Sub: Common Second Term School Examination/Summative Assessment-II, 2011 for classes VI to XI.

The Common Second Term School Examination/Summative Assessment-II, 2011 is scheduled to be held w.e.f. 7.3.2011 (Monday). The following guidelines are being issued in this regard:

1. Sealed cartons of question papers for SA-II, 2011 shall be delivered at all Zonal Distribution centres (ZDC) between 6:30 a.m. to 9:00 a.m. on all examination days. On the day of examination all the Z.D.C Incharges should be present at 6:30 a.m. positively, at their respective centres to receive the cartons. The distribution of sealed packets of Question Papers to authorised officers/officials of participating schools will start at 9:30 a.m. Preference may be given to far flung schools of the zone.

2. One EXTRA sealed packet per subject per class containing 50 question papers each shall be available at each Zonal Distribution centre to meet out shortage, if any.

3. “Certificate of Opening of Cartons/ Boxes Containing Question Papers” should be prepared every day by all ZDC Incharges & submitted to Examination Cell on 28.3.2011.

4. “Marking Schemes” in sealed packets will also be supplied on the same day of the examination, but it should be ensured that these ARE NOT OPENED till completion of the paper.

5. All RDEs, DDEs, EO, DEOs and S.P.Es are requested to conduct surprise inspection during examination days in coordination with concerned District DDEs and the REPORT should be submitted to the Examination Cell after the completion of examination.

(RASHMI GAHLAUT)
ADE (Exam)

To,

All Zonal Distribution Centre Incharges (through MIS)

Copy for information / necessary action to :

1. All District RDEs/DDEs/EOs/DEOs and SPEs through MIS.
2. Incharge, Computer Cell to place it on website of Dte. of Education.

(DR. RAKESH C. TIWARI)
Dy. EO (Exam)