govt. Schools under Directorate of Education.

This issues with the prior approval of the Competent Authority.

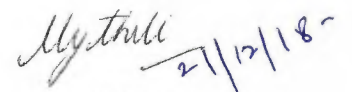
  
21/12/18  
**VINITA SHANKER**  
Addl. DE (Library)

All the Heads of Schools through DEL- E.

**NO.DE/101/21/Lib.Br./Procurement of Books/2018-19/ 428**

Date:- 21/12/18

1. PS to Secretary (Education).
2. PS to Director (Education)
3. PS to Spl. DE (Education)
4. PS to Spl. DE (IT)
5. PS to Addl. DE (Schools)
6. DDE (Planning Branch)
7. Consultant (Planning)
8. All RDEs
9. All concerned DDE (District) and DDE (Zone)
10. OS (IT) for uploading on MIS
11. Guard file

  
21/12/18  
**Mythili Bector**

**OSD (Library Branch)**