

## SAMAGRA SHIKSHA-DELHI

(A Society under Education Department, Govt. of NCT of Delhi)

District North, Lucknow Road, Delhi – 110054

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No. F.182/DDE(IEDSS)/Admn. Cell/2016-17/ 3056-2071

Dated: 03.11.2021

### SANCTION ORDER

**Sub: Admin. Approval & Expenditure Sanction of Rs. 14,49,800/- (Rs. Fourteen Lacs Forty Nine Thousand Eight Hundred Only) towards Assessment of Children with Intellectual Disabilities at Zonal Level under Inclusive Education - Samagra Shiksha at Elementary Level for the academic year 2021-22.**

I am directed to convey the Administrative Approval and Expenditure Sanction of Pr. Secretary (Education)/President, EC- Samagra Shiksha for Rs. 14,49,800/- (Rs. Fourteen Lacs Forty Nine Thousand Eight Hundred Only) towards Assessment of Children with Intellectual Disabilities at Zonal Level (Sl. No. 199.13 in PAB minutes) under Inclusive Education - Samagra Shiksha at Elementary Level for the academic year 2021-22. The DPO Wise Allocation of fund is given in table below:

Sl. No.	DPO	Amount (Rs.)
1	East	163750
2	North East	163750
3	North	97150
4	North West A	133750
5	North West B	163750
6	West A	97150
7	West B	133750
8	South West A	66050
9	South West B	133750
10	South	97150
11	South East	133750
12	New Delhi	66050
13	Central	(to Central DPO)
<b>TOTAL</b>		<b>1449800</b>

The Guidelines & Expenditure Norms for Assessment of Children with Intellectual Disabilities at Zonal Level (Sl. No. 199.13 in PAB minutes) is given at **Annexure-I, & II**. Expenditure on this account shall be incurred from funds available/allocated at DPO level under Inclusive Education- Samagra Shiksha.

  
(ANJANA BIRDI)  
SECTION OFFICER (IEB)

Copy to:-


1. Chairperson, NDMC, Palika Kendra, Parliament Street, New Delhi with the request to issue necessary direction to concerned HOSs under your management to ensure participation of students with disability in the camps for Assessment of Children with Intellectual Disabilities.
2. Director of Education, South MCD, Dr. S.P.M. Civic Centre, Minto Road, New Delhi – 100 002 with the request to issue necessary direction to concerned HOSs under your management to ensure participation of students with disability in the camps for Assessment of Children with Intellectual Disabilities.
3. Director of Education, East MCD, 419, Udyog Sadan, Patparganj Industrial Area, New Delhi – 110 092 with the request to issue necessary direction to concerned HOSs under your management to ensure participation of students with disability in the camps for Assessment of Children with Intellectual Disabilities.
4. Director of Education, North MCD, 15th Floor, Dr. SPM Civic Centre, Minto Road, New Delhi with the request to issue necessary direction to concerned HOSs under your management to ensure participation of students with disability in the camps for Assessment of Children with Intellectual Disabilities.
5. CEO, Delhi Cantonment Board, Sadar bazaar, Delhi Cantt., Delhi - 10 with the request to issue necessary direction to concerned HOSs under your management to ensure participation of students with disability in the camps for Assessment of Children with Intellectual Disabilities.
6. DDE, Samagra Shiksha, Delhi
7. P.S. to Pr. Secretary (Education), GNCT of Delhi
8. P.S. to Director (Education), GNCT of Delhi
9. PA to SPD (Samagra Shiksha), Delhi
10. P.A. to JDE (IEB), Directorate of Education, GNCT of Delhi
11. FCA (Samagra Shiksha) is requested to authorize fund at elementary level under Inclusive Education – Samagra Shiksha 2021-22 and also to fix the drawing limits.
12. The DPOs/DDE (District), Delhi
13. Coordinator, IE-SS, Lucknow Road, Delhi
14. All District Coordinators (IE), DoE, Delhi
15. In-charge (Computer Cell), DoE, for uplinking
16. Guard file

  
(ANJANA BIRDI)  
SECTION OFFICER (IEB)

**Guidelines for Organization of Assessment Camps for Children with Intellectual Disabilities**

1. The Assessment camps for children with Intellectual Disabilities (CwID) shall be organized for students with special needs studying in Pre-School to Class XII in schools (Govt., Govt. Aided, MCD, MCD Aided, NDMC, NDMC Aided, and DCB) that come under Samagra Shiksha. Venue and date of camp shall be decided by DPO/DDE (District) and intimated in advance to Inclusive Education Branch.
2. Program venue shall be identified by DDE (District)/DPOs by keeping in view the social distancing norms issued by GoI due to prevailing COVID-19 conditions. The venue details shall be intimated to IE-Branch (HQ) and Samagra Shiksha (HQ) well in advance.
3. These camps shall be organized by the District Coordinators (IEB) under the supervision of DDE (District) concerned.
4. Intimation to parents/guardians of the CWSN for the said Assessment Camp for Children with Specific Learning Disabilities shall be sent telephonically by the concerned HOS well in advance.
5. Safety and security of students shall be accorded highest priority. The Assessment Camp shall be organized from 09:00 AM onwards.
6. The District Coordinators (Inclusive Education), PGT-SETs, TGT-SETs and Resource Person (CWSN) will work together in organizing the camps for assessment of children with ID.
7. District Coordinator (IE) shall ensure the participation of CWSN from concerned Govt. and Govt. Aided Schools and they shall also ensure participation of CWSN from DCB, MCD, NDMC, MCD Aided, and NDMC Aided schools in the camps for children with SLD (Pre-School to Class XII) for 2021-22 with the help of Nodal Resource Person (CWSN).
8. Ten TGT-SETs/RP (CWSN) having specialization in Intellectual Disability shall be deployed from respective district of Directorate of Education for the camp.
9. The assessment team shall comprise of four professionals namely - a Pediatrician, a Rehabilitation or Clinical Psychologist, a Physio or Occupational therapist and a Speech Therapist. These professionals must be registered with concerned statutory body of Govt. of India or concerned State council or Medical council.
10. The professionals may be requested from NIEPID-NRC, Govt. of India or may be arranged separately at the district level.
11. The tools for assessment should be available with the professional who will be conducting the assessment (Rehab/Clinical Psychologist).
12. Before detailed diagnostic assessment, screening of the children shall be done at school level to identify the children with learning problem by the concerned subject teacher, class teacher and special education teacher.
13. Prior to the assessment camps, the list of children whose diagnostic assessment is to be done based on the screening by the concerned subject teacher, class teacher

- and special education teacher shall be collected from schools by concerned DDE (District).
14. The organization of the camps shall be done in the way that the morning schools/general shift schools shall be assessed in the afternoon session and the evening shift schools during the morning session so that the ongoing exam (if any) shall not suffer.
  15. The number of beneficiaries has been taken on the basis of UDISE and as per approval of PAB- 2021-22. The number of CWSN may decrease as it depends on the enrolment of 2021-22 and number of CWSN whose NOC are obtained from their parents. DPO shall meet the expenditure in respect of increase in number of CWSN in a particular district within the allocated amount.
  16. Even though the number of days of camps to be organized is given in **Annexure- II**, the actual number of days may increase or decrease depends on the number of children to be assessed in each district. However, DPO shall meet the expenditure in respect of increase in number of CWSN in a particular district within the sanctioned/allocated amount.
  17. DDEs (District)/DPOs shall ensure to make all suitable preparatory arrangements at the venues of the camps e.g. engagement/Hiring of experts & doctors/psychologist, rooms for assessment camp, assembling of students, proper seating arrangements for students with disabilities and arrangement of lunch, procurement and distribution of refreshment, conveyance charges etc.
  18. DPO/DDE (District) shall ensure that suitable preparatory arrangements at the venues of the camps well in advance so that the students with disabilities don't face any difficulties at the venue. Further, it may be also ensured that the expenditure should not exceed the allotted fund by Competent Authority.
  19. The DDEs (District) shall ensure that the Guidelines related to COVID-19 conditions issued by MHA, GoI shall be followed strictly while organizing the camps.
  20. The HOS of the concerned schools where the Assessment Camps are being organized are hereby directed to cooperate and provide full necessary assistance for the smooth organization of the Assessment camp.
  21. The concerned HoS shall ensure that resources/infrastructure available at the venue including availability of sitting arrangement; public utility etc. shall be as per the norms of social distancing.
  22. Thermal scanning and sanitizers shall be provided to the beneficiaries and their attendants by the concerned school. Any person found to be symptomatic shall not be allowed to enter the premises of the venue.
  23. Contingency fund shall also be used for procuring sanitizing materials for the use by the beneficiaries and their attendants by the concerned school
  24. While incurring expenditure all the codal formalities shall be observed.
  25. District Coordinators (IE) shall submit the details of CWSN who are assessed to Inclusive Education Branch within one week of organization of camp along with 05 to 10 photographs.
  26. The said Assessment camps shall be organised by 31.12.2021.

  
(ANJANA BIRDI)  
SECTION OFFICER (IEB)

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**Expenditure Norms in respect of Assessment Camps for Children with Intellectual Disabilities (Pre-School to Class XII) 2021-22**

Sl. No	DPO	No. of Days the Camps to be held	Approx. No. of Children to be Assessed	Head of Expenditure								Total Fund (Rs.) allocated DPO Wise
				Honorarium to 1 Doctor (Pediatrician), 01 Rehabilitation/Clinical Psychologist), 01 Physio/Occupational therapist & 01 Speech Therapist @ Rs 4000/- per professional per day	Tent, water, table, chair & seating arrangement @ Rs 2000/-	Photography @ Rs. 1000 Per district	Banner @ Rs. 850 per District	Refreshment & lunch to Staff on duty (Rs. 150/- x 42 staff per day)	Contingency (Rs.50/- per CWSN)	Conveyance to CWSN (Rs. 100/- per CWSN)	Refreshment to CWSN (Rs.70/- per CWSN)	
1	2	3	4	5	6	7	8	9	10	11	12	13
1	East	5	220	80000	2000	1000	850	31500	11000	22000	15400	163750
2	North East	5	220	80000	2000	1000	850	31500	11000	22000	15400	163750
3	North	3	120	48000	2000	1000	850	18900	6000	12000	8400	97150
4	North West-A	4	185	64000	2000	1000	850	25200	9250	18500	12950	133750
5	North West-B	5	220	80000	2000	1000	850	31500	11000	22000	15400	163750
6	West-A	3	120	48000	2000	1000	850	18900	6000	12000	8400	97150
7	West-B	4	185	64000	2000	1000	850	25200	9250	18500	12950	133750
8	South West-A	2	80	32000	2000	1000	850	12600	4000	8000	5600	66050
9	South West- B	4	185	64000	2000	1000	850	25200	9250	18500	12950	133750
10	South	3	120	48000	2000	1000	850	18900	6000	12000	8400	97150
11	South East	4	185	64000	2000	1000	850	25200	9250	18500	12950	133750
12	Central/New Delhi	2	80	32000	2000	1000	850	12600	4000	8000	5600	66050
	<b>TOTAL</b>	<b>44</b>	<b>1920</b>	<b>704000</b>	<b>24000</b>	<b>12000</b>	<b>10200</b>	<b>277200</b>	<b>96000</b>	<b>192000</b>	<b>134400</b>	<b>1449800</b>

(ANJANA BIRDI)  
SECTION OFFICER (IEB)