To,

The Deputy Director of Education (All Districts)
Directorate of Education,
Delhi.

Subject: Inspection of Sanskrit Vidyalayas/ Vidyapeeths

All DDEs are hereby requested to carry an inspection of all the Sanskrit Vidyalayas/ Vidyapeeths located in their respective districts. A comprehensive report be submitted to the undersigned, within one week as the same is urgently required to be submitted before the Hon’ble High Court.

This issues with the prior approval of Competent Authority.

The inspection should be carried out, keeping in mind the following points:-

1. Name and Address of the institution:-
2. School ID:-
3. Telephone No:-

### 4. Infrastructure condition of School

<table>
<thead>
<tr>
<th>Whether building is Pucca or not</th>
<th>Condition of the Building</th>
<th>No. of Rooms in the school</th>
<th>No. of class rooms in the school</th>
<th>Size of Rooms (in square metre)</th>
<th>Whether no. of rooms are Sufficient?</th>
<th>Size of Play ground (in square metre)</th>
<th>Whether school has its own Library?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of books in the library</td>
<td>Whether school has its own Science and Maths Lab?</td>
<td>Whether school is providing hostel facility?</td>
<td>No. of Rooms in the hostel.</td>
<td>Size of rooms (in sq. m.)</td>
<td>Occupants per room</td>
<td>Condition of hostel</td>
<td>Mess facility.</td>
</tr>
</tbody>
</table>

### 5. Basic Amenities

| Whether Electricity fitting is Proper or not? | Whether Tube lights/Fans in each class rooms are enough and are in good working conditions? | No. of toilets | Whether Fire Equipments are in working conditions? | Whether DJB connection is available or not? | Whether Water purifier is installed or not? | Hygiene condition of the institution | Whether the post of Chowkidar and Safai Karamchari is filled or not? |
6. Courses Offered:-

7. Class wise and Course wise enrollment:-

8. Actual presence during Inspection time:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the employee</th>
<th>Designation</th>
<th>Qualification</th>
<th>Pay Scale/ Salary</th>
<th>Date of appointment</th>
<th>Mode of appointment</th>
</tr>
</thead>
</table>

9. Staff Position:-

Teaching staff/Non teaching staff

10. Who provides
    i) Grant in Aid
    ii) Recognition
    iii) Affiliation

11. Land Status
    i) Ownership – DDA, L & D.O.
    ii) Rent
    iii) Lease.

12. Co-curricular Activities:-

13. Availability of sports equipments:-

14. Any other detail:-

(Dr. Afshan Yasmin)
Assistant Director of Education (Act)

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