GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: OLD SECRETRIATE: DELHI-54
(BUDGET BRANCH)


To

1. All DDE’s of Distt.
   Directorate of Education
   GNCT of Delhi.

2. ADE (Act)
   Act Branch
   Dte. of Education,
   GNCT of Delhi

3. ADE (Estate)
   Estate Branch
   Dte. of Education,
   GNCT of Delhi

4. Sr.Accounts Officer
   Cash Branch
   Dte. of Education,
   GNCT of Delhi.

Sub: Rationalization/enhancement of rates in respect of non-tax revenue.

Please find enclosed herewith the letter No. F.1(5)/Fin./(Rev-II)/Misc./10-11/DSI/596-600 dated 26.04.2011 received from Spl. Secy. (Finance) on the subject regarding Rationalization/enhancement of rates in respect of non-tax revenue which include fee/rent & processing charges etc. in respect of different services being rendered by the department.

All the DDE’s of Distt., ADE of Act Branch, Estate branch and Sr. Accounts Officer, Cash branch are requested to send their information and suggestions on the above subject for increase of non tax revenue latest by 10.5.2011.

Dy. Controller of Accounts
Dte. Of Education, GNCT of Delhi, Old Secc., Delhi

No. DE9 (2)/Budget/2010-11/ Dated:

Copy to:
1. PA to Director of Education, Dte. Of Edn. GNCT of Delhi.
3. The branch Incharge of Act, Estate, and Cash branch, Dte. Of Edn. GNCT of Delhi

Dy. Controller of Accounts
Dte. Of Education, GNCT of Delhi, Old Secc., Delhi
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
4th Level, A Wing. Delhi Secretariat.
I.P. Estate, New Delhi-110002.


To

1. The Pr. Secretary (Transport) The Pr. Secretary (Health)
   Transport Department, Health & Family Welfare
   Rajpur Road, Delhi Department, Delhi Sctt.

3. Labour Commissioner 4. Pr. Secretary (Education)
   Labour Department, Dte. of Education
   5. Sham Nath Marg, Delhi Old Secretariat, Delhi

5. Pr. Secretary (Home) 6. Pr. Secretary (PWD)
   Home Department PWD Department
   Delhi Secretariat Delhi Secretariat

7. Development Commissioner/ 8. Secretary (Revenue)
   Divisional Commissioner Irrigation & Flood Control
   5. Sham Nath Marg, Delhi 5. Sham Nath Marg, Delhi

9. Pr. Secretary (Power) 10. Commissioner (F&S)
   Power Department Food & Civil Supplies Deptt.
   Delhi Secretariat, Delhi Vikas Bhawan, N. Delhi

Sub:- Rationalization/enhancement of rates in respect of non-tax revenue.

Sir,

Your kind attention is invited to the office letter of even number dated 17.01.2011 and 23.02.2011 relating to rationalization / enhancement of rates in respect of non-tax revenue which includes fee/processing charges/user charges etc. in respect of different services being rendered by different departments of GNCT of Delhi. In this regard, it is intimated that no proposal has been received in Finance Department so far.

I am, therefore, directed to request you to submit the proposal regarding enhancement of rates in respect of non-tax revenue as per enclosed proforma including soft copy. The said information in
the prescribed proforma may be submitted before 15.05.2011 so that Finance Department is able to obtain the approval of the competent authority in this regard.

A meeting with different departments shall also be held at the level of Pr. Secretary (Finance) to review the progress as per the schedule given below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Department</th>
<th>Date and time of the meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Health</td>
<td>25.05.2011 at 11.30 a.m.</td>
</tr>
<tr>
<td>2.</td>
<td>Labour</td>
<td>-do-</td>
</tr>
<tr>
<td>3.</td>
<td>Home</td>
<td>-do-</td>
</tr>
<tr>
<td>4.</td>
<td>Revenue</td>
<td>-do-</td>
</tr>
<tr>
<td>5.</td>
<td>PWD</td>
<td>-do-</td>
</tr>
<tr>
<td>6.</td>
<td>Transport</td>
<td>26.05.2011 at 11.30 a.m.</td>
</tr>
<tr>
<td>7.</td>
<td>Power</td>
<td>-do-</td>
</tr>
<tr>
<td>8.</td>
<td>F&amp;S</td>
<td>-do-</td>
</tr>
<tr>
<td>9.</td>
<td>I&amp;FC</td>
<td>-do-</td>
</tr>
<tr>
<td>10.</td>
<td>Education</td>
<td>-do-</td>
</tr>
</tbody>
</table>

Encl: Prescribed Proforma

Yours faithfully,

(B.L. Sharma)
Spl. Secretary (Finance)
Exact description of the non-tax revenue being collected by the Department may be given.

<table>
<thead>
<tr>
<th>Department:</th>
<th>Form for non-tax revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td><strong>Projected</strong></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td><strong>Proposed</strong></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td><strong>Collection of</strong></td>
</tr>
<tr>
<td><strong>Proposed</strong></td>
<td><strong>Rate</strong></td>
</tr>
<tr>
<td><strong>Current Rate</strong></td>
<td><strong>2010-2011</strong> period (FY)</td>
</tr>
<tr>
<td><strong>Registration fee etc.</strong></td>
<td><strong>Service charges</strong></td>
</tr>
<tr>
<td><strong>Revenue (user charges)</strong></td>
<td><strong>Number</strong></td>
</tr>
<tr>
<td><strong>Description of non-tax</strong></td>
<td><strong>Final</strong></td>
</tr>
</tbody>
</table>

Proforma in respect of non-tax revenue