To All HODs,
Govt. of NCT of Delhi
New Delhi/Delhi

Sub:- Time Schedule for submission of salary bills in respect of the Govt. Employees governed under the New Pension Scheme.

Sir/Madam,

I would like to refer to this office letter of even number dated 21.06.2010 (copy enclosed) in which it was requested to issue necessary instructions to the DDOs under your administrative control to present the salary bills of the employees covered under the New Pension Scheme to PAOs on or before 20th of the month positively so as to ensure the timely remission of funds to the Trustee Bank (Axis Bank) and submission of details to the Central Record Keeping Agency i.e. NSDL on the last working day of the month.

It is still observed that salary bills of such employees are not being submitted in time which results the delay of management of work at the level of Pay & Accounts Offices. As per the prescribed time schedule, the salary bills should reach the Pay & Accounts Offices by 20th of the month so that the process of passing the bills, preparation of the text files of the subscribers, remission of fund through electronic mode to the bank could be completed by the last working day of the month.

It is, therefore again requested that instructions may be issued to the DDOs under your administrative control to submit the salary bills of the employees covered under the New Pension Scheme before 20th of the month so that the funds as well as the details could be remitted/submitted to the Trustee Bank and the Record Keeping Agency on the last working day of the month.

Yours faithfully

(PARKASH CHAND)
Dy. Controller of Accounts
(Admn./Tech.)

Dated:

Encl.: As above.

No.F 19(Misc.)/Circular/Pr.A.O./T-I/2008-0/III/1241

Dated: 17/01/2014

Addl. Director in Charge,

Diary No. 1678

Date: 04/12/14

(PARKASH CHAND)
Dy. Controller of Accounts
(Admn./Tech.)
GOVERNMENT OF NCT OF DELHI
PRINCIPAL ACCOUNTS OFFICE
A-BLOCK, VIKAS BHAWAN, NEW DELHI

F. 19 (Misc.)/Circular/Pr.AO/T-I/2008-09/III/706-838

Dated: 1/6/2010

To

The All HODs,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: Time schedule for submission of salary bills in respect of the Govt. employees governed under New Pension Scheme.

Sir/Madam,

1. Various kinds of bills are accepted in the Pay & Accounts Offices on all working days without any self declared restrictive practice as per Finance Department circular dated 14.09.2006. Later on it was observed that the flow of salary bills to the PAO had become irregular and DDOs were presenting bills as per their own convenience causing unnecessary delay in credit of the salary to the bank account of the employee through ECS on due date. Therefore, vide this office letter of even number dated 08.12.2008 it was requested that DDOs under your administrative control may be advised to submit the salary bills to the respective PAOs on or before 20th of the month so that the PAO may arrange to send ECS Floppy/CD to the agent bank by 24/25th of the month.

2. The employees who are recruited on or after 01.01.2004 are governed under NPS and their contribution towards New Pension Scheme & employer’s share are invariably required to be remitted to the Fund Manager on the last working day of the month through RTGS to be eligible for credit of interest for full month. This could be achieved by the Pay & Account Offices if the salary bills of such employees are received by them well in advance i.e. before 20th of the month.

3. Considering the above facts and also that the payment are to be made through ECS only it is requested that the DDOs under your administrative control may be directed to present the salary bills of the employees governed under the NPS on or before 20th of the month positively. Even in other cases for payment of salary on due date it is necessary that bills are received by the Pay & Accounts Offices by 20th of the month so that ECS floppy sent on due date i.e. 24/25th of the month to the bank to complete all process and crediting the amount on the last working day of the month. Non-credit of the interest for a specific month due to delayed payment to the Fund Manager will be the responsibility of the DDO concerned if the bills have not been submitted by them on due date.

Copy forwarded to all PAOs for information.

(R.B. VASHISHT)
CONTROLLER OF ACCOUNTS
011-23370762