GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION; SCHOOL BRANCH
OLD SECRETARIAT, DELHI-110054

No.DE.23(397) /Sch Br./2008/1481

Date. 30/11

CIRCULAR

Please find enclosed the letter received from Sh. G.C.Joshi, Director, Centre for Cultural Resources and Training regarding conduct of training programmes by CCRT.

All the District DDEs are requested to depute only One willing teacher of their District in each of the following programmes :-

<table>
<thead>
<tr>
<th>SNO.</th>
<th>NAME OF THE PROGRAMMES</th>
<th>DATE</th>
<th>VENUE.</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.</td>
<td>Role of Puppetry in Education ( For Asstt. Teachers, TGTs (H.Sc), below 48 Yrs of age and working on regular basis.)</td>
<td>03-19 May, 2011</td>
<td>Centre for Cultural Resources and Training, Plot No. 15-A, Sector 07, Dwarka, New Delhi.</td>
</tr>
<tr>
<td>02.</td>
<td>Role of Schools in Conservation of the Natural and Cultural Heritage. (For TGTs (Social Science), below 48 Yrs of age, working on regular basis.)</td>
<td>22 June-2 July, 2011</td>
<td>-Do-</td>
</tr>
</tbody>
</table>

All the expenses are to be born by CCRT, only.

Encl. As above

( DR.(MRS.) SUNITA KAUSHIK )
ADDL.DIRECTOR OF EDUCATION (SCHOOL)

All District DDEs through Del E

No.DE.23(397) /Sch Br./2008/1481

Date. 30/11

Copy to:-
01. P.S. to Principal Secretary (Education).
02. P.S. to Director (Education)
03. All RDEs/DDEs/EOS/DEOs
04. ADE (IT) with request to paste on Del-E.
05. Sh. G. C. Joshi, Director, CCRT, Plot No. 15-A, Sec.-07, Dwarka-75.
06. Guard File

( DR.(MRS.) SUMAN REKEHA )
DEPUTY DIRECTOR OF EDUCATION (SCHOOL)
Dear Sir,

Please refer to Mr. Surendra Kaul, Director General, CCRT's letter no. CCRT/14011/1/2011 dated March 07, 2011 addressed to Secretary (Education) and a copy forwarded to you and CCRT Nodal Officers regarding organization of training programmes by CCRT during the year 2011-2012.

In the first quarter of ensuing Financial Year (FY 2011-12), CCRT will organize the attached 08 (Eight) thematic Workshops. May I request you to depute 10 (Ten) teachers for participation in each of the workshop from your State/UT as per details given in Annexure-I & II.

Annexure-II gives information about the brief note and eligibility criteria for deputation of teachers for thematic Workshops for in-service school teachers of Government and Government-aided schools of your State/UT. Only regular teachers are eligible and hence teachers on contract should not be deputed.

Please also find enclosed the details regarding boarding and lodging arrangements and payment of TA/DA to the participants to be made by the CCRT which are placed at Annexure-III. The expenditure on Training and TA and allowance to the participants will be borne by the CCRT. There is no financial liability either on the State Education Department or on the concerned Institution.

It has been decided that while accepting the deputed teachers from your State/UT, if the norms and conditions mentioned above are not adhered to, the deputed teachers will neither be registered nor paid TA/DA for reporting. This is being done to avoid any censures from the auditors.

The deputation orders issued by your department, adhering to CCRT's norms will be treated as the final orders and no further orders for the deputed teachers hereafter will be issued by this Centre. The list of the deputed teachers for the training programmes may please be sent to us at the earliest. May I reiterate that no Contractual and Temporary Teachers like Shiksha-Karmi, Shiksha-Bandhu, Shiksha-Mitra, Education Friend, Teacher Facilitator, Swadhistha Shikshak etc. should be deputed. These teachers, even if deputed will neither be enrolled nor would be paid any TA/DA for reporting at the Venue.

Your continued support and co-operation will be great source of encouragement for organizing the training programmes by the CCRT and I am looking forward to receiving your support in this regard.

With regards,

[Signature]

G.C. Joshi
Mobile No. 99717793866
Email: dir.ccr@nic.in

The Director
State Council of Educational Research & Training,
Varan Marg, C Block, Defence Colony,
New Delhi.
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Training Programme/Workshops</th>
<th>Eligibility criteria</th>
<th>Date</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Role of Schools in Conservation of the Natural &amp; Cultural Heritage</td>
<td>Middle/Sec/Sr. Sec school teachers (below 48 years of age)</td>
<td>April 6 – 16, 2011</td>
<td>Regional Centre, Centre for Cultural Resources and Training, 3 B Ambavgarh, Near Swaroop Sagar Lake, Udaipur, Rajasthan Ph.No.0294-2430764, Fax No.0294-2430771 e-mail:<a href="mailto:ccrtcud@rediffmail.com">ccrtcud@rediffmail.com</a></td>
</tr>
<tr>
<td>2</td>
<td>Role of Puppetry in Education</td>
<td>Primary school teachers (below 48 years of age)</td>
<td>April 13 – 29, 2011</td>
<td>Artists Guest House, North East Zone Cultural Centre, Dimapur, Nagaland Ph.No.03862-243573/243557</td>
</tr>
<tr>
<td>3</td>
<td>Socially Useful Productive Work/Work Experience</td>
<td>Primary/Middle/Sec/Sr. Sec school teachers (below 48 years of age)</td>
<td>April 18-28, 2011</td>
<td>Regional Centre, Centre for Cultural Resources and Training, House No. 8-2-293/82,B.H.28, Bharani Layout, Road No.78, Near Nyaya VI Jubilee Hills, Hyderabad 34 Ph.No.040-24650335,23541657,23557050 Fax No.040-23541901 e-mail:<a href="mailto:rcychd.cert@nic.in">rcychd.cert@nic.in</a></td>
</tr>
<tr>
<td>4</td>
<td>Role of Puppetry in Education</td>
<td>Primary school teachers (below 48 years of age)</td>
<td>May 3 –19, 2011</td>
<td>Centre for Cultural Resources and Training, Plot No.15 A, Sector 7, Dwarka, New Delhi 110075 Ph.No.011-47151000, Fax No.011-2508863 e-mail:<a href="mailto:skdgcert@del3.vsnl.net.in">skdgcert@del3.vsnl.net.in</a> <a href="mailto:dg.cert@nic.in">dg.cert@nic.in</a></td>
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<td></td>
<td>Role of Schools in Conservation of the Natural &amp; Cultural Heritage</td>
<td>Middle/Sec/Sr. Sec school teachers (below 48 years of age)</td>
<td>May 11 – 21, 2011</td>
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<tr>
<td>6</td>
<td>Socially Useful Productive Work/Work Experience</td>
<td>Primary/Middle/Sec/Sr. Sec school teachers (below 48 years of age)</td>
<td>May 18 – 28, 2011</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Role of Puppetry in Education</td>
<td>Primary school teachers (below 48 years of age)</td>
<td>June 6 -22, 2011</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Role of Schools in Conservation of the Natural &amp; Cultural Heritage</td>
<td>Middle/Sec/Sr. Sec school teachers (below 48 years of age)</td>
<td>June 22 – July 2, 2011</td>
<td></td>
</tr>
</tbody>
</table>

Regional Centre, Centre for Cultural Resources and Training, House No. 8-2-293/82, B.H.28, Bharani Layout, Road No. 78, Near Nyaya Vihar Jubilee Hills, Hyderabad 34 Ph.No. 040-24650335, 23541657, 23557050 Fax No. 040-23541901 e-mail: rchyd.ccert@nic.in

Regional Centre, Centre for Cultural Resources and Training, 3 B Ambavgarh, Near Swaroop Sagar Lake, Udaipur, Rajasthan Ph.No. 0294-2430764, Fax No. 0294-2430771 e-mail: ccertcud@rediffmail.com

Regional Centre, Centre for Cultural Resources and Training, Plot No.15 A, Sector 7, Dwarka, New Delhi 110075 Ph.No. 011-47151000, Fax No. 011-25088637 e-mail: skdgcert@del3.vsnl.net.in
dg.cert@nic.in
Workshop on "ROLE OF PUPPETRY IN EDUCATION"

Puppetry has played an important role in disseminating knowledge in most parts of the world. Puppetry imbibes elements of all art forms such as literature, painting, sculpture, music, dance, drama, and enables students to develop their creative abilities. Puppetry has been used traditionally in India as a popular and an inexpensive medium to transmit knowledge about Indian myths and legends.

Since Puppetry is a dynamic art form that appeals to all age groups, this medium of communication has been selected to serve as an aid for imparting education in schools. The CCRT provides a comprehensive and an integrated training in the preparation, manipulation and production of such puppet programmes which may be used in a variety of formal and non-formal teaching situations. The Workshop on "Role of Puppetry in Education" is organized for the primary in-service school teachers from all parts of the country throughout the year. It is approximately of 15-16 days duration.

Objectives:
- to introduce Puppetry as an aid to education,
- to teach preparation and manipulation of glove, shadow, rod, string and other puppets, out of low cost, material & easy to use in classroom situation.
- to prepare educational scripts and programmes for teaching curriculum subjects through puppetry and to study the impact of training for evaluation,
- to enable teachers to acquire knowledge about traditional puppet theatre forms of India and to provide them with an opportunity to interact with traditional puppeteers,
- to encourage teachers to improvise inexpensive teaching aids and to make creative activities for students an integral part of classroom teaching.

To achieve the above mentioned aims, the training program is divided into four parts :

- Preparation of various types of puppets and their manipulation techniques,
- Practical training in allied arts like story-telling, role play, voice modulation/speech, mime and movement, music and its improvisation.
- Production and presentation of educational programmes for school students with practical experience through interaction session...

Introductory lecture sessions on "Concept of Puppets and Script Writing" are very important for the success of the Workshop. A good educational message is the core of the puppet play. Great emphasis is given to the writing of the script for puppet plays. Suitable themes for puppet plays are suggested according to the target audience and few good stories are selected after the discussion sessions on stories developed by the participants.

Traditional artists from different parts of the country are invited from time to time to acquaint the teachers with regional traditional forms of puppetry. Lecture-demonstrations on Traditional Puppet Theatre of India are organized for the participants to introduce the different styles of puppet theatre in all parts of the country. Participants are taught to make and manipulate simple paper puppets like finger puppets, masks and paper rod puppets.
The participants are informed that the Workshop aims at production of simple puppets out of easily available and waste materials to convey educational concepts and create awareness of social issues in the classroom.

Manipulation of all these puppets is taught after each practical session. Teachers learn to produce educational puppet programmes with the help of these different kinds of puppets.

Educational visits to Sangeet Natak Academy and Crafts Museums are organized.

Sessions on folk music/music for theatre are organized.

Resource material on puppetry using modern technology developed by the Centre will be used from time to time.

A few CCRT Educational Publications with Audio-CD's and a ‘Puppetry Kit’ are gifted to the school through participating teacher after successful completion of the said Workshop.
The following points may please be noted while deputing the teachers for the Workshop on "Role of Puppetry in Education"

1. The Workshop is for in-service Primary school teachers below the age of 48 years. Headmaster/Headmistress/ Principals of school should not be deputed for participation in the Workshop.

2. Those teachers who have already attended a course on "Puppetry in Education"/Workshop on "Role of Puppetry in Education" organized by the CCRT as per your record should not be deputed again for the same Workshop.

3. The lectures will be delivered in English for the benefit of the teachers participating from all parts of the country. Therefore, an understanding and working knowledge of English is essential.

4. As the working hours will be long and the workshop will be held in a camp atmosphere, teachers should be in good health.

5. The deputed teachers may be asked not to bring any escort/family member with them under any circumstances.

6. Your deputation order will be treated as a final order and the CCRT will not issue any selection letter to individuals. However, any relevant query by the deputed teachers will be answered by the CCRT.

7. For correspondence with the CCRT our letter reference number and date must be quoted.

For registration on the first day of the Workshop and for payment of TA/DA on the last day of the Workshop, the deputed teachers must bring the following certificates on separate sheets of paper:

i) Relieving Certificate from the School
ii) Basic Pay Certificate
iii) Passport size photograph

As this will be a good opportunity for deputed teachers from different State/UTs to stay together, interact with each other and share a common platform, they should bring some of the traditional puppets of their region if possible, which will be returned to them after the Workshop.

The participating teachers will also be given an opportunity to present their regional cultural programme, hence the deputed teachers may also be requested to bring costumes, repertoire of folk songs, dances and other important items of cultural value which they would like to share with their colleagues from other States/UT's during the Workshop.

Since it is difficult to get the confirmed return reservation in a short time, we would like to suggest that the deputed teachers make their "return reservation" from their headquarters beforehand.
CENTRE FOR CULTURAL RESOURCES AND TRAINING
NEW DELHI

BRIEF NOTE

WORKSHOP ON “Role of Schools in Conservation of the Natural and Cultural Heritage”

The Centre for Cultural Resources and Training, New Delhi organises workshops on “Role of Schools in Conservation of the Natural and Cultural Heritage” to enable teachers from different regions to share knowledge of their culture with others and create a sense of appreciation for the diversity and richness of India’s Cultural Heritage.

The Workshop concentrates on studying the role of schools in conservation of our natural and cultural heritage and involve students and teachers in such activities that may help them to serve the country. During the workshop the participants will also develop a practical plan of action that may inspire students to appreciate their natural and cultural heritage and feel as responsible citizens of India, to protect the environment.

The accelerated pace of development in our country has brought forth changes both in the physical environment and cultural patterns on an unprecedented scale. With the result, the familiar surroundings and the related cultural identities are being lost. It must be realised that what is lost today, due to ignorance, lack of awareness or concern or thoughtless planning can not be recovered, be it a plant species or an historical monument.

The teachers are invited in these workshops to take up the task of sensitising school students to their role as future guardians of the rich natural and cultural resources of our country. It is approximately of 10 days duration.

Objectives:

- to study the role of schools in conservation of natural and cultural heritage,
- to study simple techniques by which students can be involved in looking after historical monuments and other natural and cultural property of their region,
- to develop a practical plan of action that may inspire students to appreciate the natural and cultural heritage of India and to be responsible citizens,
- to provide an opportunity to teachers from various parts of the country to stay together and interact with each other and with local students, fostering a spirit of national integration.
- to provide basic knowledge on Laws of Conservation.

The workshop consists of lectures, slide presentations, conservation activities, study of monuments and museums, group discussions, etc. There are sessions on preparation of educational aids and games, work-sheets and activity-sheets for protecting local natural and cultural heritage. Attempts will be made for inclusion of sessions on Impact of Globalisation, Media’s Role in Conservation, Teachers as Mentors, etc.

For “Hands-on” experience experts from Archaeological Survey of India, Indian National Trust for Art & Cultural Heritage, National Institute of Museology and Conservation, Indira Gandhi National Centre for Arts, National Mission on Manuscripts will be invited. Documentation of some excavation work will be done for teachers to get practical experience in the field.

A few CCRT Educational Publications with Audio-CD’s are gifted to the school through participating teacher after successful completion of the said Workshop.
The following points may please be noted while deputing the teachers for the Workshop on “Role of Schools in Conservation of the Natural and Cultural Heritage”

1. The Workshop is for in-service Middle/Sec./Sr. Secondary school teachers below the age of 48 years. Headmaster/Headmistress and Principal of school should not be deputed for participation in the Workshop.

2. Teachers should be teaching subjects like Languages, History, Geography, Civics, Sociology, Economics, Commerce, Mathematics, Science, Music and not Physical Education, Drawing, Arts, SUPW/WE, Painting, Craft etc.

3. Those teachers who have already attended Workshop on “Role of Schools in Conservation of the Natural and Cultural Heritage” organized by the CCRT as per your record should not be deputed again for the same Workshop.

4. The lectures will be delivered in English for the benefit of the teachers participating from all parts of the country. Therefore, an understanding and working knowledge of English is essential.

5. As the working hours will be long and the workshop will be held in a camp atmosphere, teachers should be in good health.

6. Only one teacher should be deputed for participation from one school at a time for the Workshop.

7. Husband and wife should not be deputed for participation in the same Workshop

8. A few CCRT educational publications with Audio-CD’s are gifted to the school through participating teacher after successful completion of the said Workshop.

9. The deputed teachers may be asked not to bring any escort/family member with them under any circumstances.

10. The deputation order will be treated as a final order and the CCRT will not issue any selection letter to individuals. However, any relevant query by the deputed teachers will be answered, for which our letter reference number and date must be quoted.

For registration on the first day of the Workshop and for payment of TA/DA on the last day of the Workshop, the deputed teachers must bring the following certificates on separate sheets of paper:

(i) Relieving Certificate from the School
(ii) Basic Pay Certificate

As this will be a good opportunity for deputed teachers from different State/UTs to stay together, interact with each other and share a common platform, the deputed teachers may be asked to bring the text books of the subjects which they teach along with the books prescribed in social sciences in their State/UT.

The participating teachers will also be given an opportunity to present their regional cultural programme, hence the deputed teachers may also be requested to bring costumes, repertoire of folk songs, dances and other important items of cultural value which they would like to share with their colleagues from other States/UT’s during the Workshop.

Since it is difficult to get the confirmed
CENTRE FOR CULTURAL RESOURCES AND TRAINING
NEW DELHI

BRIEF NOTE

Workshop on “SOCIALLY USEFUL PRODUCTIVE WORK/WORK EXPERIENCE”

Education at all stages has been regarded as a powerful instrument for social transformation. The major task of education in India today is to usher in a democratic, socialist, secular society which removes prejudices among people. The objectives of introducing “Socially Useful Productive Work/Work Experience” (SUPW/WE) in the schools is to help in the realisation of these goals. Therefore, not only does it form an integral part of the school curriculum, but has its ramifications into other subjects of the school curriculum.

The programme of Action of the National Policy on Education of 1986 states that the basic emphasis in interlinking education and culture should be on helping a child to discover his latent talent and to express it creatively. This can be achieved through a participatory process, using their immediate environment giving special emphasis to curriculum reorientation and motivating teachers to interact with the students at different levels.

Handicrafts in this country are an important part of our rich cultural heritage, which serve to satisfy the aesthetic needs of man and provide a vehicle for his urge for self-expression. The real significance of handicrafts lies in the newness and surprise of each object.

Today we are losing not only an ancient heritage but also an essential element in our social composition which has been a strong cementing force. SUPW/WE in schools gives an opportunity to revive and keep active the rich heritage and cultural traditions of our country and encourages creativity among students. During the Workshop on SUPW/WE, the teachers learn 3 to 4 crafts in-depth. The crafts which are generally taught are Pottery, Clay Modelling, Papier Mache, Mask Making, Tie & Dye, Rangoli, Wall decoration, Cane Work, Bamboo Work, Book Binding, Paper Toys, etc. Lecture-demonstrations and slide-shows are arranged on a variety of topics related to Indian Handicrafts and Culture. Special emphasis on “Aesthetic in Crafts” is made. Sessions on use of CCRT’s Educational Material for creative activities in curriculum teaching are also organised. It is approximately of 10 days duration.

Objectives:

- to revive an interest in Indian Crafts and study their relevance in contemporary life,
- to help teachers to value and recognise the importance of local craft resources,
- to guide teachers to formulate a syllabus for teaching Crafts/SUPW/WE in schools with the new awareness created during the Workshop,
- to learn about the life-styles of craftsmen and recognise their role in society,
- to instill in teachers, the importance of value and moral education and to suggest projects that can be taken up while working for the welfare of the community,
- to inculcate values of social service and dignity of labour,
- to develop an aesthetic sensibility relevant to Indian Culture.

Community Service forms an important component of these Workshops for which health survey, cleanliness drives etc. are conducted. Emphasis is laid on the training programme providing a bridge between traditional crafts and modern techniques. Interaction with school children is also an essential part of the training programme. Attempts for innovations in the use of craft traditions in the modern society are also made.

A few CCRT Educational Publications with Audio-CD’s are gifted to the school through participating teacher after successful completion of the said Workshop.
The following points may please be noted while deputing the teachers for the Workshop on “Socially Useful Productive Work/Work Experience”

1. The Workshop is for in-service Primary/Middle/Sec./Sr. Secondary school teachers below the age of 48 years. Headmaster/Headmistress and Principal of school should not be deputed for participation in the Workshop.

2. Teachers should be teaching subjects like Craft, Drawing, Painting, Arts, SUPW/WE and not Physical Education or Yoga.

3. Those teachers who have already attended Workshop on “Socially Useful Productive Work/Work Experience” organized by the CCRT as per your record should not be deputed again for the same Workshop.

4. The lectures will be delivered in English for the benefit of the teachers participating from all parts of the country. Therefore, an understanding and working knowledge of English is essential.

5. As the working hours will be long and the workshop will be held in a camp atmosphere, teachers should be in good health.

6. The deputed teachers may be asked not to bring any escort/family member with them under any circumstances.

7. Only one teacher should be deputed for participation from one school at a time for the Workshop.

8. Husband and wife should not be deputed for participation in the same Workshop.

9. A few CCRT educational publications with Audio-CD’s are gifted to the school through participating teacher after successful completion of the said Workshop.

10. Your deputation order will be treated as a final order and the CCRT will not issue any selection letter to individuals. However, any relevant query by the deputed teachers will be answered by the CCRT.

11. For correspondence with the CCRT our letter reference number and date must be quoted.

For registration on the first day of the Workshop and for payment of TA/DA on the last day of the Workshop, the deputed teachers must bring the following certificates on separate sheets of paper:

(i) Relieving Certificate from the School
(ii) Basic Pay Certificate

As this will be a good opportunity for deputed teachers from different States/UTs to stay together, interact with each other and share a common platform, the deputed teachers may be asked to bring the text books of the subjects which they teach along with the books prescribed in social sciences in their State/UT.

The participating teachers will also be given an opportunity to present their regional cultural programme, hence the deputed teachers may also be requested to bring costumes, repertoire of folk songs, dances and other important items of cultural value which they would like to share with their colleagues from other States/UT’s during the Workshop.

Since it is difficult to get the confirmed return reservation in a short time, we would like to suggest that the deputed teachers make their “return reservation” from their headquarters beforehand.
Workshop on “OUR CULTURAL DIVERSITY”

The Centre for Cultural Resources and Training (CCRT), New Delhi organizes a variety of inservice training programmes to enable teachers from different regions to share knowledge of their culture with others and create a sense of appreciation for the diversity and richness of India’s Heritage. These programmes provide teachers teaching various disciplines, an opportunity to interact with one another, so that their approach to education may be inter-related and the teacher-learning process less compartmentalized and may provide students with an enriching educational experience.

The accelerated pace of development in our country has brought forth changes both in the physical environment and cultural patterns on an unprecedented scale. With the result, the familiar surroundings and the related cultural identities are being lost. It must be realized that what is lost today, due to ignorance, lack of awareness or concern or thoughtless planning cannot be recovered, be it a plant species or a historical monument.

Over the centuries, India’s rich and ornate culture has either been forgotten and covered with the dust of time, misinterpreted due to a lack of authentic information. In an age when our inherent links with the environment and nature are endangered while the value of peaceful co-existence and goodwill are severely tested time and again, it is important to reenact the joy of celebrating life and it’s rich beauty together irrespective of differences of sex, age, religious beliefs, social and financial status as well as regional or linguistic preferences.

It cannot be gainsaid that it is the school where foundations for national unity, patriotism, social harmony and secularism can be firmly laid. It is here that the dynamic concept of unity and diversity can be ingrained in the young minds so as to become a part of mental set.

The Workshop on “Our Cultural Diversity” concentrates to describe how schools can help in promoting national integration among the students have their objectives of national integration can be made a part and parcel of their general ethos. The workshop is also, an initiative of CCRT, to generate awareness and enhance understanding of ethnic flavour of rich culture of North-Eastern region of our country.

The teachers are invited in this Workshop to take up the task of sensitising school students to their role as future guardians of the rich natural and cultural resources of our country.

The Main Objectives of the Workshop are as follows:

- To create awareness towards our rich natural & cultural heritage;
- To make teachers understand the role of schools in conservation of natural and cultural heritage;
- To study simple techniques by which students can be involved in looking after historical monuments and other natural and cultural property of their region;
- To develop a practical plan of action that may inspire students to undertake projects to conserve heritage of India and to be responsible citizens;
- To develop an understanding of possible solutions to local conservation issues with respect to heritage;
- To provide an opportunity to teachers from various parts of the country to stay together and interact with each other and with local students, fostering a spirit of national integration.

The workshop consists of lectures/lecture demonstrations, slide presentations, conservation activities, project work, study of monuments and museums etc. The sessions on learning puppetry, creative expressions and learning traditional crafts are organized. There are sessions on preparation of educational aids and games, work-sheets and activity-sheets. Educational visits to places of historical, natural and cultural importance will also organize.
CENTRE FOR CULTURAL RESOURCES AND TRAINING
NEW DELHI

The following points may please be noted while deputing the teachers for the Workshop on "Our Cultural Diversity"

1. The Workshop is for in-service Primary/Middle/Sec./Sr. Secondary School teachers below the age of 48 years. Headmaster/Headmistress and Principal of school may not be deputed for participation in the Workshop.

2. Teachers should be teaching subjects like Languages, History, Geography, Civics Sociology, Economics, Commerce, Mathematics Science, Music and not Physical Education, Drawing, Arts, SUPW/WE/Painting.

3. Those teachers, who have already attended Workshop on "Our Cultural Diversity" organized by the CCRT as per your record, should not be deputed again for the same Workshop.

4. The lectures will be delivered in English for the benefit of the teachers participating from all parts of the country. Therefore working knowledge of English is essential.

5. As the working hours will be long and the Workshop will be held in a camp atmosphere, teachers should be in good health.

6. Only one teacher can be deputed for participation from one school at a time for the Workshop.

7. Husband and wife should not be deputed for participation in the same Workshop.

8. A few CCRT educational publications with Audio-CID's are gifted to the school through participating teacher after successful completion of the said Workshop.

9. The deputed teachers may be asked not to bring any escort/family member with them under any circumstances.

10. Your deputation order will be treated as a final order and the CCRT will not issue any selection letter to individuals. However, any relevant query by the deputed teachers will be answered, for which our letter reference number and date must be quoted.

For registration on the first day of the Workshop and for payment of TA/DA on the last day of the Workshop, the deputed teachers must bring the following certificates on separate sheets of paper:

i) Relieving Certificate from the school

ii) Basic Pay Certificate

As this will be a good opportunity for deputed teachers from different States/UT to stay together, interact with each other and share a common platform, the deputed teachers may be asked to bring the textbooks of the subjects which they teach along with the books prescribed in social sciences in their State/UT.

The participating teachers will also be given an opportunity to present their regional cultural programme, hence the deputed teachers may also be requested to bring costumes, repertoire of folk songs, dances and other important items of cultural value which they would like to share with their colleagues from other States/UT during the Workshop.

Since it is difficult to get the confirmed return reservation in a short time, we would like to suggest that the deputed teachers make their "return reservation" from their headquarter beforehand.
1. Boarding and Lodging:

The boarding & lodging will be provided by CCRT at or near the venue of the programme. Please note that the outstation participants, who avails boarding & lodging facilities provided by CCRT, will not be paid any DA. However, an outstation participant who does not avail boarding & lodging facilities provided by CCRT and the local participants will be paid an allowance permissible as per Centre’s rule. Since CCRT bears the entire expenditure on boarding, lodging and TA/DA of the enrolled participants, the State Education Department will not have to incur any expenditure on participating teachers in the programme.

The sessions will be arranged at the auditorium of the venue of the programme. You would be required to attend the training from 09.00 AM to 05.30 PM. Some days we may begin work early in the morning and continue to work till late in the evening. No. relatives/members of the family/escort will be entertained at the place where boarding and lodging arrangements have been made by the CCRT and no such permission will be provided under any circumstances. Separate arrangements are made for the female teachers at the venue.

2. Traveling Allowance:

The teachers/Participants of Training Programmes (as per the VIth Central Pay Commission) are entitled to travel by AC 3-Tier/AC Chair Car/Sleeper Class. They can also travel by AC Chair Car in Rajdhani & Shatabdi Express provided the place of start of journey by rail & the destination are directly connected by these trains.

Those who come by bus from outstations, to the rail/head would be paid actual bus fare (Deluxe/Ordinary) both ways on production of bus tickets for the onward journeys. Please note that travel by AC bus is not permissible.

For journey by auto rickshaw, entitlements will be at the rates notified by the concerned Director of Transport or for journey within local Municipal limits or short journey within 8 KM by autorickshaw @ Rs.8/-per KM.

For road journey from the nearest railway Station/Bus stand to the venue of the Training Programmes, the teachers will be paid auto/bus fare as per the Centre’s rule. In the case of those who travel by bus between places connected by rail, the entitlement will be the actual fare paid restricted to rail fare of the entitled class on production of bus tickets.

Please note that the rail/bus fare will be reimbursed by the CCRT if original/photocopies of the tickets are attached to the T.A. Bills for onward as well as outward journeys falling which the claim will be restricted to rail fare by ordinary Sleeper Class.

Please also note that all the payment to the teachers will be paid on the last working day of the Programme. Teachers are therefore advised to bring sufficient money for day to day expenses,