

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: AWARDS BRANCH**  
**PATRACHAR VIDAYALAYA: TIMARPUR, DELHI - 110054**

No.F.DE.23 (56)/EIE Award/Awards Br./2021/1408-1410

Dated: 12/11/2021

**Circular**

**Excellence In Education Award – 2021**

**Guidelines for Excellence in Education Award-2021**

The awards will be given as per the details given below:-

**A. SCHOOLS**

1. **Chief Minister Trophy:** State Best School.
2. **Education Minister Trophy:** District Best Schools one from each District.
3. **Zone Best School:** One from each Zone.
4. **Best RPVV:** one only.
5. **Best Govt. Aided School:** One Best School from each Region.
6. **Best Govt. Recognized Private Un-aided School:** One Best School from each Region.

**B. TOPPER STUDENTS OF GOVT. SCHOOLS**

i. **Class XII**

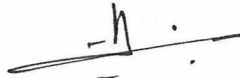
**Zonal level Stream-wise toppers:** (One student from each stream i.e. Science, Commerce, Humanities & Vocational).

In case of more than one student having the same marks, all are eligible.

Additional subject should not be included **(Attested copy of mark sheet to be attached). Bench mark – At least 90% marks in aggregate for all streams)**

ii. **Class X**

**Zonal level toppers:** Bench mark – 90% marks in class X. (Additional subjects should not be included.) In case of more than one student having same marks in class X in all subjects, all of them are eligible for the award. **(Attested copy of mark sheet to be attached)**



**C. TOPPER STUDENTS OF RPVV**

**i. Class XII**

**Stream-wise toppers** i.e. one student from each stream i.e. Science, Commerce, Humanities & Vocational. Additional subject should not be included. **(Attested copy of mark sheet to be attached ).**

Bench mark – At least 95% marks in aggregate.

**ii. Class X**

Topper students : Bench mark – 95% marks in class X. (Additional subjects should not be included.) In case of more than one student having same marks in class X in all subjects, all of them are eligible for the award. **Attested copy of mark sheet to be attached.**

**D. TOPPER STUDENTS OF GOVT. AIDED SCHOOLS.**


**i. Class XII**

Stream-wise toppers at District Level: One student from each stream i.e. Science, Commerce, Humanities & Vocational.

Additional subject should not be included. **(Attested copy of mark sheet to be attached).** Bench mark – At least 90% marks in aggregate for all streams.

**ii. Class X**

District Level Toppers : Bench mark – 90% marks in class X. (Additional subjects should not be included.) In case of more than one student having same marks in class X in all subjects, all of them are eligible for the award. **(Attested copy of mark sheet to be attached).**



**E. DIFFERENTLY ABLED STUDENTS.**

**1. For Govt. Schools:-**

- i. **Class XII:** One award to the Zonal Level Topper students of each stream i.e. Science, Commerce, Humanities and Vocational from each Zone. Additional subject should not be included.

Bench mark – At least 70% marks in aggregate. **(Attested copy of Disability Certificate and mark sheet should be enclosed).**

- ii. **Class X:** Zonal Level Topper; Bench mark – 76% marks. (Additional subjects should not be included.)

In case of more than one student having same marks, all of them are eligible for the award. **(Attested copy of Disability Certificate and mark sheet should be attached).**

**2. For Govt. Aided Schools:**

- i. **Class XII:** District level Topper students (Stream-wise).

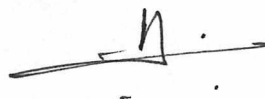
Bench mark- At least 70% marks in aggregate. **(Attested copy of mark sheet should be enclosed).** (Additional subject should not be included.)

- ii. **Class X :** Topper student (District-wise) Bench mark- 76% marks. Additional subjects should not be included. In case of more than one student having same marks, all of them are eligible for the award.

**( Attested copy of mark sheet should be attached).**

**Guidelines for filling the proforma: -**

- The proforma for Excellence in Education Award is to be filled Online on the official website of Directorate of Education.
- No correction will be allowed after online submission of proforma.

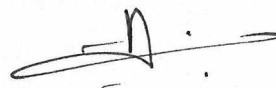


- The Heads of Schools who will apply online for Excellence in Education Award under various categories, shall submit a portfolio, online along with the Entry Form. The portfolio shall include relevant supporting material such as documents, tools, reports of activities, field visits or photographs etc.
- Undertaking by the HoS: The HoS shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and as per school record nothing has been concealed.
- The applications in r/o various categories of Best Schools will be verified online by the DDE (Zone) concerned and will be forwarded the same, online to the District Level Committee.

**SELECTION PROCEDURE:-**

**The Award in r/o of Govt. Schools--** It is proposed that a Committee under the **chairpersonship of DDE District** with **DDEs (zones)** as members of the concerned zone, will be constituted at the District level. The District Level Committee shall scrutinize all cases on merit and will submit the final list along with evaluation sheets and minutes of the meeting in r/o 'Best Govt. School' at zonal and District Level, the recommended list of Schools at State level, in a sealed envelope after the approval of **concerned RDE**.

**The Awards in r/o RPVV** 'Best School' will be decided by a Committee under the **chairpersonship of RDE (RPVV)** and **DDE RPVV** as member. **The online application for Best RPVV School will be forwarded directly to DDE RPVV by the concerned HoS of RPVV.** The Final list of Best RPVV school along with evaluation sheets and minutes of the meeting are to be submitted in Awards Branch **by DDE RPVV**.



**Best Govt. Aided Schools and Best Govt. Recognized Private Unaided Schools (Region wise)** will be decided by a Committee under the **Chairpersonship of RDE** with **DDEs (District)** as members. The final list in r/o Region Best Aided Schools and Region Best Govt. Recognized Private Unaided Schools will be submitted in Awards Branch by RDEs of each region.

**GUIDELINES FOR SCHOOLS :**

- **The result should not be less than 90%.**
- Only **pre-compartment result** will be considered. The application will be rejected in case of mentioning the post-compartment result.
- **Overall result of highest two classes of the school is to be furnished (as per category of school i.e. middle/ sec./ sr. sec.).**
- No. of Students appeared in examination should not be less than 30 in all the classes for which result is reported.
- School must apply for a specific category only i.e. Zonal / District / RPVV / Region or State level.
- For Schools:- Those schools who have already got the Excellence in Education Award during last three years will not be eligible for the same category of award but they will be eligible after a gap of three years. However, they can apply for higher category, but not for the same or a lower category.
- If HOS has already received State Teachers' Award, he/she can apply for Excellence Award for the same school, after a gap of three years of receiving State Teachers Award.



- **IMPORTANT NOTE- Submission of minimum one file/ nomination for the following categories from each District and RPVV, is mandatory:-**
  - (i) State Best School **(one from each District)**
  - (ii) Region Best Govt. Aided Schools **(one from each Region)**
  - (iii) Best Govt. Recognized Private Unaided Schools **(One from each Region)**
  - (iv) District Best Schools **(one from each District)**
  - (v) Zonal Best Schools **(one from each Zone)**
  - (vi) RPVV Best School **(one from RPVV)**
- **All the District DDEs shall ensure the physical verification of all the information submitted online by the HoS concerned.**

**TIMELINE**

S.No.	Activity	Timeline
1	Last date for submission of online <i>pro forma</i> for Excellence In Education Award-2021.	18/11/2021 Till midnight
2	The DDEs (Zones) to check every entry uploaded by the HoS for veracity and forward the <i>pro forma</i> to District Level Committee	20/11/2021 Till midnight
3	Final Selection of best schools in various categories i.e. Zonal/ District Best Schools by the District Level Committee.	27/11/2021 Till midnight
4	Final Selection of best RPVV school by the selection committee for RPVV school.	27/11/2021 Till midnight
5	Final Selection of best Govt. Aided Schools / Govt. Recognized Private Un-aided Schools by the Region Level Committee.	27/11/2021 Till midnight
6	Forwarding of all the applications in r/o State Best Schools (District wise) duly scrutinized by the District Level Committee to State Level Committee.	27/11/2021 Till midnight



**This issues with the prior approval of the Competent Authority.**

at 12.11.21

**ADDL.DE (AWARDS)**

**All RDE's/DDE's (District/RPVV) of Directorate of Education through Website.**

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Dated: 12.11.2021

copy to:-

1. P.S. to Director (Education)
2. P.A. to Additional Director of Education (Awards)
3. O.S. (IT), Directorate of Education, Old Sectt; Delhi to upload the circular on the official website of the Department, please.

12/11/2021

**DDE (AWARDS)**

Enclosure :-

Blank Proforma.