OFFICE OF THE U.E.E. MISSION

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No. DE/29/(7)/UEEM/REMS/SS/2019-20/ 7489-7505

Dated: 31/01/20

Circular

Guidelines for Heads of Schools and Cluster In-charges:-

PAB 2019-20 has approved the proposal of Enhancement of Mathematical Calculation Skills through ABACUS learning at Cluster level. Abacus will not only improve the speed of learning of Math but also, it will create a lot of interest of the students in logical reasoning. Generally logical reasoning have many questions related to number series and abacus will make them play with the numbers. Enhancement of Mathematical Calculation Skills will be done through Workshop on ABACUS learning at 136 clusters. The workshop will be organised at cluster level for 3 days (8 Schools per cluster and 5 students from each school will participate). Therefore, at every cluster 40 students will participate in the workshop.

All the HoS and Cluster In-charges are directed to note that:-

- 1. A 3 -Day workshop on Abacus Learning will be organised at cluster level.
- 2. The Students from the Schools of DOE/MCD/NDMC/DCB will participate in workshop at cluster level.
- 3. 8 schools will be invited for the participation at 1 Cluster. Hence, 1088 schools will be participating in the workshop at 136 Clusters.
- 4. 5 students studying in class IV per school will be participating in the work shop. Hence, total 5440 children of 1088 schools will be participating in the workshop at 136 Clusters.
- 5. The high enrolment will be selected at Cluster level including all management Schools of DOE/MCD/NDMC/DCB.
- 6. 40 students of Class IV will participate at every Cluster.
- 7. These 5 children from each school will be escorted by the one teacher from the School, who will remain present at venue School for all the 3 days along with the students.

- 15. The activity of conduct of workshop on Abacus Learning must be completed in all the Districts before 20th Feb. 2020 positively.
- 16. The amount will be released as advance in the venue School account and settlement of the advance along with Utilization certificate must be submitted by the HoS to concerned DPO within 15 days of the completion of the activity.
- 17. Out of total 10 kits, one Abacus kit will be handed over to each group (Group of 5 students and escort teacher of one school) after completing the workshop. Further, These escort teachers will orient the other children at their School level.
- 18. One Abacus will remain with concerned CRCC and the other Abacus kit will be given to venue school.
- 19. All payments will be made by cheques or RTGS.
- 20. All bills will be submitted properly with GST NO.
- 21. A summary report will be submitted with the utilization certificates along with the photograph and videos compiled in CDs by the HoS of venue school to CRCC.
- 22. A feedback formats must be submitted by the concerned CRCCs along with the Utilization. (As attached)

Detail of District-wise amount to be released is as under:-

s. No	NAME OF THE DISTRICT	NO. OF CLUSTER	Total Amount @ 11,400/-				
1	EAST	16	182400				
2	NORTH EAST	20	228000				
3	NORTH	8	91200				
4	NORTH WEST-A	12	136800				
5 NORTH WEST-B		15	171000				
6	WEST-A	8	91200				
7	WEST-B	11	125400				
8	SOUTH WEST-A	5	57000				
9	SOUTH WEST-B	12	136800				
10	SOUTH	8	91200				
11	SOUTH EAST	11	125400				
12	NEW DELHI	.3	34200				
13	CENTRAL	7	79800				
	Total	136	15,50,400/-				

This issues with the prior approval of competent authority.

Dr. Kusum Sharma Consultant, Quality Intervention

Proforma No. 1 (For Teachers)

Feedback of ABACUS Activity (2019-2020)

S.No Distr			the	Name of teacher attended the Workshop	No. of Students attended the Workshkop	Total ABACUS Received	Relevance of the Workshop		Response of the students		Availablity of ABACUS KITS		
	District	Scho ol Id					Relevant	Not Relevant	Useful	Not Useful	Sufficient	Not sufficient	Suggestions if any
			*										

Signature of Teacher

Proforma No. 2 (For CRCC)

Feedback of ABACUS Activity (2019-2020)

de l		70.2		The state of the s	Feedback	of ABACUS W	orkshop (20:	19-2020) to be	filled by CR	СС				
S.No District	trict Name of CRC	Name of the Venue for Workshop	No. of Schools attended Workshop	No. of teachers attended the Workshop	No. of Students attended the Workshkop	Total ABACUS Received	Total ABACUS distributed	Relevance of the Workshop		Availablity of ABACUS KITS		Avaliablity of funds		
								Relevant	Not Relevant	Sufficient	Not sufficient	Sufficient	Not sufficient	
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Signature of CRCC

"अबेकस" विषय पर आधारित तीन दिवसीय कार्यशाला

निर्धारित अविध - दो घन्टे

	प्रथम दिवस					
समय	गतिविधि					
10मिनट	परिचय					
20मिनट	अबेकस के बारे में चर्चा					
40मिनट	अबेकस पर गिनती की गतिविधि					
20मिनट	अबेकस पर दशमलव संख्याओं को प्रदर्शित करना					
20मिनट	समूह में चर्चा					
10मिनट	जलपान					
	द्वितीय दिवस					
समय	गतिविधि					
10मिनट	प्रथम दिवस के क्रियाकलापों पर चर्चा					
60मिनट	अबेकस पर जोड़-घटाव (2,3 अंको तक)					
	समूह में चर्चा (जोड़ -घटा पर आधारित दैनिक जीवन की समस्याओं को					
40मिनट	हल करना)					
10मिनट	जलपान					
	तृतीय दिवस					
10मिनट	द्वितीय दिवस के क्रियाकलापों पर चर्चा					
60मिनट	अबेकस पर गुणा और भाग					
	समूह में चर्चा(गुणा और भाग पर आधारित दैनिक जीवन की समस्याओं					
30मिनट	को हल करना)					
10मिनट	छात्रों द्वारा प्रस्तुतीकरण					
10मिनट	जलपान					

डा॰ कुसुम शर्मा, सलाहकार (गुणवता शिक्षा) समग्र शिक्षा, दिल्ली