

DE.5(31)/Pt-IV/Exam/2016/591-597

Date: 03/05/2019

//CIRCULAR//

**Sub: (i) Schedule and processing fees for applying for verification of marks, obtaining photocopy of evaluated answer books and applying for re-evaluation of marks after the declaration of Class XII & X Results, 2019
(ii) LOC/Private forms for Compartment Examination, 2019**

Please find enclosed herewith CBSE Circular No. COORD/SO/(Ptg)/LOC/2019 dated 11.04.2019 and CBSE/COORD/2019/F.11 dated 02.05.2019 reg. the subject cited above.

CBSE vide aforesaid Circular has informed, all the Heads of Schools affiliated with CBSE that after declaration of the results, the process referred to above will be going to start as per the schedule given in the attachment. (copy attached)

In this regard, all the Heads of Govt., Govt. Aided and Un-Aided Recognized schools are hereby directed to disseminate this information i.e. schedule and fee among the students, their parents and teachers so that the student who wishes to apply for verification of Marks, obtaining Photocopy of the Evaluated Answer Book(s) and Re-evaluation can apply timely.

Further, all the Heads of Govt., Govt. Aided and Un-Aided Recognized schools are directed to follow all the directions/instructions issued by CBSE through the above-mentioned Circular.

This issues with the prior approval of the Competent Authority.

Mukta Soni
03/05/19
(Mukta Soni)
DDE (Exam)

Encls: (As stated above)

All the Heads of Govt., Govt. Aided & Un-Aided Recognized Schools through DEL E.

Copy to:

1. PS to Chairperson, CBSE
2. PS to Secretary (Education)
3. PS to Director (Education)
4. Spl. DE (PSB) & Spl.DE (ASB)
5. All RDEs/DDEs (District & Zonal)/DEOs through DEL E
6. ADE (IT) to get it placed on website of Dte. of Education.
7. Guard file.

Dr. Rajkumar
OSD (Exam)
03/05/19



CBSE/COORD/2019/F.11

02.05.2019

NOTICE

- Reg: Modalities and schedule for Senior School Certificate (Class XII) Examination, 2019 for the processes of**
- (I) Verification of Marks**
 - (II) Obtaining Photocopy of the Evaluated Answer Book(s)**
 - (III) Re-evaluation**

This is further to Circular No. COORD/SO(Ptg)/LOC/2019 dated 11.4.2019 on the subject cited above. The detailed modalities for applying for Verification of Marks, Obtaining Photocopy of the Evaluated Answer Books(s) and Re-evaluation, for the candidates who have appeared for the Senior School Certificate (Class XII) Examinations, 2019 is as given hereunder: -

1. Requests for all the processes will be accepted only Online and during the specified schedules alongwith processing charges.
2. The processing charges can only be deposited online (Credit/Debit Card/Net banking). Processing charges shall not be accepted offline i.e Postal Order/DD/Money order/cheque/Cash etc.
3. Incomplete/offline applications will be summarily rejected without any correspondence with the candidate.
4. For all the three steps, candidates have to make separate application and pay the processing charges separately. Only one application for each step per candidate will be accepted in online process. Candidate must decide in advance whether he/she has to apply for one subject or multiple subjects.
5. Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of mark(s) or delay in communication, for reasons beyond control.
6. In cases where there is change in marks (increase or decrease), such candidates shall have to surrender the marksheet which is in their possession. Thereafter, they shall be issued a new Marksheet.
7. **Processing charges are non refundable.**

(I) Verification of Marks

- a) Schedule is given in Annexure-A. Processing charges is Rs.500/- per subject.
- b) The result of verification of marks will be communicated in the following manner: -
- (i) The result of verification of marks will be uploaded on CBSE's website in candidate's login account.
 - (ii) In case of change in marks, a letter will also be sent to the applicant by Speed Post by concerned Regional Office of CBSE.
 - (iii) In case, where there is no change of marks, no letter will be sent by CBSE, however, information will be uploaded on website as mentioned in S.No 1 above.

Applicants are advised to visit CBSE's website for the status of verification request.

- c) **Only those candidates who will apply for verification of Marks Online will be eligible to apply for obtaining photocopy of answer book(s) in that/those subject(s).**

(II) Application for Obtaining Photocopy of the evaluated answer book

- a) Only those candidates who have applied for verification of Marks Online in manner as prescribed above will be eligible to apply for obtaining photocopy of the evaluated answer book(s).
- b) Schedule is given in Annexure-A. Processing charges is Rs.700/- per subject.
- c) Application submitted on behalf of the candidate and also incomplete application will be summarily rejected and processing charges deposited shall be forfeited without any further reference.
- d) Photocopy of the evaluated answer book will be provided in the candidate's login account after blocking all information relating to the identity of the Examiner/ Evaluator/ any other official associated with the examination process etc.
- e) **If the candidate desires to challenge the marks awarded to any question, then he/she shall have to apply online, as per the schedule for re-evaluation of marks.**

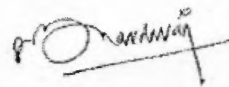
(III) RE-EVALUATION OF EVALUATED ANSWER BOOK(S)

- (a) Only those candidates who have applied for obtaining photocopy of the evaluated answer book shall be eligible to apply for re-evaluation or challenge the marks awarded to any question(s).
- (b) Request for re-evaluation/challenges shall be accepted only for theory portion @ Rs.100/- per question as processing charges.

- (c) The applicant will have to refer to the marking scheme in the subject concerned which would be available on the website **alongwith the question paper**. Thereafter, candidates can submit application for re-valuation in the required question(s) with reasoning.
- (d) Status of revaluation shall be uploaded on the website followed by a formal letter by speed post.
- (e) Decrease even by one mark shall be effected.
- (f) No appeal or review against the re-evaluation would be entertained.

In case of all the above three activities, i.e. I, II and III, the decision of the Competent Authority of the Board on the marks awarded shall be final and binding on the candidates.

Photocopy of the answer book(s) under RTI-Act-2005 will be provided as per provisions of RTI Act, 2005.



**(DR. SANYAM BHARDWAJ)
CONTROLLER OF EXAMINATIONS**

ANNEXURE – A

**SCHEDULE FOR VERIFICATION OF MARKS,
OBTAINING PHOTOCOPY OF EVALUATED ANSWER BOOKS
AND
RE-EVALUATION
FOR CLASS XII EXAMINATION - 2019**

S.No.	Activity	Duration	Fee
1.	Verification of Marks		
	Applying online	4 th May, 2019 (Saturday) TO 8 th May, 2019(Wednesday) upto 5.00 PM	Rs.500/- per subject
2	Obtaining photocopy of evaluated answer book(s)		
	Applying online	20 th May, 2019 (Monday) TO 21 st May, 2019 (Tuesday) upto 5.00 PM	Rs.700/- per answer book
3.	Re-evaluation		
	Applying online	24 th May, 2019 (Friday) TO 25 th May, 2019 (Saturday) upto 5.00 PM	Rs.100/- per question



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No.COORD/SO(Ptg)/LOC/2019

11.4.2019

To,
Heads of all Institutions
Affiliated to the CBSE

- Reg: i) Schedule and processing fees for applying for verification of marks, obtaining of photocopy of evaluated answer books and applying for re-evaluation of marks after the declaration of Class XII & X results, 2019
ii) LOC/Private forms for Compartment Examination, 2019

Madam/Sir,

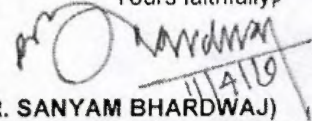
You are aware that the Class XII & X examinations held in February/March/April, 2019 have concluded on 4th April, 2019. Results are likely to be declared in the month of May.

Immediately after declaration of the results, the processes referred to above will start. In order to make the schools, students and parents aware about the processes, the schedule as under may be disseminated to them so that they are aware of the schedule well in advance and can plan accordingly:

Sl.No	Activity	Schedule	Fees in India (in INR)	Fees Outside India (in INR)
1.	Verification of Marks	Link to open on next day of declaration of result of Class XII/X	500/- per subject	
		Last date for applying with fee upto 5:00 PM – 5 th day of opening of link		
2	Obtaining photocopy of answer books	Link to open on 17 th day of declaration of result	Class XII - 700/- per subject Class X - 500/- per subject	
		Last date for applying with fee upto 5:00 PM – next day of opening of link		
3.	Re-evaluation	Link to open on 21 st day of declaration of result	100/- per question	
		Last date for applying with fee upto 5:00 PM – 22 nd day of declaration of result		
4	LOC for 1 st chance Compartment/	Link to open on subsequent date of declaration of result	300/- per subject 2000/- per subject	
		Last date with normal fee - 6 th June of the year		
	Form for Private Candidates – 1 st /3 rd chance	With late fee (Slab 1) – 7 th June to 12 th June of the year	1000/- per candidate	
		With late fee (Slab 2) – 13 th June to 15 th June of the year	5000/- per candidate	

Detailed circular will also be issued at an appropriate time.

Yours faithfully,


11/4/19

(DR. SANYAM BHARDWAJ)
CONTROLLER OF EXAMINATIONS

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“Shiksha Kendra” 2, Community Centre, Preet Vihar, Delhi - 110092

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