DIRECTORATE OF EDUCATION: GNCT OF DELHI
COORDINATION BRANCH: LUCKNOW ROAD: DELHI
(Ph No. 011-23811388)

No.30-3(17)/(4)/Cir/Coord./2014/1477 - 1506

Dated:- 28/2/14

CIRCULAR

Sub:- Regarding various services provided by Postal Department, GOI.

Please find enclosed herewith a copy of letter No. F. 51/2/GAD/CN/2014/dsgad-iii/1010 dated 14.02.2014, alongwith its enclosures, received from General Administration Department (Coord. Br.), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi on the subject cited above, for information.

Encls: As above

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)

No.30-3(17)/(4)/Cir/Coord./2014/1477 - 1506

Dated:- 28/2/14

Copy to:-
1. PS to Pr. Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi.
2. PS to Director (Education), GNCT of Delhi, Old Secretariat, Delhi.
3. PA to Spl. Dir. of Edn. (Finance/HOO/Pension/Accounts), Dte. of Edn., Delhi.
5. All Additional/Regional Director of Education, Directorate of Education, Delhi (through Website).
7. MD (DBTB), New Delhi.
8. Director (SCERT), Delhi.
10. All Branch Incharges of Head Quarter through website of the department.
11. OS (IT) with the request to upload the circular on the website.

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)
To

1. All Pr. Secretaries/Secretaries/HODs
   Govt. of NCT of Delhi, Delhi / New Delhi.

2. Head of Autonomous Bodies & Public Undertakings
   Govt. of NCT of Delhi, Delhi / New Delhi.

Sir/Madam

I am directed to enclose herewith a copy of D.O. Letter no. 51-22/2013-BD&MD dated 17/01/2014 received from Secretary, Department of Posts, Ministry of Communications and IT, Govt. of India, Dak Bhawan, Sansad Marg, New Delhi regarding the services provided by Postal Department for information and necessary action.

Yours faithfully

Encl: as above

(AMITABH KUNDOO)
DY. SECRETARY (GAD)
Dear Shri Sapolia,

I take this opportunity to apprise you of the strengths and innovative steps taken by India Post with a view to serve its customers efficiently as a forward-looking, technology-driven Department. India Post is positioning itself as a preferred choice of customers for delivery of mails, money remittance, savings bank, life insurance and social security delivery across the country.

2. Speed Post Service is a premium mail delivery service offering time-bound and assured delivery of letters, documents and parcels up to 5 Kg across the country. Facilities such as free pick-up, track and trace, credit facility without any security deposit for Government organizations is provided in Speed Post. The service is reliable, reasonably priced and offers attractive discounts to bulk customers. Speed Post was the first express service in the country to offer 'One India One Rate' for all destinations across India.

3. Track & Trace is now being offered for Registered Post, Speed Post, Money Order and Parcel Post in India Post website www.indiapost.gov.in. India Post also carries out various pre-mailing activities like printing, enveloping, franking etc on behalf of its customers under print-to-post, Business Post and Bill Mail Service. We are delivering social security money orders at the door step of the beneficiary in several States. MGNREGS and Social Security payments are also being credited directly to the Zero Balance Post Office Savings Bank Accounts of beneficiaries. This has ensured reduction of leakages in such payments and brought in transparency in wage and social security benefit payment.

4. India Post also offers a unique Hybrid Mail which is marketed as ePost service. ePost messages can be sent from one to one and one to many from Post offices as well as India Post website. The scanned or typed message is transmitted electronically to the Post Office nearest to the address of the receiver. The last leg is delivered by the postman as a hard copy to the postal address of the receiver. The service is being used by several Government Departments and is a fast, reliable and convenient way to reach out to citizens as well as officers, school principals, teachers, doctors in the rural areas who are to be addressed with a common message/information.

Contd……..2/
5. The Department has commenced rolling out Core Banking Services for the Post Office Savings Bank across the country and it will serve to electronically link the Government treasuries with the beneficiary accounts in a seamless manner. The roll out of CBS would be complete in all the Post Offices across the country in the second half of the current calendar year.

6. Owing to our un-matched reach and quality of service it is our belief that India Post is capable of meeting and even exceeding the mailing expectations of Government Departments, Banks and Public Sector Undertakings.

7. I would request you to issue suitable instructions to all your subordinate offices / Departments / Public Sector Undertakings and Autonomous Organisations under your control for using India Post services. Our officers and executives will meet the nodal officers of your Ministry / Department / PSU and explain the features and advantages of our products and provide any information your officers may need to know.

With Best Wishes,

Yours sincerely

Shri D.M. Sapolia, IAS
Chief Secretary
Govt. of NCT Delhi,
Delhi Secretariat
IP Estate
New Delhi-110002.