GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: CO-ORDINATION BRANCH
LUCKNOW ROAD: DELHI-110054

No.30-3(17)/Coord/Circular/2010/1460--U119

Dated: - 5/2/2010

CIRCULAR

Sub:- Inviting applications for allotment of government residential accommodation.

Please find enclosed herewith copy of letter No.F.4(V)/P.Vihar/PWD&II/A-II/5209-5259 dated 28.01.2010 received from Public Works Department and letter No. 24(95)/DTTE/Allou/2009/09/180 dated 13.01.2010 received from Directorate of Training and Technical Education, Govt of NCT of Delhi on the subject cited above. All interested officers/officials of Education Department are advised to send their applications directly to PWD & Housing/DTTE, Govt. of NCT of Delhi in the prescribed proforma through concerned Administrative/Establishment Branches per instruction given in the enclosed letters.

Encl: As above.

(Shashi Kaushal)
Joint Director of Education (Coord.)

No.30-3(17)/Coord/Circular/2010/1460--U119

Dated: - 5/2/2010

Copy for information and necessary action to:-

1. PS to Pr. Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi.
2. PS to Director (Education), Directorate of Education, Old Secretariat, Delhi.
3. PS to Joint Director of Education (Admn.), Directorate of Education, Delhi.
4. PS to Addl. Director of Education (School), Directorate of Education, Delhi.
5. PS to Addl. Director of Education (ACT), Directorate of Education, Delhi.
6. All RDEs/DDEs Directorate of Education, Delhi.
7. All Branches of Headquarter, Directorate of Education, Delhi.
8. All Heads of Schools, Directorate of Education, GNCT of Delhi through website of the department.
9. OS (IT) with the request to upload the Circular along with the enclosures on the website of the department.

(Shashi Kaushal)
Joint Director of Education (Coord.)
CIRCULAR

It is hereby informed that some Type-V govt. residential accommodation are lying vacant in Sunder Apartments, Paschim Vihar, Delhi. The official/officers who are getting basic pay of Rs.12000/- and above (pre-revised) are eligible for allotment of the same. This may be brought to the notice of officials/officers of your department, so that interested eligible officers could submit their applications. All such interested officers in your deptt. may be advised to send their applications in the prescribed proforma (copy enclosed) immediately and latest by 15.02.2010 to this department.

(RAMESH CHANDER)
By. Secretary (PWD-I)

All Heads of Departments,
Govt. of NCT of Delhi.
LAND AND BUILDING DEPARTMENT  
(ALLOTMENT BRANCH) 8TH LEVEL "B" WING, 
DELHI SACHIVALAYA, NEW DELHI  

Application for accommodation under Govt. of NCT of Delhi Govt. residence (General Pool) Rules.  
Part-I  
(For office use only)  
<table>
<thead>
<tr>
<th>Type for which applied</th>
<th>Category under which applied</th>
<th>Priority No</th>
<th>Remarks</th>
</tr>
</thead>
</table>

Part-II  
(To be filled up by the applicant)  
- Please read instructions carefully before filling the form. Incomplete application will be rejected without any further reference.  
- Please fill up the form neatly/preferably in BLOCK LETTERS.  
- Fill up dates as day (01-31), Month (01-12) & Year (2003) in the format.  
- Please tick wherever required to do so.  

1. Name  
2. Designation GPF No.  
3. Department  

4. Scale of Pay as on date  
5. Basic Pay on 1st January of the year (pre-revised)  
6. Date of Birth  
7(a) Date of regular appointment (For Type-I to Type-IV)  
7(b) Date of continuously drawing basic pay (Pre-revised) Rs. 2,000/- (For Type-V category & above)  
8. Date of retirement on superannuation  
9. Service to which Officer belongs IAS DANICS Other Services  
10. (a) Are you on deputation Yes No  
(b) If Yes, since the date Duration of Deputation  
11. Do you/your spouse occupying accommodation allotted by Die. of Estate/Delhi Govt.? If yes, please give details. Allottee's name Type Locality Sector Block Quarter No  
12. Are you debarred from allotment of Govt. residence? Yes No  
If Yes, upto which date  
Do you/your spouse/your dependent Children own a house within the jurisdiction of local Municipality or any adjoining Municipality? If yes, indicate  
13. (a) owner Address of the house Relationship with the Applicant Rental income
<table>
<thead>
<tr>
<th>Type</th>
<th>Eligible Basic Pay</th>
<th>General Pool</th>
<th>SC Pool</th>
<th>ST Pool</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>2500-3049</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>3050-5499</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>III</td>
<td>5500-8499</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IV</td>
<td>8500-11999</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>V&amp; Above</td>
<td>12000 &amp; above</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15. Are you applying on Medical Grounds?
   (T.B, Cancer, Heart Ailments, Blind, Deaf, Orthopedically Handicapped). If Yes, enclose the photocopies of ration Card/Latest Medical Papers from Government Hospital.

16. Address of place of duty of the Applicant

17. Permanent Address (If any)

18. If you wish allotment in specific location only, please indicate three options giving locality where allotment is to be considered.

A | B | C

**Declaration by the Applicants**

A. I agree to abide by the allotment of Govt. residences (General Pool in Delhi) Rules-1977 as amended from time to time or relevant allotment rules applicable.

B. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodations of the entitled Type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21

Date: 

Signature of the Applicant:

**Part III**

To be forwarded by the employee's office:

1. No accommodation has been allotted by the Directorate of Estate (Govt. agency to the applicant whose basic pay is ___________ as on 31.12.2008 (pre-revised).

2. Cert.ified that the particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office and has not been debarred from allotment of general pool accommodation.

Signature with date:

Name

Designation

Phone

Office Seal
To,
The Head of Departments
Govt. of NCT of Delhi
Delhi / New Delhi.

Sub.: Inviting applications for allotment of government accommodation under DTTE pool.

Sir / Madam,

Department of Training & Technical Education has decided to invite applications from eligible employees outside the department for allotment of Type-I quarters at various campuses of DTTE and Type-III quarters at Aryabhat Polytechnic Campus. The details of campuses are given below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of the Campus</th>
<th>Type of Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Aryabhat Polytechnic, Pusa Polytechnic, G.B. Pant Polytechnic, Meerabai Polytechnic, Sunlight Colony</td>
<td>Type - I</td>
</tr>
<tr>
<td>2.</td>
<td>Aryabhat Polytechnic</td>
<td>Type - III</td>
</tr>
</tbody>
</table>

The Applicants should apply on the basis of eligibility criteria as per pre-revised basic pay according to 6th Pay Commission.

The terms and conditions for the same are as follows:

1. Allotment will be made on the basis of allotment rules/Policy of Allotment of Govt. accommodation.
2. The allotment will be purely on ad-hoc basis and temporary as at present there is no pending request from the employees of DTTE for allotment of these flats and hence these are being allotted to the employees of other departments.
3. The allottee has to vacate the accommodation on three month notice.
4. Only those applications, which are received through Heads of Office Institution in the prescribed enclosed Proforma, will be entertained.
5. Applications received in response to this circular, will be considered and no claim regarding earlier applications will be entertained.
6. Applicants may give preference for particular localities. However, accommodation will be allotted subject to availability of accommodation.
7. All the columns of application proforma should be filled up neatly and no column should left blank.
8. Incomplete applications will not be considered.
9. Applications received after due date will not be considered.
Last date for receiving application in this office is within 30 days from the date of issue of this circular.

You are requested to ensure that the contents of this letter are brought into the notice of all the eligible officials working in your institution/office so that interested officials may apply for allotment of accommodation.

This issues with the prior approval of Competent Authority.

Yours faithfully,

Administrative Officer (Allotment)

Encl.: Prescribed Proforma

No.F. 24(9)DTE/Allot/2/09/09

Dated: 15-1-2009

Copy to:-

1. PA to the Secretary (TTE)/Addl. Secretary (TTE)/Jt. Secretary (TTE).
2. All Heads of Institutions under DTTE
3. All Branch Officers, DTTE (HQ).
4. Assit. Programmer (EDP Cell) – with the request to upload the letter on the website of this Department for wide publicity.

Encl.: Prescribed Proforma

Administrative Officer (Allotment)
# GOVT. OF N.C.T. OF DELHI

## DIRECTORATE OF TRAINING & TECHNICAL EDUCATION

### ALLOTMENT BRANCH

**MUNI MAYA RAM MARG, PITAMPURA, DELHI-110</**


### Part I

(For Office use only)

<table>
<thead>
<tr>
<th>Type for which Applied</th>
<th>Pool under which applied</th>
<th>Priority Date</th>
<th>Remark</th>
</tr>
</thead>
</table>

### Part II

(To be filled up by the applicant)

- Please read instructions carefully before filling the form. Incomplete application will be rejected without any further reference.
- Please fill up the form neatly/preferably in BLOCK LETTERS.
- Fill up dates, e.g., days as (01-31), Month as (01-12) & Year as (1990), in the format.
- Please tick where required to do so.

1. **Name (Mr./Mrs./Miss):**
2. **Designation:**
3. **Name of Institute/Office from where salary is being drawn:**
4. **Scale of Pay:**
5(a). **Basic Pay:**
5(b). **Date of next increment:**
6. **Date of birth:**
7(a). **Date of regular initial appointment:**
   (For Type-I to Type-IV)
7(b). **Date of continuously drawing basic pay Rs. 1000/- & above (For Type V Category):**
7(c). **Whether belongs to S.O.S.T./Ex-Service men category. If yes, attach proof:**
8. **Date of retirement & superannuation:**
9. **Service Caste to which employee belongs:**
10(a). **Are you on deputation:**
   Yes
   No.
10(b). **If yes, since the date:**
11(a). **Marital Status:**
11(b). **Details of Spouse's employment:**
11(c). **Do you or spouse occupy accommodation allotted by Delhi Govt. or any other Govt. Body:**
   Yes
   No.
   If yes, give details.
11(d). **Occupying accommodation allotted by Delhi Govt. or any other Govt. Body:**
   Type
   Locality
   Sector
   Block
   Quarter No.
   Allottee's Name & address
12. **Are you or dependant on deputation:**
   Yes
   No.
   If Yes, as to which date:
13. **Do you or your spouse or dependant own a house within the jurisdiction of any adjoining Municipalities?**
   Yes
   No.
13(a). **Owner:**
   Relationship with the applicant.

* Allotment of accommodation shall be made on the basis of Priority date, to be determined in accordance with NIL No. of Allotment Rules of the DTTE.

* Pre-revised basic flat according to VIIIth Pay Commission*
<table>
<thead>
<tr>
<th>13(b) Address of the house</th>
<th></th>
<th>Rental Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. P.O. / Address of the house</td>
<td></td>
<td>General Fund</td>
</tr>
<tr>
<td>Type</td>
<td>Eligible Pay Range</td>
<td>Please tick the Type</td>
</tr>
<tr>
<td>I</td>
<td>2500-3049</td>
<td></td>
</tr>
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<td></td>
</tr>
<tr>
<td>IV</td>
<td>4000-4499</td>
<td></td>
</tr>
<tr>
<td>V</td>
<td>4500 &amp; above</td>
<td></td>
</tr>
<tr>
<td>15. Are you applying on Medical/Physical?</td>
<td>Yes.</td>
<td>No.</td>
</tr>
<tr>
<td>(T.B. Cane, Blind, Mentally Handicapped, Deaf, Physically Handicapped)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Include the routes of Photocopies of latest Medical Certificates from Govt. Hospital.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16. Address of place of duty of the Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17. Permanent Address (If any)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone No:</td>
<td>Mobile No:</td>
<td></td>
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<td>A</td>
<td>B</td>
</tr>
</tbody>
</table>

**Declaration by the Applicatant**

A. I agree to abide by the Director of Training & Education, Allotment of Residences Rules 1978 as amended from time to time and relevant allotment rules of the Govt. of India, as applicable.

B. I am aware of the penalties which can be imposed in the event of refusal of acceptance of allotment of accommodations of the allotted Type under S.S. 917-B-10 of furnishing of false information, submitting misuse of the prescribed mode- S.S. 917-B-21.

**Date:**

**Part III**

**To be forwarded by the employer's office**

1. No accommodation has been allotted by the Director of Estates and Building/Govt. agency to the applicant whose basic pay is.

2. Certified that the particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible post and has not been debarred from allotment of general pool accommodation.

**Signature with date:**

**Name:**

**Designation:**

**Phone No:**