CIRCULAR

Reference:

Subject:- Guidelines to regulate admission procedure for pre-primary classes in Un-aided Recognized Schools.

Attention of the Managing Committees of all Un-aided Recognized Schools is drawn to the above referred orders by which detailed guidelines were issued to regulate the admission procedure for Pre-Primary classes in the Un-aided Recognized Schools.

It is hereby reitered that all Un-aided Recognized Schools shall adhere strictly to the guidelines issued, while admitting children in pre-primary class in their schools. Any deviation shall invite action as per provisions of the Delhi School Education Act & Rules, 1973.

The District Level Monitoring Cell, headed by the concerned Dy. Director of Education and Education Officer of the respective Zone as members shall attend to the complaints received from the general public about violation of admission guidelines by Un-aided Recognized Schools. The Monitoring cell shall take immediate action upon complaints received. All Un-aided Recognized Schools are directed to promptly comply with the directions issued with respect to these complaints by the Monitoring Cell.

An on-line complaint mechanism is also being put into operation at the Head Quarter Level. Complaints received on-line will be forwarded to the concerned District Level Monitoring Cell.

The attention of the schools is also drawn to the various Returns to be submitted by them regarding Admission Criteria, number of students admitted etc. to the Deputy Director (Edn.) of their District. The schools are advised to comply with these guidelines and submit the required information timely to avoid unpleasant administrative action by the Directorate.

(P. Krishnamurthy)
Director of Education

Copy to:-
1. Addl. DE(Act)/Addl. DE(Admn.)
2. All RDE’s
3. All Distt DDEs (with the direction to ensure compliance)
4. OS (IT) with the directions to upload the same on the website of the Dte.
5. All Heads of Un-aided Recognized Schools for information and compliance of instructions/directions.

(Rashmi Krishnan)
Additional Director of Education (Act)