



**SAMAGRA SHIKSHA- DELHI**  
(A Society Under Education Department, Govt. of NCT of Delhi)  
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No. (DE) 29(2)/(18)/SS/insp. of STCs/35/2023-24/ 1064-1070 Date: 01/08/23

### **CIRCULAR**

#### **Sub: Inspection of Special Training Centres (STCs) at District Level for the month of August, 2023.**

Samagra Shiksha, a Government of India's flagship programme for school education is running Special Training Centres(STCs) for providing Special Training to Out of School Children to bring them to the level of age-appropriate class as per the RTE Act, 2009.

For the smooth functioning of STCs, a monitoring mechanism has been structured and thus inspection shall be carried out in the STCs the district, as per the list placed at Annexure "I"

An inspecting team comprising of a DURCC, 02 CRCCs and 01 Accountant shall be formed at respective districts. The team shall conduct the inspection at given STCs of their respective districts and submit the report to SS-HQ. Further, a team of officials from SS Headquarter will thus choose any 2 of the inspected STCs and carry out the inspection to assess the effective working of the STCs.

The DURCC shall mail the date of Inspection at the STCs attached along with name of team members, who will inspect, to the OoSC cell, HQ by 1<sup>st</sup> August, 2023 and conduct the inspection in selected STCs from 2<sup>nd</sup> August, 2023 to 16<sup>th</sup> August, 2023.

The inspecting team shall fill all the parts of the Inspection Performa and submit the same to the OoSC Cell, SS HQ online at [stcssdelhi@gmail.com](mailto:stcssdelhi@gmail.com) on the same day of inspection and the Hard copy of the inspection report in the format shared via e-mail duly compiled & signed by the Inspection team must be submitted to the OoSC cell by 17<sup>th</sup> August, 2023.

*Handwritten signature and date:*  
01/08/2023

A team of officials from SS HQ will carry out inspection in the STCs from 17<sup>th</sup> August to 30<sup>th</sup> August 2023 and submit their inspection report by 31<sup>st</sup> August, 2023.

This issues with the approval of competent authority.

Encl: Annexure "I"- List of STCs for Inspection

Annexure "II" STC Inspection Proforma

*Mohinder Pal*  
01/08/2023  
(Mohinder Pal)  
Deputy Director of Education  
Samagra Shiksha-Delhi

No. (DE) 29(2)/(18)/SS/insp.of STCs/35/2023-24/ 1064-1070 Date: 01/08/23

Copy to:-

1. Director Education Department (MCD) 15<sup>th</sup> floor E-I Block Dr. S.P. Mukherjee Civic Centre JLN Marg New Delhi-110002
2. Director, Education (New Delhi Municipal Council).
3. Director (DCB).
4. DDE-SS
5. All District DDEs/DPOs
6. PS to Secretary (Education), Old Secretariat, Delhi.
7. PS to Director (Education), Old Secretariat, Delhi.
8. PA to SPD-SS
9. FCA-SS
10. All District, Sr. AO/AO/AAO
11. All DURCCs,
12. All CRCCs, through DURCCs
13. All HoS, (DoE, MCD, NDMC, DCB) through Website.
14. S.O (IT) to upload on the Education Website.
15. Guard File.

*Mohinder Pal*  
01/08/2023  
(Mohinder Pal)  
Deputy Director of Education  
Samagra Shiksha-Delhi

**STC INSPECTION PROFORMA**

<b>A</b>	<b>SPECIAL TRAINING CENTRE</b>								
1	School Name								
2	School ID								
3	Management								
4	District								
5	No. of times DURCC has visited the STC								
6	No. of times CRCC has visited the STC								
7	Zone(DoE)								
8	Zone(DMC, If Management is DMC)								
9	Total No. of STCs in School								
<b>B</b>	<b>STC RECORD</b>	<b>STC 1</b>		<b>STC 2</b>		<b>STC 3</b>		<b>STC 4</b>	
1	Level-Pri/Upper Pri-(P/UP)								
2	Date & No. of Sanction Order								
<b>C</b>	<b>OoSC RECORD</b>	<b>Previous Session</b>	<b>Current Session</b>	<b>Previous Session</b>	<b>Current Session</b>	<b>Previous Session</b>	<b>Current Session</b>	<b>Previous Session</b>	<b>Current Session</b>
1	Total enrolled								
2	Continued								
3	Fresh								
4	Mainstreamed								
<b>D</b>	<b>ENTITLEMENTS</b>	<b>Provided</b>	<b>Not Provided</b>	<b>Provided</b>	<b>Not Provided</b>	<b>Provided</b>	<b>Not Provided</b>	<b>Provided</b>	<b>Not Provided</b>
1	Textbooks								
2	Uniform								
3	Mid Day Meal								
4	EVS Kits								
5	EVS Calendar								
6	Bridge Course Material								
<b>E</b>	<b>INFRASTRUCTURE</b>	<b>Available</b>	<b>Functional</b>	<b>Available</b>	<b>Functional</b>	<b>Available</b>	<b>Functional</b>	<b>Available</b>	<b>Functional</b>
1	Dedicated Room for STC								
2	Lighting facility								
3	Fans								
4	Cross Ventilation								
5	Storage space for TLMs								
6	Black/Green Board								
7	Seating Arrangement-Desks/Mats-(D/M)								

F	GYAN LOK- Yes/ No-(Y/N)								
	1	If Yes, Year							
2	Heads under Gyan Lok for session 2018-19	Yes	No	Yes	No	Yes	No	Yes	No
a	K-Yan(1)/OHP								
b	Computer with Printer Scanner (1) and Dongal								
c	Smart LED TV								
d	Educational Kits								
e	Excursion Trip								
f	Abacus(1 per child)								
g	Alimrah (1)								
h	Bag with attached table, water bottle& tiffin								
i	Yoga Mats								
j	TLM								
k	Curtains and Curtains rods								
l	Display/bulletin board(1 per centre)								
m	Green Board/Black Board at ground level								
n	Musical Instruments								
o	Board games and sports items								
p	Wall clock(1 per centre)								
3	Heads under Gyan Lok for session 2019-20	Yes	No	Yes	No	Yes	No	Yes	No
a	Educational kits								
b	Abacus (1 per child)								
c	TLM								
d	Display/bulletin board (1 per centre)								
e	Green Board/Blackboard at								
f	Musical instruments								

g	Board games and sports items							
h	Computer with printer, Scanner (1) and Dongle							
i	Smart LED TV							
G	<b>RECORD MAINTENANCE - (M/NM)</b>	<b>Maintained</b>	<b>Not Maintained</b>	<b>Maintained</b>	<b>Not Maintained</b>	<b>Maintained</b>	<b>Not Maintained</b>	<b>Maintained</b>
1	Admission Register							
2	Prayas Register							
3	Teacher's Diary							
4	Offline student data							
5	Assessment Record							
6	Mainstreaming Record							
7	Stock Registers							
8	Paste File							
9	Distribution Record/Issue Record							
H	<b>STC TEACHER</b>							
1	Name							
2	Qualification							
3	Date of Initial Joining							
4	Contact no.							
5	Trainings attended							
I	<b>ACADEMICS</b>							
1	Lesson Plan	Prepared			Not Prepared			
2	Teachers Diary update	Updated			Not updated			
3	No. of students present							
4	Engagement of children (Methodology used)							
5	Use of TLM							
6	Evaluation of work assigned to children							
7	Teacher pupil interaction							
8	Remedial work							
9	Any specify areas for improvement							
10	Assessment done or not							

**Part-J :SUGGESTIONS & REMARKS of HoS**

a. Suggestions and remarks of HoS for STC

b. Suggestions and remarks of HoS for STC Teacher

c. Suggestions and remarks of HoS for CRCC

Signature

Name & Designation

**Part-K : OBSERVATION & RECOMMENDATION**

Observations and Recommendations of Inspection Team

Signature of the Inspecting Team:

1. Signature

Name &  
Designation

2. Signature

Name &amp; Designation

3. Signature

Name &  
Designation

4. Signature

Name &amp; Designation

5. Signature

Name &amp; Designation

## List of the STCs for inspection in the month of August , 2023

S. No	District	STC ID	STC Name & Address	Department (DoE/MCD/ DCB/NDMC)	Shift of STC (Morning/E vening)	Level of STC (Pry/U.P ry)
1	Central	2161085	MCPS ARAM BAGH LANE	MCD	Morning	Pry
2	Central	2160059	MCPS Shiv Nagar Karol Bagh	MCD	Morning	Pry
3	Central	2162034	MCP New kucha Chelan Girls School	MCD	Morning	Pry
4	East	1002360	SKV J J Colony Khichripur	DOE	Morning	Pry
5	East	1002360	SKV J J Colony Khichripur	DOE	Morning	UP.PRY
6	East	1003004	RSBV kailash Nagar	DOE	Evening	UP.PRY
7	East	1003152	SBV Radhey Shyam park	DOE	Evening	UP.PRY
8	East	1003205	GOVT Co- Ed SS Shiv Puri	DOE	Morning	UP.PRY
9	East	1003260	GGSSS Lalita Park	DOE	Morning	UP.PRY
10	East	1051011	EDMCPS, New Ashok Nagar	EDMC	Morning	Pry
11	East	1051017	EDMCPS Blk 3 Trilokpuri	EDMC	Morning	Pry
12	East	1051023	EDMCPS Blk 16 Trilokpuri	EDMC	General	Pry
13	N/W A	1253106	MCPS Gujranwala Town	MCD	Morning	Pry
14	N/W A	1253108	North DMC, Co.Ed School, Rana Pratap Bagh	MCD	Morning	Pry
15	N/W A	1253110	NPV Sangam Park	MCD	Morning	Pry
16	N/W A	1253112	MCPS Rajpura Gurmandi	MCD	Morning	Pry
17	N/W A	1309001	GSBV CC Colony	DOE	Morning	UP.PRY
18	N/W A	125305401	MCPS Sarai Pipal Thala-II	MCD	Evening	Pry
19	N/W A	125305402	MCPS Sarai Pipal Thala-II	MCD	Evening	Pry
20	N/W A	1253059	MCPS H Block Jahangir puri	MCD	Morning	Pry
21	N/W A	1253124	MCPS, Mohan park, Model Town-3, 1253124	MCD	Morning	Pry
22	N/W- B	1354048	MCPS CP Block Pitampura	North DMC	Morning	Pry



23	N/W- B	1354050	MCPS SP Block Pitampura	North DMC	Morning	Pry
24	N/W- B	1354024	MCPS H-II, Block Shakurpur	North DMC	Morning	Pry
25	N/W- B	1354478	MCPS Girls H-Ist Shakurpur	North DMC	Morning	Pry
26	N/W- B	1354009	MCPS Co-ed Haryana Power house	North DMC	Morning	Pry
27	N/W- B	1354025	MCPS G-Ist Shakurpur	North DMC	Morning	Pry
28	N/W- B	1354031	MCPS boys Rani Bagh	North DMC	Morning	Pry
29	N/W- B	1354017	MCPS Sri Nagar New	North DMC	Morning	Pry
30	North	1253030	MCD Mukundpur - I (B)	MCD	Morning	Pry
31	North	1253031	Nigam Pratibha Vidyalaya (Boys) Mukund Pur, Delhi (A)	MCD	Evening	Pry
32	North	1253039	MCD Jagat Pur	MCD	Morning	Pry
33	North	1253073	MCD Primary School (Co-ed) Chandrawal Water Works, Delhi	MCD	Morning	Pry
34	North	1253074	NPV Khyberpass	MCD	Morning	Pry
35	North East	1152003	EDMC-I O-BLK Dilshad Garden	EDMC	Morning	Pry
36	North East	1152004	EDMC-II O-Blk Dilshad Garden	EDMC	Evening	Pry
37	North East	1152008	EDMC- Gen Co-Ed G.T. Khera Road	EDMC	Morning	Pry
38	North East	1152018	EDMC-I B-2 Nand Nagri	EDMC	Morning	Pry
39	North East	1152022	NPV-I C- block Nand Nagri	EDMC	Morning	Pry
40	North East	1152034	EDMC-I Mandoli Balika	EDMC	Morning	Pry
41	North East	1152035	EDMC-II Mandoli Balika	EDMC	Evening	Pry
42	North East	1152037	Nigam Pratibha Vidyalaya (Co-ed)	EDMC	Evening	Pry
43	South	1959011	SDMC Primary Modal school(Boys), Malviya Nagar, New Delhi- 110017 (1959011)	SDMC	Morning	Pry
44	South	1959010	SDMC Kanya Vidyalaya, Malviya Nagar, New Delhi-17 (1959010), Centre-1	SDMC	Morning	Pry

45	South	1959010	SDMC Kanya Vidyalaya, Malviya Nagar, New Delhi-17 (1959010), Centre-2	SDMC	Morning	Pry
46	South	1959104	SDMC (Girls) No-3, Sec-1, Dr. Ambedkar Nagar, New Delhi (1959104)	SDMC	Morning	Pry
47	South	1959144	SDMC Coed No-4, Sec-VI, Dr. Amb. Nagar Sch. ID-1959144	SDMC	Morning	Pry
48	South East	195809902	MCD Primary No - 2 (GIRLS) Tughlakabad Extn	MCD	Morning	Pry
49	South East	195811001	MCD Nigam Pratibha Vidyalaya, I Block Sangam Vihar (Ist)	MCD	Morning	Pry
50	South East	195811002	Nigam Pratibha Kanya vidyalaya I block sangam vihar	MCD	Morning	Pry
51	South East	195811101	MCD pry boys i block Sangam vihar New Delhi 110080	MCD	Evening	Pry
52	South East	195811102	MCD pry boys i block Sangam vihar New Delhi 110080	MCD	Evening	Pry
53	South East	192505601	Gyanlok 1, SBV Tkd Extn Nd-19	DOE	MORNING	UP.PRY
54	South East	192505602	Gyanlok 2, SBV Tkd Extn Nd-19	DOE	MORNING	UP.PRY
55	South East	195806901	MCD CO-ED SYAM NAGAR	MCD	Morning	Pry
56	South East	195807301	NPV Girls, DDA SlumIst Kalkaji	MCD	Morning	Pry
57	South East	195807401	NPV BOYS, DDA SlumIst Kalkaji	MCD	Evening	Pry
58	SW-A	2160033	MCPS E-BLOCK NARAINA 2160033	MCD	MORNING	Pry
59	SW-A	2160035	NDMC G BLOCK NARAINA	MCD	MORNING	Pry
60	SW-A	1959150	N.P.V MASOODPUR	MCD	MORNING	Pry
61	SW-A	1959150	N.P.V MASOODPUR	MCD	MORNING	Pry
62	SW-B	1757158	Nigam Pratibha Vidyalaya (Co-Ed) Mangla Puri New Delhi	MCD	Morning	Pry
63	SW-B	1757158	Nigam Pratibha Vidyalaya (Co-Ed) Mangla Puri New Delhi	MCD	Morning	Pry

64	SW-B	1757160	MCD Primary School (Co-Ed)Mahavir Enclave - I, New Delhi- 110045	MCD	Morning	Pry
65	SW-B	1757160	MCD Primary School (Co-Ed)Mahavir Enclave - I, New Delhi- 110045	MCD	Morning	Pry
66	SW-B	1757163	MCD Primary School (Girls)Mahavir Enclave- II/III, New Delhi- 110045	MCD	Morning	Pry
67	SW-B	1757165	Nigam Pratibha Vidyalaya (Girls) Old Sagar Pur	MCD	Morning	Pry
68	West A	1556100	MCPS B-Block Chand Nagar I	MCD	Evening	Pry
69	West A	1556100	MCPS B-Block Chand Nagar II	MCD	Evening	Pry
70	West A	1556098	SDMC Pry School Khayla Old-II Centre-1	MCD	Evening	Pry
71	West A	1556098	SDMC Pry School Khayla Old-II Centre-2	MCD	Evening	Pry
72	West A	1556097	SDMC Pry School Khayla Old-I	MCD	Morning	Pry
73	West A	1556099	MCPS B-Block Chand Nagar	MCD	Morning	Pry
74	WEST B	1556002	SDMC P.S A-1B JANAKPURI	MCD	General	Pry
75	WEST B	1556016	Nigam Pratibha Vidyalaya (Co-ed) C-5, Janak Puri, New Delhi.	MCD	General	Pry
76	WEST B	1556015	Nigam Pratibha Vidyalaya (Co-ed) - C-4- E, Janak Puri, New Delhi.	MCD	General	Pry
77	WEST B	1556111	SDMC NIGAM PRATIBHA VIDYALAYA GG-3 VIKASPURI	1556111	General	Pry
78	WEST B	1556113	MCD Primary School (Co-ed) - Budhella, New Delhi.	1556113	GENERAL	Pry
79	WEST B	1556106	Nigam Pratibha Vidyalaya (Co-ed) Kesho Pur, New Delhi.	1556106	General	Pry
80	WEST B	1556062	Nigam Pratibha Vidyalaya (Co-ed) - B- Block, Vikas Puri, New Delhi.	1556062	GENERAL	Pry