GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: CO-ORDINATION BRANCH
LUCKNOW ROAD: DELHI-110054

No.F.30-3(17)/Coord/Circular/2010/ 11/49/ 12/08 Dated: 21/1/2010

CIRCULAR

Sub: Minutes of the Meeting of Pr. Secretaries/Secretaries/HODs chaired by the Chief Secretary, Delhi on 05.01.2010 at 5.00 PM - regarding.

Please find enclosed herewith copy of Minutes of the Meeting on the subject cited above for information and appropriate necessary action.

Encl: As above.

(Shashi Kaushal)
Joint Director of Education (Coord.)

No.F.30-3(17)/Coord/Circular/2010/ 11/49/ 12/08 Dated: 21/1/2010

Copy for information and necessary action to:-
1. PS to Pr. Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi
2. PS to Director (Education), Directorate of Education, GNCT of Delhi, Old Secretariat, Delhi.
3. PS to Addl. Director of Education (Admn.), Directorate of Education, Delhi
4. PS to Addl. Director of Education (School), Directorate of Education, Delhi
5. PS to Addl. Director of Education (ACT), Directorate of Education, Delhi
6. All RDEs/DDEs Directorate of Education, Delhi
7. DCA, Directorate of Education, Delhi
8. DDE (Planning), Directorate of Education, Delhi
9. All Branches of Headquarter, Directorate of Education, Delhi
10. All Head of Schools, Directorate of Education, GNCT of Delhi through website of the department.
11. OS (IT) with the request to upload the Circular along with the enclosures on the website of the department.

(Shashi Kaushal)
Joint Director of Education (Coord.)
MINUTES OF THE MEETING OF PR. SECRETARIAT/SECRETARIES/HODs
CHAIRLED BY THE CHIEF SECRETARY, DELHI ON 05.01.2010
AT 5.00 P.M.

The details of the officers who attended the meeting are as given at Annexure-A

I. Presentation by CONCERNED CITIZEN for CITY (Regd. Society)

Sh. Vishnu Sinha and his colleagues were introduced by the Chief Secretary. The society proposed to change the negative mind set of citizens regarding the government by launching an awareness campaign and highlighting innovative schemes as was done in the Bhagidari initiative. A Bhagidari network would be created which could bring the citizen on a common platform with Government Departments and local offices of utilities. The citizen could access information on hospitals, emergency services, blood banks, laboratories and pathology labs on one web site. The web site would have a map, local page, a RWA page, an e-mail id etc. The pattern would be repeated as per different utilities. The scheme was appreciated by the officers attending the meeting.

Review of Plan Expenditure.

Addl. Director (Fin., Admin.)
Diary No. 359
Date: 14.01.2010

Pr. Secretary (Finance) gave an overview of expenditure for 2009-2010. He pointed out that there would be a shortfall of Rs. 400 Crores in the current financial year. Savings from different Departments would need to be reallocated to different heads. Expenditure had touched 65% of the total budget. This included 54% of plan expenditure and 15% non-plan expenditure.

It was felt that Department which had spent less than 50% of their plan outlay needed to gear up. Heads of Departments needed to review and reassess their progress. More funds were needed to be made available for the Commonwealth Games, MCD, PWD, DJB and other projects.
models needed to be followed. Secretary (IT) outlined the need for other BOOT models which were further aspects of the PPP model.

CS impressed upon all HODs to achieve full utilization of plan funds.

(\textit{Action: All HODs})

3. Presentation on administrative arrangements for Mediation Centres.

Pr Secretary (Law, Justice & Legislative Affairs), gave a presentation on mediation centres. He pointed out that Alternative Dispute Resolution had been approved by the Cabinet. A society had been registered. Pre-litigation and post-litigation dispute resolution were outlined. The idea was to reduce litigation and resolve differences through mediation centres. The society would refer cases to the Law Secretary who would ensure that lawyers would get paid if disputes were settled through mediation centres. The Delhi Dispute Resolution Society would have a governing council, an executive council and would be funded by Government. The revenues of the society would come from Government grants, registration fees, processing fees. The main objective was to reduce the backlog of cases in courts of law and resolve disputes amicably and quickly through mediation centres.

(\textit{Action: Law, Justice & L.A})

4. Heritage Walks in Shahjahanabad

Secretary (IT) highlighted the importance of heritage walks in the context of the Commonwealth Games, the need to generate resources, the protection of monuments and the need to improve relations between tourists and local people residing in Shahjahanabad. Shahjahanabad has a History of One Thousand Years and visitors could access the literature, the
cuisine and the aesthetics of visiting Shahjahanabad. Secretary (IT) proposed 15 heritage walks and 5 heritage drives through Shahjahanabad. Open buses could be linked to the drives proposed. A supporting role could be played by the MCD, the Police Department, the Health Department etc. The presentation was appreciated and it was urged that steps may be taken well before the Commonwealth Games.

(Action: IT Department)

5. Presentation on Census 2011.

Director (Census) made a presentation on census 2011. The schedule, the staffing, the training of staff and the method of collecting data were outlined. CS asked all Head of Departments to extend full support and cooperation to Director (census) in conducting Census 2011.

(Action: All HODs)

6. Presentation on Reports of the Second Administrative Reform Commission.

Secretary (AR) pointed out that fifteen reports had been brought out by the Administrative Reforms Commission. A note had already been circulated by the Administrative Reforms Department giving the gist of the recommendations. Each Department had appointed a nodal officer to review the recommendations made. The AR Department had briefed the nodal officers on the action to be taken on the five reports that had been accepted by the Cabinet Secretary. A position needed to be articulated on the remaining 10 reports. The nodal officers would be guided by the AR Department in further reviews later this month. The Secretary (AR) briefly went over the fifteenth report, particularly the aspects dealing with the Government of the National Capital Territory of Delhi. The report was appreciated by the officers present.

(Action: AR Department)
7. **Miscellaneous Matters.**

Secretary Environment initiated a discussion on phasing out incandescent light bulbs and replacing them with environment friendly and energy efficient lamps to reduce greenhouse gas emissions. C3 was of the view that further examination was necessary before phasing out the lamps.

(*Action: Secretary (E & F))

The meeting ended with a vote of thanks to the chair.
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<tr>
<th>S.No.</th>
<th>Name</th>
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<tr>
<td>1.</td>
<td>Shri J.P. Singh</td>
<td>Pr. Secretary (H &amp; FW)/ (Finance)</td>
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<td>2.</td>
<td>Shri. D.M. Spolia</td>
<td>Pr. Secretary (Development/L&amp;P/Revenue/ Divisional Commissioner /I &amp; F)</td>
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<td>3.</td>
<td>Shri G.S. Patnaik</td>
<td>Pr. Secretary (Home)</td>
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<td>Shri B.V. Seivaram</td>
<td>Principal Secretary (UD/Welfare of SC/C1/OBC/Minorities)</td>
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<td>5.</td>
<td>Shri K.K. Sharma</td>
<td>Principal Secretary (PWD)</td>
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<td>Shri. M.L. Mehta</td>
<td>Principal Secretary (Law)</td>
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<td>Shri Jalaj Shrivastava</td>
<td>Commissioner (Trade &amp; Taxes)</td>
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<td>8.</td>
<td>Shri Ramesh Negi</td>
<td>CEO (Delhi Jal Board)</td>
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<td>9.</td>
<td>Shri. Arvind Ray</td>
<td>Secretary (AR/ Services/GAD)</td>
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<td>10.</td>
<td>Shri Parimal Rai</td>
<td>Chairperson (NDMC)</td>
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<td>Shri M.K. Parida</td>
<td>Secretary (Social Welfare and W&amp;D/CD/prohibition)</td>
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<td>12.</td>
<td>Dr (Smt.). Satbir Silas Bedi</td>
<td>Chief Electoral Officer, Delhi</td>
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<td>Shri Chetan Bhushan Sanghi</td>
<td>MD (DSIIDC/ DKVIB/ Industries)</td>
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<td>14.</td>
<td>Shri Rajender Kumar</td>
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<td>15.</td>
<td>Shri Dharmendra</td>
<td>Secretary (Environment)</td>
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<td>16.</td>
<td>Smt Jyshree Raghuraman</td>
<td>Secretary-cum-Commissioner. (P&amp;ES)</td>
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<td>Shri R.M. Pillai</td>
<td>Commissioner (Excise &amp;Entertainment Tax)</td>
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<td>Shri Savitri Prasad</td>
<td>Secretary (IT)</td>
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<td>20.</td>
<td>Varsha Joshi</td>
<td>Director Census Ops. Delhi</td>
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