

OFFICE OF DISTRICT PROJECT OFFICER, DISTRICT SOUTH WEST  
U. E. E. MISSION, DEPARTMENT OF EDUCATION, DELHI  
DISTT. SOUTH WEST B SCHOOL COMPLEX,  
NAJAFGARH, NEW DELHI

No. DPO/SW/SSA/DURCC/2020-21/12-27

Dated- 21/08/2020

## CIRCULAR

**Subject: District /Cluster level- Computer Training programme of Special Training Centre's Teachers running under Samagra Shiksha, District SW-B.**

In pursuance of the subject under Samagra Shiksha 55 special training centers are running/Functional for filling up the educational gap of Out of School Children/OoS (never enrolled /Drop out) in District South West-B. Training cum workshop programme of STC Teachers has been scheduled with the prior approval of District project Officer (DPO) in the month of August and September, 2020. This training will be conducted at cluster level in 7 batches (7 or 8 teachers in each group).

The training will be given by the trained Cluster Coordinators and IT Assistant operator of District SW-B.

The training is planned in two phases –

Phase – 1- 3 Days training programme from 24.08.2020 to 09.09.2020 details are as under.

Phase- II- 2 Days follow up programme will be organized by Cluster Co-ordinators in the month of October 2020. Cluster Co-ordinators have to submit the schedule/ plan of follow up training to District Co-ordinators SW-B by 30.09.2020.

**Detail of the schedule is as under:**

Reporting Time- 09:30 to 10 :00 A.M

Session 1- 10:00 A.M. to 12:00 Noon

Break 12:00 Noon to 01:00 P.M.

Session 2- 01:00 P.M. to 03:00 P.M.

Centre wise/ Teacher wise details schedule is as annexure A

Feedback format is as annexure B



S. No.	Name of CRCC	No. of STC Center/Teachers	Venue	Date	Time	Resource Person	Center Coordinator
1	Braj Bhushana Arya	7	Govt. Co-ED SS Mahavir Enclave-1821136	24.08.2020 to 26.08.2020	10:00 A.M.	Braj Bhushana Arya	Sandhya Verma
2	Sandhya Verma	8	Govt. Co-ED SS Mahavir Enclave-1821136	27.08.2020 to 29.08.2020	10:00 A.M.	Braj Bhushana Arya	Sandhya Verma
3	Sarvesh/ Sujata	11	Govt. Co-Ed SSS Sec 6 Site 1 Dwarka - 1821206	24.08.2020 to 26.08.2020	10:00 A.M.	Sarvesh Kumar	Sujata
4	Sunil	7	Govt. Sarvodaya Vidyalaya Najafgarh-1822002	27.08.2020 to 29.08.2020	10:00 A.M.	Sarvesh Kumar	Sunil
5	Sunita/ Surender Kumar	8	Govt. Sarvodaya Vidyalaya Najafgarh-1822002	01.09.2020 to 03.09.2020	10:00 A.M.	Braj Bhushana Arya	Sunita/ Surender Kumar
6	Tanu Gupta	7	Govt. Sarvodaya Kanya Vidyalaya Samalka - 1821022	01.09.2020 to 03.09.2020	10:00 A.M.	Sarvesh Kumar	Tanu Gupta
7	Tanu Gupta	7	Govt. Sarvodaya Kanya Vidyalaya Samalka - 1821022	07.09.2020 to 09.09.2020	10:00 A.M.	Braj Bhushana Arya	Tanu Gupta

Heads of the all 55 Schools having Special Training Centers are directed to ensure the presence of all STC Teachers in the said training program.

#### General Instructions:

- STC Teachers are directed to bring their own stationary i.e. Note pad, pen, pencil etc.
- Follow the guidelines of Covid-19 with regard to maintain Social distancing, wear face mask and use of sanitizer.
- Participants (STC teacher & Cluster Coordinators) are directed to adhere to the time.
- Late coming will be viewed seriously. Non-compliance of the directions will be viewed seriously.
- HoS of the venue school are also here by directed to make the necessary arrangements i.e. Seating, Computers (ICT Lab/Computer Lab), Internet and water.
- HOS of the venue incharge has to ensure about the proper sensitization.
- All the system should be in working condition.
- The cluster co-ordinators have to report at the venue as per the schedule.

- i. Cluster co-ordinators Mr. Narender Kaushik and Ms. Sunil will be the overall nodal incharge.
- j. No T.A./ D.A and refreshment will be provided to the participants.
- k. Centers co-ordinators will ensure about the attendance of the teachers and compiled the feedback.

This issue with the prior approval of District project officer –SS/SW-B.

  
DPO/SW-B


**No. DPO/SW/SSA/DURCC/2020-21/**

**Dated-**

**Annexure- Centre Wise Detail Schedule.**

**Copy to:-**

1. PA to SPD Samagra Shiksha HQ.
2. APD - Samagra Shiksha HQ.
3. OSD –STC cell Samagra Shiksha HQ.
4. DDE/SW-B II.
5. DDE South Delhi Municipal Corporation Zone Najafgarh, New Delhi.
6. DDE-Zone-21 & 22.
7. All CRCCs.
8. All HOS, concerned through concerned CRCC.
9. HoS of the venue Schools- Govt. Co-ED SS Mahavir Enclave-1821136
10. HoS of the venue Schools- Govt. Co-Ed SSS Sec 6 Site 1 Dwarka -1821206
11. HoS of the venue Schools- Govt. Sarvodaya Vidyalaya Najafgarh-1822002
12. HoS of the venue Schools- Govt. Sarvodaya Kanya Vidyalaya Samalka -1821022
13. STC Teachers.
14. Sh. Sarvesh Pal -Resource person (Cluster coordinator).
15. Sh. Braj Bhushana Arya- Resource person (Cluster coordinator).
16. Sh. Sunil Solanki-IT Assistant

  
DPO/SW-B

# Training Schedule of Kyan and Computer for STC Teachers

**Time- 10:00 A.M.to 03:00 P.M.**

S. No	Name of CRCC	STC ID	STC Name & Address	Name of STC Teacher with Contact No.	Name of Trainer	Venue	Date
1	Braj Bhushana Arya	1757195	Nigam Pratibha Vidyalaya (Boys)Pochanpur, New Delhi- 110077	Manjeet Kaur	Braj Bhushana Arya	1821136	24.08.2020 to 26.08.2020
2	Braj Bhushana Arya	1757196	MCD Primary School (Girls)Pochanpur, New Delhi	Dolly Rani 9958582358			
3	Braj Bhushana Arya	1757213	MCD Primary Co-Ed School Sec 3 Phase III Dwarka	Manju- 9971636993			
4	Braj Bhushana Arya	1757427	MCD Primary School (Co-ed)Dwarka Sec.4, New Delhi	Sakshi Tripathi 9560869904			
5	Braj Bhushana Arya	1821281	Govt. Co-Ed Sr. Sec. School Sec 13 Dwarka	Pallavi Rana 9990747494			
6	Braj Bhushana Arya	1821037	Govt. Co-Ed Sr. Sec. School Pochan Pur	Kiran 9212520823			
7	Braj Bhushana Arya	1821037	Govt. Co-Ed Sr. Sec. School Pochan Pur	Antu Rana 9953240753			
9	Sandhya Verma	1757154	MCD Primary Girls School Vashist Park New Delhi-	Roshni-7503594197	Braj Bhushana Arya	1821136	27.08.2020 to 29.08.2020
10	Sandhya Verma	1757160	MCD Primary School (Girls)Mahavir Enclave - I, New Delhi- 110045	Nisha 9136081129			
11	Sandhya Verma	1757161	MCD Primary School (Boys)Mahavir Enclave -I, New Delhi- 110045	Reeta Kumari 9136081129			
12	Sandhya Verma	1757162	Nigam Pratibha Vidyalaya (Boys)Mahavir Enclave-II/III, New Delhi	Sangeeta Pal 7210807960			
13	Sandhya Verma	1757163	MCD Primary School (Girls)Mahavir Enclave-II/III, New Delhi- 110045	Hemlata 8744823116			
14	Sandhya Verma	1757165	Nigam Pratibha Vidyalaya (Girls) Old Sagar Pur	Nupur 9899799565			
15	Sandhya Verma	1821029	Govt. Co-Ed Sr. Sec. School Sec 2 Dwarka	Shweta 9560445727			
16	Sandhya Verma	1821029	Govt. Co-Ed Sr. Sec. School Sec 2 Dwarka	Hemlata Verma 9210207873			
17	Sarvesh Kumar	1757158	Nigam Pratibha Vidyalaya (Girls) Mangla Puri New Delhi	Pranvi 9860222183			


Name of CRCC	STC ID	STC Name & Address	Name of STC Teacher with Contact No.	Name of Trainer	Venue	Date		
18	Sarvesh Kumar	1757159	MCD Primary School (Boys)Manglapuri, New Delhi	Aarti 8800770555	Sarvesh Kumar	1821206		
19	Sarvesh Kumar	1757198	Nigam Pratibha Vidyalaya (Boys) Palam Vill., New Delhi- 110045	Poonam 8930615898				
20	Sarvesh Kumar	1757199	Nigam Pratibha Vidyalaya Girls) Palam Vill., New Delhi- 110045	Summy 8368373250				
21	Sarvesh Kumar	1757221	Nigam Pratibha Vidyalaya (Boy)Dwarka Sec.-1, New Delhi	Anjali 9560126098				
22	Sujata	1757223	Nigam Pratibha Vidyalaya (Boys)Madhu vihar, New Delhi- 110059	Abhishek 8743878392				
23	Sujata	1757228	Nigam Pratibha Vidyalaya (Co-ed)Kanganheri, New Delhi	Neeraj 9971625256				
24	Sujata	1757235	Nigam Pratibha Vidyalaya (Girls)Bijwasan, New Delhi-110061	Kirti 9717304468				
25	Sujata	1757235	Nigam Pratibha Vidyalaya (Girls)Bijwasan, New Delhi-110061	Neelam 9990395921				
26	Sujata	1757240	MCD Primary School (Co-ed)Bamnouli, New Delhi	Neetu 9582485899				
27	Sujata	1821032	Govt. Sarvodaya Bal Vidyalaya, Bijwasan	/Raj Bal				
28	Sunil	1757469	MCD Primary Boys School Kutub vihar New Delhi	Sunil 9015778703			Sarvesh Kumar	1822002
29	Sunil	1757103	Nigam Pratibha Vidyalaya-New (Boys)Roshan Pura, B.D.O. Office, Najafgarh, New Delhi	Reena- 7988929496				
30	Sunil	1757105	MCD Primary School (Boys)Deendar pur New Delhi	Govind Takhur 9716950316				
31	Sunil	1757114	Nigam Pratibha Vidyalaya (Girls)Nangli Sakrawati, Najafgarh New Delhi	Ruma Malik 8744087480				
32	Sunil	1757116	MCD Primary School (Girls)Ghasi Pura, Najafgarh New Delhi-43	Divya 9873600924				
33	Sunil	1757180	MCD Primary Co-Ed School Tazpur Khurd	Prarthana 9599582374				
34	Sunil	1822245	Govt. Girls. Sec. School, Nangli Sakrawati	Jyoti 8076430293 9891374817				

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Name of CRCC	STC ID	STC Name & Address	Name of STC Teacher with Contact No.	Name of Trainer	Venue	Date				
35	Sunil	1822301	Govt. Boys. Sec. School, Nangli Sakrawati	Meena 7838559620 7011129139	Braj Bhushana Arya	1822002	01.09.2020 to 03.09.2020			
36	Sunita	1757121	MCD Primary Boys School Old Roshan Pura	Reetu- 7015862348						
37	Sunita	1757127	MCD Primary School (Girls) Mitraon	Deepa 8510041947						
38	Sunita	1822061	Govt. Sarvodaya Kanya Vidyalaya , Dharampura	Manisha 9718101773/ 8285814013						
39	Sunita	1822061	Govt. Sarvodaya Kanya Vidyalaya , Dharampura	Hema 9211712940						
40	Surender Kumar	1757118	MCD Primary Co-Ed School Khaira, Najafgarh	Kirti 9911338002						
41	Surender Kumar	1757118	MCD Primary Co-Ed School Khaira, Najafgarh	Mamta Yadav 9810381966						
8	Narender Kaushik	1822027	Govt. Girls Sr. Sec. School, Paprawat	Kusum 7503624589						
42	Tanu Gupta	1757218	MCD Primary Girls School Rajnagar II	Menka-9821910412				Sarvesh Kumar	1821022	01.09.2020 to 03.09.2020
43	Tanu Gupta	1757219	MCD Primary Boys School Rajnagar II	Swati Kaushik						
44	Tanu Gupta	1757231	MCD Primary School No.1 (Girls)Kapas Hera, New Delhi	Kanchan 9958774609						
45	Tanu Gupta	1757231	MCD Primary School No.1 (Girls)Kapas Hera, New Delhi	Shobha 9650014287						
46	Tanu Gupta	1757238	MCD Primary School (Girls)Samalka, New Delhi	Neelam 8802781501						
47	Tanu Gupta	1757238	MCD Primary School (Girls)Samalka, New Delhi	Meenu 8178525550						
48	Tanu Gupta	1757239	MCD Primary School (Boys)Samalka, New Delhi- 110038	Alka 9560221857						
49	Tanu Gupta	1757239	MCD Primary School (Boys)Samalka, New Delhi- 110038	Sangeeta 9818431576						
50	Tanu Gupta	1757419	Nigam Pratibha Vidyalaya No 1 (Boys)Kapas Hera, New Delhi	Chetna 8384062658						

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51	Tanu Gupta	1757419	Nigam Pratibha Vidyalaya No.1 (Boys)Kapas Hera, New Delhi Kapas Hera, New Delhi	Ruchi Yadav 9911228851	Braj Bhushana Arya	1821022
52	Tanu Gupta	1757419	Nigam Pratibha Vidyalaya No.1 (Boys)Kapas Hera, New Delhi Kapas Hera, New Delhi	Raj Kumari 8750571550		
53	Tanu Gupta	1757419	Nigam Pratibha Vidyalaya No.1 (Boys)Kapas Hera, New Delhi Kapas Hera, New Delhi	Preeti Yadav 971703706		
54	Tanu Gupta	1757234	MCD Primary School (Boys)Bijwasan, New Delhi	Sujeeta 8860626662		
55	Tanu Gupta	1757234	MCD Primary School (Boys)Bijwasan, New Delhi	Kamlesh Kumari 9999638512		
						07.09.2020 to 09.09.2020

  
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