DELI BUREAU OF TEXT BOOKS
25/2, Institutional Area, Pankha Road,
“D” Block, Janakpuri, New Delhi-110058
Phone 28524202, 28522049 FAX 28520901
Email-delhibureaoftextbooks@gmail.com

No.F.1(S)Distri/Invoices/09-10/ Dated:

To
All Heads of Govt. Schools,
Directorate of Education,
Delhi/New Delhi.

Sub: Deposit of cheques in r/o payment towards supply of text books for
academic session 2010-2011.

Sir/Madam,

Like previous year this year too, Delhi Bureau of Text Books shall deliver
text books at the door step of all Govt. schools through its approved wholesale
distributors for the academic session 2010-2011. Invoices against the demand of
text books submitted by schools have already been issued during the month of
January, 2010. These books are likely to be delivered before 31st March, 2010 so
that students may have books in their hand on the very first day of the academic
session.

You are therefore requested to deposit cheques in the accounts branch of
this office positively before 10th March, 2010 through Nodal Officer of the zone
to enable us to ensure delivery in time. It is further stated delivery of books will
be made only to those schools who have made advance payment.

This issue may be given top priority.

Yours faithfully,

(V.C.PACHAURI)
Secretary

Dated: 5/3/10

No.F.1(S)Distri/Invoices/09-10/2012

Copy to:
1. ADE (Personal) to Director of Education/(Chairman, DBTB) Dte. Of
   Edn., Old Sectt., Delhi.
2. Managing Director, DBTB, Old Sectt., Delhi.

\[3.05(F.T)] with the request to
upload it on the web-site
of Dte of Education

(V.C. PACHAURI)
Secretary