In view of the rainy season extra diligence and care is required for the supply of the Mid Day Meal in Govt./Govt. Aided schools of Directorate of Education. Hence, District DDEs/EOs/Principals/HOSs are directed to be vigilant for fresh, clean, hygienic and safe supply of Mid Day Meal to the children.

Advisory for Principals/HOSs:-

1. The School Mid Day Meal Committee (SMDMC) would monitor the distribution of Mid Day Meal on daily basis. The most important functions would be as follows:-
   a) This Committee will de-seal the containers in its presence in which the service provider has transported Mid Day Meal for the school children. The Committee must ensure that only fresh, clean, hygienic and ready to eat food is served to the children.
   b) The Committee must taste and ensure that the food in all containers is fit for human Consumption. At least, two members of the Committee will taste the food of all containers before it is distributed among the children for consumption.
   c) In case, the food is found to be stale/defective, it shall not be distributed, but, returned to the Service Provider. A written memo shall be issued to the Service Provider by the HOS with copies to EO, DDE and Mid Day Meal Branch at Headquarter, on the spot.
   d) The Principal of the school will have the right to take action as per agreement under intimation to Zonal EO/DDE & shall be held responsible for not doing so when the need arises.

2. All HOSs/Principals of Govt./Govt. Aided schools will ensure that School Level Mid Day Meal Committee must taste the Mid Day Meal from all the Containers received after mixing the whole food in the containers by Karachi (big spoon) after opening of containers before distribution to the children and a certificate to this effects should be kept in record of the school daily by HOS certifying that:-

   "It is certified that School Level Mid Day Meal Committee members tasted the food from each container supplied under Meal in the School by (Name of the NGO) on dated............in all containers and found fit for human consumption and was distributed to the students in the school."

   (Signature of each member with name and designation).

3. All Principals/HOSs of the Govt./Govt. Aided schools shall ensure that each child washes hands with soap before and after taking Mid Day Meal.

4. Principals/HOSs will examine the complaints from Parents, NGOs, School Authorities or EOs regarding Mid Day Meal Scheme in their schools and resolve the matter at school level and submit the report to the concerned DDE.
Advisory for Education Officers:-

a) All the Education Officers shall monitor the programme and its implementation, assess its impact, and take corrective steps, as and when required.

b) All the EOs will visit the kitchens and supervise preparation and transportation of Mid Day Meal on regular basis. They will ensure that the Service Providers transport food through clean vehicles and in clean containers.

c) While checking the kitchen, EOs will ensure that the water purification system is installed with working condition at the establishment/kitchen and the water quality shall be got tested quarterly.

d) All the EOs will ensure that the Service Providers do regular fumigation and pest control in the storage area every three months to protect against rodents.

e) The EOs shall visit the kitchen of the Service Providers at least once a fortnight to check the cleanliness/hygiene etc. In case of deficiency found in kitchen, the EO shall direct the Service Providers in writing, to rectify the deficiency within seven days. Further, after seven days the EO shall revisit the kitchen and if the deficiency is not rectified he/she shall record his/her observations and report it to the concerned DDE.

Advisory for DDEs:-

1. The DDEs would ensure that all schools have constituted School Mid Day Meal Committee in their district. Further, DDEs shall monitor the working of the Committees of Zonal and School level Mid Day Meal in their respective Districts and submit monthly reports in this regard without fail to the RDE and Additional Director Education (MDM) at Headquarter through the Dei E mail.

2. DDEs will visit the kitchens located in their areas at least once in a month to check the cleanliness/hygiene etc. In case of deficiency found in kitchen, the DDEs shall direct the Service Provider in writing, to rectify the deficiency at the earliest, failing which, appropriate action will be initiated against the service provider. Further, if the deficiency is not rectified within reasonable time, DDE shall record his/her observations and submit a report to the Director (Education).

Non observance of above said advisory will be viewed seriously and administrative action may be initiated against the defaulters.

This issues with the prior approval of Competent Authority.

(Dr. Madhu Rani Teotia)
Additional Director Education
(Mid Day Meal)
All DDEs/EOs Principals/HOSs (Through MIS)

No. DE23(467)/MDM/2007-08/Part File/ dated

Copy to:
1. PS to Principal Secretary (Education), Government of NCT of Delhi
2. PS to Director Education, Government of NCT of Delhi
3. PA to Additional Director Education (MDM), Government of NCT of Delhi.
4. All RDEs, DDEs/EOs/DEOs/Principals/HOSs (through MIS)
5. O.S. (IT) with the request to upload this circular on the website of Directorate of Education in Pop-up before and after login for the schools as well as in the MDM folder also.

(Dr. Madhu Rani Teotia)
Additional Director Education
(Mid Day Meal)