CIRCULAR

In supersession of this office Circular issued vide no. F.22(991)/06/Edn./GOC/3408-18 dated 04.06.09 all the Deputy Directors of Educations of the Districts are here by informed that all the proposal/Order pertaining to declaration of Head of Office in respect of any officer as per Rule 14 of Delegation of Financial Power rule shall be issued through on-line (in MIS) at the concerned School level after the approval of the concerned DDE.

Also, the employee data correction in respect of any officer/official is also to be done at particular school level only which at present is routed through GOC Branch to IT branch(HQ).

Henceforth, no proposal for declaration of Head of office/ Employee data correction is to be forwarded to Head Quarter, Dte. Of Education, Old Secretariat, Delhi.

This issues with the prior approval of the Competent Authority.

(Rajendra Kumar)
ASSTT. DIR OF EDN.(GOC)

Copy to:

1. All the Regional Director of Dte of Education.
2. DDE of all the District.
3. EO of Zone concerned.
4. DDO of school concerned.
5. PAO concerned through DDO concerned.
6. Manager of the Bank concerned through DDO concerned.
7. Officer/ Official concerned.
8. OS(IT) to upload the order on the deptt. Website.

(Rajendra Kumar)
ASSTT. DIR OF EDN.(GOC)