GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: OLD SECRETARIATE: DELHI 110054
(BUDGET BRANCH)

Sub: Non-uploading of reconciled expenditure from April, 2012 onwards.

Reference invited to this Office Circular No.DE.9(8)/Budget/2012-13/01 dated 24/4/2012 and subsequent reminders dated 07-6-10, 8-3-11, 8-8-11, 6-2-12, 12-4-12, 5-6-12, 18-6-12, 27-9-12 & 10-10-12 regarding uploading the expenditure of Schools/Districts/Branches on MIS. It has been observed that still there are some Schools/Districts/Branches who are not uploading their expenditure figures on MIS.

Similarly attention is not being given on uploading Plan & Non-Plan expenditure. Expenditure done under Plan should be entered in Plan and expenditure done under Non-Plan should be entered in Non-Plan. In the absence of non-submission of monthly expenditure properly, a difference has occurred in figures of Directorate of Education & Principal Accounts Office. Thus all DDEs/DDOs/HOS are required to take immediate steps to generate MIS Expenditure/Sanctioned Report on the last day of the month and fill up the expenditure duly reconciled with PAO concerned. In case of any variation in expenditure figures with PAO, the same should be rectified in consultation with PAO concerned and if required, necessary Transfer Entries may please be got made. Non-Submission of On-Line reconciled expenditure every month, may invite strict action against the DDO/HOS concerned.

All the DDEs/DDOs/HOS are also directed to ensure that funds provided under the head Salaries, Security & Sanitation and Vocational Other Charges (Non-Plan) are fully utilized by 28.02.2013 otherwise the unutilized funds will be withdrawn by Budget Branch in the 1st week of March, 2013. If DDEs/DDOs/HOS have no funds for disbursement of salaries for the month of February, 2013 under the head Salaries, Security & Sanitation and Vocational Other Charges (Non-Plan) then they may contact the Budget Branch along with on-line demand for allocation of additional funds.

This issues with prior approval of Competent Authority.

(RAJ CHAUHAN)
Dy. Controller of Accounts (Edn.)

The DDEs/DDOs/HOS,
Directorate of Education,
Delhi/New Delhi.

No.DE.9(8)/Budget/2012-13/18787
Dated: 19/02/2013

1. PA to Spl. DE (Fin), Directorate of Education, Delhi.
3. All the DDEs are again requested to direct the DDOs/HOOs under their control to submit the monthly expenditure duly reconciled with the PAO through On-Line.
4. OS (IT) with the request to display the letter on the website of Education Department.
5. Guard File.

(RAJ CHAUHAN)
Dy. Controller of Accounts (Edn.)