GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SCHOOL BRANCH
OLD SECRETARIAT DELHI-110054

No.DE.23(8)/Sch Br/3966-70

CIRCULAR

Dated 06/1/10

By now all the Heads of Government schools must have identified the subjectwise weak students of classes X and XII on the basis of Unit tests and Terminal exams.

In order to give extra support to these identified students in the subjects in which they require the guidance from the concerned subject teachers, it has been decided that remedial coaching classes for them should be organized in each school before/after the school hours as the case may be in the month of January and February 2010 as per following schedule under the supervision of Heads of school.

**Double Shift Schools**

Moring Shift schools: 12.45 P.M. to 1.45 P.M.

Evening Shift schools: 12.15 P.M. to 1.15 P.M.

**Single Shift schools:** One hour after school timings.

Heads of double shifted schools are requested to make necessary arrangements for these coaching classes in coordination with each other. However, care is to be taken that proper discipline is maintained in the school, once students of both the shifts are in school premises and no class remains unattended by any teacher.

Parents/Guardians of the students should be informed well in advance about the coming early/stay back of the students. Heads should also ensure that security guards are available at the gate when the coaching classes are being held. **It is once again clarified that classes are to be organized for those students only who need special attention.**

A proper time table is to be prepared well in advance as per the and a copy of which to be submitted to the concerned EO of the zone.

(Dr. (Mrs) Sunita Kaushik)
Addl Director of Education (Schools)

All HOSs of Government Schools through DEL E.

Copy for information to:-

1. PS to Pr. Secretary (Education)
2. PS to Director (Education)
3. All DDEs/EOs to check that the classes are being conducted regularly.
4. Guard File