Census Circular No. 92

After the field work of Phase – II of Census – 2011 is over, the training allowances, honorarium etc. is to be disbursed among different functionaries. The payment to the Enumerators, Supervisors and Master Trainers will be made through Charge Officers. Besides this office has already disbursed contingent amount of Rs. 10,000/= for HLO/Population Enumeration and Rs. 3,000/= for NPR. Since the work relating to all these activities had already been completed the advance payment released is also required to be settled at the earliest. In view of the same following instructions/guidelines are issued for immediate compliance:

1. The utilization certificate of contingent amount of Rs. 13,000/= (Rs. 10,000 for HLO/PE and Rs. 3,000(NPR) along with vouchers must be sent to this office immediately and latest by 20.5.2011 in the following format:

   **Utilization Certificate of Ward No. .............**

   It is certified that the amount of Rs.10,000/- sanctioned towards contingent expenditure for HLO/PE and Rs. 3,000 Sanctioned towards NPR has been utilized fully for the purpose for which the amount was sanctioned.

   Signature of Charge Officer

2. For Population Enumeration the training allowance/honorarium is payable at following rates:
   i) Training allowance @ 250 per day maximum for 3 days. - Rs. 3,300= 
   ii) Honorarium to Enumerators/Supervisors/Master Trainer - Rs. 6,000= 
   iii) Honorarium to Charge Officer - Rs. 2,500= 
   iv) Honorarium to Charge Officer for First Phase of NPR

The Charge Officers are requested to furnish the detail in the enclosed format. The honorarium will be paid to only those Enumerators/Supervisors who have actually worked in the field and not to reserve enumerators. However the training allowance will be paid to those reserved enumerators and supervisors who have actually attended the training
3. Full particulars of authority (DDO/Principal/Vice Principal) on whose name the cheque is required to be issued must be furnished along with the acquaintance roll.

Yours Sincerely,

VARSHA JOSHI, I.A.S
DIRECTOR CENSUS OPERATIONS, DELHI

To: All Charge Officers

Copy To:

1. The Commissioner, MCD, Principal Census Officer, Municipal Corporation of Delhi, Ambedkar Stadium, Delhi Gate, Delhi
2. The Additional Commissioner (Engg.), MCD, City Census Officer, Municipal Corporation, of Delhi, Ambedkar Stadium, Delhi Gate, Delhi
3. The Chairman, NDMC, Principal Census Officer, NDMC, Palika Kendra, New Delhi
4. The Secretary, NDMC, City Census Officer, NDMC, Palika Kendra, New Delhi
5. The Director (Admn), NDMC, Additional City Census Officer, NDMC, Palika Kendra, New Delhi.
6. The Chief Executive Officer, Delhi Cantonment Board, Town Census Officer, Delhi Cantonment, New Delhi.
7. All the Dy. Commissioners, MCD Zones, Zonal Census Officers.
8. All Sub Divisional Magistrates of Govt. of NCT of Delhi. (Rural Charges)
9. The Registrar General India, 2A Man Singh Road, New Delhi
10. The Director, Economics and Statistics, Govt. of NCT of Delhi
11. The Directorate of Census Operations, of all States and UTs
13. The Director (Trg.&Tech. Edu), O/o Director, Training & Technical Education, Mun Maya Marg, Pitampura, Delhi-110035
14. All Officers, DCO-Delhi
15. Hindi Translator

VARSHA JOSHI, I.A.S
DIRECTOR CENSUS OPERATIONS, DELHI
CENSUS OF INDIA - 2011
Phase II - Population Enumeration

Name of Charge Officer:  
Charge/Ward No:  
Address with Contact No:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Charge Officer/Master Trainer/Supervisor/ Enumerator</th>
<th>Circle/EB No.</th>
<th>Honorarium</th>
<th>Trg. Allowance @ Rs. 250/- per day (Maximum Rs. 750/-)</th>
<th>Total</th>
<th>Signature of Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>