DIRECTORATE OF EDUCATION
OLD SECTT. DELHI.

CIRCULAR

As per General Financial Rules-2005, Purchase Committee for purchase of goods costing above Rs.15000 and upto Rs.1,00,000/- (Rupees one lakh) may be made on the recommendations of a duly constituted local purchase committee consisting of three members of an appropriate level, as decided by Head of Department. The Committee so constituted will survey the market to ascertain the reasonableness of rates, quality and specifications and identify the appropriate supplier, before recommending placement of purchase order, the members of the committee will jointly record a certificate as per standard format provided under Rule 146 of GFRs-2005.

The purchase Committee as above may be constituted for Distt level and school level as under:-

For Distt Level:

(i) Dy. Director of Education
(ii) Education Officer
(iii) Accounts Functionary of the Distt.

For School Level:

(i) Head of School
(ii) D.D.O. of School/ Vice-Principal of school
(iii) Senior Most PGT
In case of Middle School Senior Most TGT.

It has to be ensured that for every procurement all relevant financial rules and regulations and strict economy is observed invariably.

( RAJ CHAUHAN )
Dy. Controller of Accounts(Edu.)

No.
Copy to
(i) All DDEs Distt/Branches.
(ii) Principals of Govt Schools, Delhi/New Delhi.
(iii) OS(IT) for uploading the circular on web-site of the Department.

( RAJ CHAUHAN )
Dy. Controller of Accounts(Edu.)