GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION : SCHOOL BRANCH
OLD SECRETARIAT : DELHI-110054.

No. DE.23(537)/Sch.Br./13/ 107

CIRCULAR

Dated: 29-01-13

Sub: Introducing Teachers Diary for the session 2013 from DBTB

Teachers Diary is an integral part of teachers planning strategy to teach. Proper records need to be maintained for each student. It is necessary that qualitative assessment of students should be done from time to time.

The Teachers Diary will be provided by the Department through DBTB to all teachers, for the session 2013-14.

The CCE record booklets to maintain record of class 9th students subjectwise will also be provided by DBTB. However for other classes record is to be maintained in the Teachers Diary.(Both for scholastic & co scholastic areas)

All Heads of schools are to ensure that the records are being completed as and when the assessment is done and it is duly checked by the Heads of school.

( DR.(MRS.) SUNITA KAUSHIK )
ADVL. D.E (SCHOOLS)

To
All HOSs of Govt. schools/EOS/DDES through Del-E

No. DE.23(537)/Sch.Br./13/ 107

Copy of for information & necessary action

1. PS to Pr. Secretary(Education)
2. PS to Director(Education)
3. All RDEs
4. All DDEs(District)/Eos/DEOs
5. OS(IT) to please paste it on the website
6. Guard File

(Kum Kum Lamba)
ADE(Schools)