CIRCULAR

Sub: Uploading of Training Programmes for Assistant Teachers of Directorate of Education.

Please find enclosed herewith the detailed schedule of INSET programme for Assistant Teachers of Directorate of Education, District North, North West-A and North West B in various subject:

<table>
<thead>
<tr>
<th>S.N.</th>
<th>Subject/ category</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>In-service Training Programme for Assistant Teachers</td>
<td>2nd January 2014 to 7th January 2014</td>
</tr>
</tbody>
</table>

All the Heads of Govt. schools are instructed to send the Assistant teachers to attend the above training programmes as per the given timings & venues. The attendance of all teachers is compulsory and they must report punctually and attend the training full time.

All EOs/DDEs are requested to ensure 100% attendance of teachers.

(Dr. (Mrs.) Sunita Kaushik)
Addl.D.E.(School)

Encl. As above

All HOSs/DDEs/EOs through DEL-E

No. DE.23(380)/Sch.Br./

Copy to:-

1. PS to Pr. Secretary(Education)
2. PS to Director(Education)
3. All RDEs
4. All DDEs(District)/EOs/DEOs
5. OS(IT) to please paste it on the website
6. Guard File

(KUM KUM LAMBA)
ADE (School)
To

The Addl. Director of Education(Schools),
Directorate of Education,
GNCTD, Old Sectt,
Delhi-110054.

Sub: Request of Uploading of Training Programme Schedule on website of
Directorate of Education, GNCTD.

Respected Sir/Madam,

Please find enclosed here with the detailed schedule of INSET programme for Assistant Teachers(DOE), District North, District North-West(A), North-West(B) in various subject along with the CD of the same for its uploading on the website of Directorate of Education as per following schedule:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of Centre</th>
<th>No. of Participant</th>
<th>Category</th>
<th>Name of Distt.</th>
<th>Dated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RPVV, BT Block, Shalimar Bagh, Delhi</td>
<td>250</td>
<td>Asstt. Teacher Gen. Category</td>
<td>NW(A) Zone9-10(125-125 Trs. both)</td>
<td>2nd Jan-7th Jan'14</td>
</tr>
<tr>
<td>2</td>
<td>RPVV, Sec.11, Rohini, Delhi</td>
<td>250</td>
<td>Asstt. Teacher General Category</td>
<td>NW(B) Zone11-12(125-125 Trs both)</td>
<td>-do-</td>
</tr>
<tr>
<td>3</td>
<td>SV, FU Block,</td>
<td>110</td>
<td>Asstt. Teachers</td>
<td>Zone7 (19 Trs.)</td>
<td>-do-</td>
</tr>
<tr>
<td>PitamPura, Delhi</td>
<td>Spl. Training for Sign Language</td>
<td>Zone8( 19 Trs.) Zone9( 18 Trs.) Zone10( 18 Trs.) Zone11( 18 Trs.) Zone12( 18 Trs.)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4</td>
<td>DIET PitamPura FU-Block</td>
<td>110 Asstt. Teachers Spl. Training for Braille Language Zone7( 18 Trs.) Zone8( 18 Trs.) Zone9( 19 Trs.) Zone10( 19 Trs.) Zone11( 18 Trs.) Zone12( 18 Trs.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>SV, Sec.7,Rohini, Delhi</td>
<td>110 Asstt. Teachers Spl. Training for Multiple Disability Zone7( 18 Trs.) Zone8( 18 Trs.) Zone9( 18 Trs.) Zone10( 19 Trs.) Zone11( 18 Trs.) Zone12( 18 Trs.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All DDs/Eos are requested to monitor the training programme centres as per Directorate of Education Circular No. DE.23(380)/Sch.Br./08/Vol.II/Pt. File/1048 dated 27-9-2012.

Principals of the concerned venue School -cum- Administrative Co-ordinators are required to ensure attendance of the participants at their respective venues.

Note:- All the participants will make their own arrangement for refreshment and drinking water, as SCERT will pay for the same at end of the INSET Training Programme. However, the facility as & on available in the training Centre can be availed of.

For more specific details, Please refer to enclosed schedule of training Programmes.

Enclosed: Schedule of training programme and CD containing above detail.

Yours Faithfully,

(Dr. Pratibha Sharma)

Joint Director, SCERT, Delhi
1. Dy. to Principal, Secretary (Education), Directorate of Education, GNCTD, Old Secretariat, Delhi.
2. Dy. to Director of Education, Directorate of Education, GNCTD, Old Secretariat, Delhi.
3. Additional Director of Education (Schools), DOE, GNCTD, Old Secretariat, Delhi.
4. Concerned ROA/EOA/EO/Principal, DOE, GNCTD, Delhi.
5. Office Depot, School Branch, DOE, GNCTD, Old Secretariat, Delhi.
6. DEO, SCERT, New Delhi.
8. C.S. (Account)/C.S. Incharge Store/C.S. (Caretaking)/Dealing Asstt. (Vehicles), SCERT.
9. Publication Officer, SCERT, Delhi.
10. Guard, SCERT.