GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

ADMINISTRATIVE REFORMS DEPARTMENT

7TH LEV: C-WING, DELHI SECRETARIAT, NEW DELHI – 110002.

http://ar.delhigovt.nic.in

No.F.13/8/05-AR/13365–54

Dated: 28.12.2010

To

All Principal Secretaries / Secretaries / HODs of GNCTD,

All Heads of Local Bodies / Autonomous Bodies / Undertakings / PSUs / Local Bodies under Govt. of Delhi.

Sub: Submission of Quarterly Report under Section 25(ii) of RTI Act, 2005 to the Central Information Commission.

Sir / Madam,

Your kind attention is invited to the circular of even number dated 24.6.2010 on the subject mentioned above, wherein the directions of Shri Shailesh Gandhi, Information Commissioner, Central Information Commission was conveyed. The copy of the circular along with enclosure is also available in the website of AR Department.

The Quarterly Report for the third quarter of 2010 (October, November and December, 2010) is due on 10th January, 2010. You are requested to kindly arrange to send the information pertaining to your Department / Organization directly to the Central Information Commission in the prescribed format (overleaf) by e-mail at rtimonitoring@gmail.com, preferably in excel format latest by 10th January, 2011. Copy may not be endorsed to AR Department.

Non-compliance of these instructions may attract penal action.

Yours faithfully,

(SEEMA BAWA )
DEPUTY DIRECTOR AR)
Tel: 23392422
Dated: 28.12.2010

No.F.13/8/05-AR/13365–54
Copy for information to:-

1. Principal Secretary to Lt. Governor, Delhi.
2. Principal Secretary to Chief Minister, Delhi.
3. Secretaries to all Ministers, Govt. of Delhi.
4. OSD to Chief Secretary, Delhi.
5. Under Secretary and Deputy Registrar, Office of Shri Shailesh Gandhi, Information Commissioner, Club Building, Opposite Ber Sarai Market, Old JNU Campus, New Delhi – 110067.

(SEEMA BAWA )
DEPUTY DIRECTOR AR)

3287/SE
31/12/10

31/10
Name of the Dept/Organization: __________________________
Name of the PIO designated: __________________________
Name of APIO designated: __________________________

<table>
<thead>
<tr>
<th>Opening Balance as on 1st day of the Month</th>
<th>Received during the month (incl. Cases transferred to other Public Authorities)</th>
<th>No. of cases transferred to other Public Authorities</th>
<th>Decision where requests/appeals rejected</th>
<th>Decision where requests/appeals accepted</th>
<th>No. of cases where disciplinary action taken against any officer</th>
</tr>
</thead>
</table>

Number of times various provisions were invoked while rejecting requests

| Relevant section of the RTI Act, 2005 | Sections       |
|--------------------------------------|----------------
| Section 8 (1)                        | a b c d e f g h i j 9 11 24 Others |

Amounts Collected (in Rs.)

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Addl. Fee and any other charges</th>
<th>Penalties amount*</th>
</tr>
</thead>
</table>

*Details to be provided with copy of the orders of CIC

Signature
Name & Designation of the Officer
Telephone Number
### Table 1: RTI Act, 2005

<table>
<thead>
<tr>
<th>Section 8 (1)</th>
<th>Sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>b</td>
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Name & Designation of the Officer

Telephone Number