GOVERNMENT OF NCT OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(SECRETARIAT EDUCATION BRANCH)
ROOM NO. 223, OLD SECTT, DELHI

No. F. 7(13)/S.B./Edn. /2013/ 2573-2578

Dated: 28-11-2013

To
All RDEs,
Dte. of Education,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: proposal for promotion to the post of Addl. Director of Education (Ex-Cadre) against the vacancy pertaining to the year 2014-2015.

Sir,

Reference proposal for promotion from the post of DDE to the post of Addl. Director of Education (Ex-Cadre) against the vacancy pertaining to the year 2014-2015, the ACRs, Work Conduct, Integrity Certificate and Penalty/No Penalty Certificate of the last 10 years of the concerned DDEs in the zone of consideration are required as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Snty. No.</th>
<th>Name of the Officers (Sh./Smt.)</th>
<th>Date of Birth</th>
<th>ACR's pending</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>40</td>
<td>Neelam Verma</td>
<td>25.11.54</td>
<td>2011-12 &amp; 2012-13</td>
</tr>
<tr>
<td>2</td>
<td>42</td>
<td>Anita Setia</td>
<td>22.04.56</td>
<td>2011-12 &amp; 2012-13</td>
</tr>
<tr>
<td>3</td>
<td>43</td>
<td>Urmila Khanna (SC)</td>
<td>11.06.56</td>
<td>2009-10, 2010-11, 2011-12 &amp; 2012-13</td>
</tr>
<tr>
<td>4</td>
<td>44</td>
<td>Ram Niwas Sharma</td>
<td>01.12.54</td>
<td>2007-08, 2011-12, 2012-13 and 01.07.2009 to 17.11.2009</td>
</tr>
<tr>
<td>5</td>
<td>47</td>
<td>Karan Singh Yadav</td>
<td>15.09.53</td>
<td>2011-12 &amp; 2012-13</td>
</tr>
<tr>
<td>6</td>
<td>48</td>
<td>R.P. Yadav</td>
<td>25.03.54</td>
<td>2008-09 to 2012-13</td>
</tr>
</tbody>
</table>

It may please be noted that in case the ACR/ACRs in respect of a particular individual is not available, it may be ensured that a Non Reporting and Non Reviewing Certificate be issued along with the reasons (viz. the ACR could not be initiated as the individual himself did not submit his/her appraisal, or his being under suspension or due to retirement/death/relinquishing of the Reporting/Reviewing Officer) as the case may be.

It may be noted that the RDE concerned should ensure that the requisite documents as detailed above may be sent to this office immediately and latest by 12.12.2013 for the kind appraisal of worthy D.E.

(SHASHI KAUSHAL)
SPL. DIRECTOR OF EDN. (S.B.)

Contd........./-
Copy to:-

1. ADE (GOC) to provide the Vigilance Status Report from the Dte. of Education and Dte. of Vigilance, Govt. of NCT of Delhi in respect of the above individuals in view of the instructions issued by the DOV (copy of letter dated 23.9.2013 enclosed).

2. All the above DDEs with the advise to pursue their matter so that their ACRs are received in the branch latest by 24.12.2013.

3. The ADE (IT), Dte. of Education, Old Sectt., Delhi with the request to upload the same on the website of this Deptt.

4. P.A. to Director of Education for information.

(SHASHI KAUSHAL)
SPL. DIRECTOR OF EDN. (S.B.)