MOST URGENT/
ONLY FOR SCHOOLS UNDER CEP-III

Directorate of Education
Govt. of NCT of Delhi
Computer Education Project (C.E.P) Cell
Room No. 14, Old Secretariat, Delhi-54

No.F.DE.45/CEP/155/2008/PartFile/ 7/7

Dated: 13.11.09

MEMORANDUM

Reference letter no. F.DE.45/CEP/155/2008/PartFile/7-9 dated 07.01.09, 16.01.09,
04.02.09, 11.02.09 and 25/02/09, all HOS were directed to submit the attendance report of IT
Assistants by 2nd of every month, which were deployed by M/s Sybex Computers Systems.

Despite of it, it has been noticed that the attendance report of IT Assistants in r/o following
schools for the month of Oct...-09 have not been received till date. The School I.D's of the defaulter
schools are as under:-

1002016,1003007,1005304,1105107,1309027,1310004,1310003,1412095,1412133,1413022,
1413069,1514005,1719075,1720008,1720023,1720090,1821005,1821039,1822040,1923008,
1923017,1923044,1923069,1923070,1924004,1924014,1924119,1925024,1925249,2026034,
2026035,2127008,2127025,2127081,2128032,2128077,2128101.

Therefore, all the Heads of above listed schools are hereby directed to send the attendance
reports of their IT Assistants for the month of Oct. 2009 within 02 days alongwith their explanation
as to why the attendance reports of IT Assistant was not sent by due date.

(VINITA SHANKER)
ADE (CEP)

√ All respective Heads of Schools (As listed above)
through official web site.

No.F.DE.45/CEP/155/2008/PartFile/

Dated:

Copy to:-
1. P.S. to Director of Education for information.
2. P.A. to Addl. DE (Admin.) for information.
3. M/s Sybex Computer Systems (P) Ltd., 5-Hari Nagar Ashram, Mathura Road, Delhi, with
the direction to check whether IT Assistants deployed by him in these schools are continue
working or not and a status report of the same may be sent to the CEP Cell immediately.
4. O.S. (CEP) for information.
5. O.S. (IT) for uploading the same on the department web site.

(VINITA SHANKER)
ADE (CEP)