GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: WELFARE BRANCH
OLD SECRETARIAT, DELHI – 110054

No.F.DE.23 (427)/Wel./Indira Awards/2009/951-962 Dated: 15/10/09

CIRCULAR

SUBJECT: - INDIRA AWARDS - 2009

Like previous years Indira Awards will be awarded to Govt. Schools, teachers and students, this year also. The awards will be given as per the details given below:

A. **Schools**
   1. Chief Minister Trophy: State Best School (one).
   2. Education Minister Trophy: District Best School (one from each District).
   3. Zonal Best School: one from each Zone.
   4. State Level Best RPVV (one only).

B. **TEACHERS** (Principal and Vice-Principal Can also be considered).
   i. Zonal Level Best Teacher Category-A: one from each Zone (For Academic Work).
   ii. District Level Best Teacher Category – B: one from each District (For Exemplary Work towards improving the quality of education). (Teachers who have made a unique difference in the lives of their students by making learning joyful, interesting and meaningful. Those who have made contribution in bringing out of school children to the main-stream, those who have helped in admitting more children, retained them and ensured better attendance with no drop outs, have worked as E.V.G.C. or Special Educator, worked towards inclusive education etc.).
   iii. State Level Best RPVV Teacher: one only.

C. **STUDENTS**
   a. **CLASS XII**
      Zonal level Stream-wise topper: (Total four students one from each stream i.e. Science, Commerce, Humanities & Vocational).
   b. **CLASS X**
      Zonal level topper: (Three boys and three girl’s students).
      In case of more than one student have similar marks; all of them are eligible for award. Marks of additional subject/third language should not to be included. Result of annual examination only to be considered.

D. **Best Students from RPVV**
   Similarly on the pattern of normal students for Class XII and Class X separately as mentioned above at point no. (a) & (b).

E. **DIFFERENTLY ABLED STUDENTS**
   a. **CLASS XII**: One award to the topper student of each Stream i.e. Science, Commerce, Humanities & Vocational from each Zone.
   b. **CLASS X**: Two awards to the topper students (one girl and one boy) from each Zone.
ELIGIBILITY CRITERIA:

For Teachers: Those teachers who have already got the Indira Award during last 3 years will not be eligible for this award but they are eligible after a gap of three years. The teachers should have completed 15 years of regular teaching experience with at least 5 years continuous teaching experience under the Directorate of Education, Delhi.

For Schools: Those schools who have already got the Indira Award during last 3 years will not be eligible for the same category of award but they will be eligible after a gap of three years. However, they can apply for higher category but not for the same or a lower category.

SELECTION PROCEDURE:

One screening Committee under the chairpersonship of D.D.E. with E.Os as members will be constituted at the district level. The Committee shall screen all cases on merit and will submit the recommended final list in r/o Teachers and Students at Zonal Level, Schools at Zonal and District Level to the Welfare Branch at the H.Q. in a confidential sealed envelope after the approval of respective R.D.E.

The Awards in r/o R.P.V.V. 'Best Teacher', Students and 'Best School' will be decided by a Committee under the chairmanship of D.D.E. (R.P.V.V.) and E.O. of district as members. Final list of RPVV cases be submitted to the Welfare Branch after the approval of concerned R.D.E. Files etc. in all cases be kept at the office of DDE's for future reference.

R.D.E.'s will send one file from each region for selection of State Level Best School for C.M.'s Trophy. The selection for C.M. trophy will be made by a committee constituted at the H.Q level.

Files for Teachers under Category 'B' (At the most one file from each District will also be sent to the Welfare Branch after proper marking with recommendations of the R.D.E. Level Committee.

The names of differently abled students in different categories shall be recommended by the D.D.E. Level Committee; on merit. However final selection of students under this category will be done by the HQ Level Committee, after getting names from the regions.

The names of students in the category of subject toppers in class X & XII, will be collected from CAL Lab by ADE (Welfare).

All the cases should be submitted to the Welfare branch latest by 28.10.2009 positively.

Encls: Prescribed Proforma.

(R.A. HARITASH)
D.D.E. (WELFARE)

All RDE's/ DDE's (District/RPVV)
Directorate of Education.
No.F.(DE:23/427)/Wel./Indira Awards/2009/95+96

Dated: 15/10/09

Copy to:-

1. P.S. to D.E.
2. O.S. (IT), Directorate of Education, Old Sectt., Delhi to kindly post on the website of the Department of the above said circular alongside with enclosures.

(R.A. HARITASH)
D.D.E. (WELFARE)
INDIRA AWARD - 2009

NOMINATION PROFORMA FOR TEACHERS (ZONAL / DISTRICT / R.P.V.V.)

(For eligibility Teacher should have completed at least 15 years of regular teaching experience with at least 5 years continuous teaching experience under the Directorate of Education, Delhi and No Vigilance Inquiry should be pending against the Teacher. Enclosures should not more than 20 pages).

1. Name of the Teacher with I.D. : 
2. Designation with Subject : 
3. Name of the School with complete Address & Code : 
4. Sex : 
5. Date of Birth : 
6. Date of Appointment under Directorate of Education : 
7. Educational Qualifications :
   (A) At the time of Appointment
   (B) At present
8. Particulars of Service Record
   (During last 5 years) :

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the School</th>
<th>Designation</th>
<th>Period</th>
<th>Total Years</th>
<th>Area category</th>
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<td>5.</td>
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</tbody>
</table>
9. Result before Compartment for each Class –X (For TGTs) & Class –For PGTs

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year</th>
<th>Subject</th>
<th>No. of Students Appeared</th>
<th>No. of Students Passed</th>
<th>Pass %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2007</td>
<td></td>
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<tr>
<td>2.</td>
<td>2008</td>
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<td></td>
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<tr>
<td>3.</td>
<td>2009</td>
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</tr>
</tbody>
</table>

Note:

a. No. of students appeared in the Year should not be less than 15.
b. Attach copy of Gazette for 2008-09 Results.

10. No. of students getting more than 60 % marks in 2009.


12. No. of students getting ‘A’ Grade in 2009.


15. Innovative experiments undertaken by the Teacher to make teaching more effective Joyful & Meaningful. (Attach verified copies).


   2004-2005
   2005-2006
   2006-2007
   2007-2008
   2008-2009

   (Attach attested copies)

17. Particulars of activities undertaken for the Welfare of the Society in the following fields during 2008-09 (Attach documentary evidence).

   a. Education  Page No. _________
   b. Health  Page No. _________
   c. National Integration  Page No. _________
   d. Environment  Page No. _________
   e. Any other  Page No. _________
18. To complete the following for the Zonal Level Best Teacher Award (Category-B).

The purpose of this Award is to recognize teachers who have made a unique difference in the lives of their students. This could be by making Learning Joyful and school a happy place, or by undertaking activities for the welfare of the society which had an impact on the students, by acting as E.V.G.C. or Special Educator, or by helping to admit more children, retain them in school and ensuring better attendance with no drop outs. The award shall be given to the teachers who have shown keen interest in inclusive education. Achievements in all or most of the above specific initiatives may please be detailed below, point wise, in around 8-10 areas.

(Please also justify your claim to Zonal Level Best Teacher Award (Category-B) in 100 to 200 words.

Use extra sheet as Annexure.

Signature of the Teacher

Certified that all the above particulars have been verified & found correct. The Teacher is being recommended for Indira Award, 2009.

SIGNATURE OF HEAD OF THE SCHOOL WITH RUBBER STAMP

RECOMMENDATION OF EDUCATION OFFICER OF THE ZONE CONCERNED

Certified that there is no Vigilance/Disciplinary Proceeding or Court Case pending against Sh. /Ms. _________________________________.

His/Her name is recommended for Indira Award – 2009. (With 10 line citation).

SIGNATURE OF THE D.D.E. (DISTT. /RPVV) CONCERNED
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: WELFARE BRANCH
OLD SECRETARIAT, DELHI – 110054

INDIRA AWARD – 2009

NOMINATION PROFORMA FOR SCHOOLS
(For Zonal/District/State Best School/RPVV)

APPEND RUBBER STAMP OF SCHOOL

1. Name of the School : 
2. Complete Postal Address : 
   (Urban/Rural/Resettlement Area)
3. Code No. of School : 
4. Telephone No. of School : 
5. Name of Head of School with Designation : 
6. Type of School : 
   1st Shift 
   IIInd Shift 
   Single Shift 
7. a. Total No. of Students in 2008-09 : 
   b. Enrolment as on - Year 31st July 31st March Variation %
      2007-08 
      2008-09 
8. Streams at Sr. Sec. Stage : 
   Stream No. of Students 
   a. Science : 
   b. Commerce : 
   c. Humanity : 
   d. Vocational : 
9. Result of Class –X for Last 5 Years (Before Compartment)
   
<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Students Appeared</th>
<th>No. of Students Passed</th>
<th>% Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
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<td>2006</td>
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<td>2007</td>
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<td>2008</td>
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<tr>
<td>2009</td>
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</tr>
</tbody>
</table>

Note: - Attach copy of Gazette for 2008-09 result.
10. No. of Students securing above 60% marks in the year 2008-09 in Class-X:
   (Exclude additional subject)
11. No. of distinction earned in the year 2008-09 in Class –X:
12. Result of Class –XII for Last 5 years (Before Compartment):

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Students Appeared</th>
<th>No. of Students Passed</th>
<th>% Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
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<tr>
<td>2006</td>
<td></td>
<td></td>
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<td>2008</td>
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<tr>
<td>2009</td>
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</tr>
</tbody>
</table>

Note: - Attach copy of Gazette for 2008-09 result.

13. No. of Students of Class –XII securing above 60% marks in the year 2009.

14. No. of distinctions earned in the year 2008-09 by students of Class – XII:

15. Participation and Result of Co-curricular activities for the year 2008-09.

<table>
<thead>
<tr>
<th>Zonal Level</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Level</td>
<td>Page No.</td>
</tr>
<tr>
<td>State Level</td>
<td>Page No.</td>
</tr>
<tr>
<td>National Level</td>
<td>Page No.</td>
</tr>
</tbody>
</table>

16. Particulars of activities undertaken for the Welfare of the Society in the following fields during the year 2008-09.

<table>
<thead>
<tr>
<th>a. Education</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Health</td>
<td>Page No.</td>
</tr>
<tr>
<td>c. National Integration</td>
<td>Page No.</td>
</tr>
<tr>
<td>d. Environment</td>
<td>Page No.</td>
</tr>
<tr>
<td>e. Any Other</td>
<td>Page No.</td>
</tr>
</tbody>
</table>

17. School Building & Basic Amenities:

| a. Availability of Drinking Water, Water Cooler & Aqua Guard: |
|-------------|----------|
| b. Electricity & Sufficient lighting arrangement in Class Rooms, Labs, Corridors, Toilet & Play Ground: |
| c. Desks in sufficient numbers and well maintained: |
| d. Toilets – Maintenance & Cleanliness: |
| e. Boundary Wall & White Wash: |
| f. Ramps & Toilets for Differently abled: |

18. Use of Infrastructure facilities & their maintenance:

| a. Library: |
|-------------|----------|
| b. Labs: |
| c. Play Ground & Sports Material: |
| d. A.V. Aids/Public Address System: |
| e. Bulletin Boards: |
| f. Condemnation of Old Stock during 2008-09: |

19. Particulars of Indira Award earned by the School in previous years:

<table>
<thead>
<tr>
<th>Year</th>
<th>Type of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>2004</td>
<td></td>
</tr>
<tr>
<td>2005</td>
<td></td>
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<tr>
<td>2006</td>
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<tr>
<td>2007</td>
<td></td>
</tr>
<tr>
<td>2008</td>
<td></td>
</tr>
</tbody>
</table>
20. Utilization of funds for the year 2008-09 under Plan Schemes:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of Scheme</th>
<th>Funds Allocated</th>
<th>Funds Utilized</th>
<th>Utilization %</th>
<th>Reason for Non-Utilization</th>
</tr>
</thead>
</table>

(Attach separate copy of details)

21. Utilization of funds for the year 2008-09 under VKS Scheme:

<table>
<thead>
<tr>
<th>Funds Allocated</th>
<th>Funds Utilized</th>
<th>Utilization %</th>
<th>Reason for Non-Utilization</th>
</tr>
</thead>
</table>

Signature of the H.O.S.

Dated:

Certified that all the above particulars have been verified & found correct.
The school is being recommended for Indira Award – 2009.

Signature of Education Officer.
With Rubber Stamp.

Zone ____________________

Recommendation of DDE (District/RPVV)

Recommendation of RDE Concerned