CIRCULAR

Attention of all concerned is hereby invited to this Directorate circular No.F.9(85)/07/Edn./GOC/1780-84 dated 16/04/2008 vide which it was directed that no Officer/Branch Incharge shall make direct correspondence with Hon’ble Lt. Governor, Delhi/Hon’ble Chief Minister, Delhi/Chief Secretary/or any other Senior Officer outside the department. Such correspondences are required to be made only through Director of Education or the Secretary (Education). This is a serious lapse on the part of Branch Incharges and has caused embarrassment for the department.

It is once again directed that no Officer of the Directorate shall make any official correspondence directly with the Hon’ble Lt. Governor, Hon’ble Speaker, Hon’ble Chief Minister, Delhi or any other Higher Ranking Authority outside the Directorate. Correspondence if any required, should invariably be sent through Director of Education or the Secretary(Education) for which file may be put up by concerned office. Any deviation from this direction will be viewed seriously and action as deemed fit will be taken against erring official/officer without any further notice.

(G.L. MEENA)
ADDL. DIR. OF EDN.(ADMN.)

All the RDEs/DDEs/Branch Incharge,
Dte. of Education, Govt. of NCT of Delhi for strict compliance.

Copy for information to:-
1. P.S. to Secretary(Education)
2. P.A. to Director (Education)
3. P.A. to Addl. DE(Admn.)
4. ADE(IT) with the direction to upload the circular on the website of the Deptt.
5. Guard file.

(G.L. MEENA)
ADDL. DIR. OF EDN.(ADMN.)