GOVT OF NCT DELHI: DIRECTORATE OF EDUCATION
(Examination Cell) Room No. 222-A, Old Secretariat, Delh-110054

No. DE.5/24/05-Exam/ 3001-3005 Date: 22/2/10

Sub: Common Annual School Examination (CASE) 2010 for classes VI to IX and XI.

The Common Annual School Examination (CASE) 2010 is scheduled to be held w.e.f. 25.02.2010 (Thursday). The following guidelines are being issued in this regard:

1. Sealed cartons of question papers for CASE 2010 shall be delivered at all Zonal Distribution centres (Z.D.C) between 6:30 a.m. to 9:00 a.m. on all examination days. On the day of examination all the Z.D.C incharges should be present at 6:30 a.m. positively at their respective centres to receive the cartons. The distribution of sealed packets of Question Papers to authorised officers/officials of participating schools will be started at 10:00 AM. Preference may be given to far flung schools of the zone.

2. Two sealed packets per subject per class containing 25 question papers each shall be available as EXTRA at each Zonal Distribution centre to meet out shortage, if any.

3. “Certificate of Opening of Cartons/ Boxes Containing Question Papers” should be prepared every day by all ZDC incharges & submitted to Examination Cell on 22.03.10.

4. “Marking Schemes ” in sealed packets will also be supplied on the same day of the examination, but it should be ensured that those ARE NOT OPENED till completion of the paper.

5. All RDEs, DDEs, EOs, DEOs and S.P.E.s are requested to conduct surprise inspection during examination days in coordination with concerned District DDEs and the REPORT should be submitted to the Examination Cell after the completion of exam.

( DR. RAKESH C. TIWARI)
Dy. E.O. (Exam)

To,

All zonal distribution centre incharges (through M.I.S)

Copy for information / necessary action to :
1. PS to Secretary (Edn.)/ PS to D.E.
2. Addle. DE (Admin.)/ Addle. DE (Exam)/ Addle. DE (School).
3. All Distt. RDs/DDEs/EOs, D.E.Os and SPEs.
4. Incharge, Computer Cell—to place on website.

( DR. A.K. SAXENA)
OSD (Exam)