DIRECTORATE OF EDUCATION: GNCT OF DELHI
COORDINATION BRANCH: LUCKNOW ROAD: DELHI

No.30-3(17)/(8)/Misc/Coord/2013/ 2833 - 2862  
Dated: - 25/1/13

CIRCULAR

Sub: Submission of files to the Chief Secretary related to proposals to be placed before the Council of Minister.

Please find enclosed herewith copy of letter No.F.53/8/2013-GAD/CN-1866-1867 dated 18/04/2013 received from Spl. Secretary (GAD), General Administration Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi-110002 on the subject cited above for information and necessary action.

Encl: As above (1 page) 

(Shashi Kaushal)  
Spl. Director of Education (Coord.)

Copy to: -
1. PS to Pr. Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi.
2. PS to Director (Education), Directorate of Education, GNCT of Delhi.
3. PS to Spl. Director of Education (Admn.), Directorate of Education, Delhi
4. PS to Addl. Director of Education (School), Directorate of Education, Delhi
5. All RDEs/DDEs of Districts Directorate of Education, Delhi (through website).
6. All HOS and Branch Incharges of Head Quarter of Education Department, GNCT of Delhi (through website).
7. OS (IT) with the request to upload the Circular on the website.

(Shashi Kaushal)  
Spl. Director of Education (Coord.)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
COORDINATION BRANCH
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-110002


To

All the Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi.

Sub: Submission of files to the Chief Secretary related to proposals to be placed before the Council of Miniser.


As per Rule 6 of the Transaction of Business of the Government of National Capital Territory of Delhi Rules, 1993, Chief Secretary is designated as Secretary to the Council of Ministers. To enable Chief Secretary to effectively place his views in the Cabinet meetings, it has been directed by the Chief Secretary that the proposals to be placed before the Cabinet, should be brought to his knowledge as per rule 19 (4)(a) of Transaction of Business of the Government of National Capital Territory of Delhi Rules, 1993, which reads as follows:

"4(a) The Chief Secretary may, on the order of the Chief Minister or any Minister or of his own motion, call for and see the papers relating to any proposal or matter in any Department and such requisition by him shall be complied with by the Secretary to the Department concerned".

Accordingly, all Departments are directed to ensure that the files related to the proposals to be placed before the Cabinet should be submitted to the Chief Secretary before seeking approval of Chief Minister for placing matters before the Council of Ministers.

(P. C. JAIN)
SPL. SECRETARY (GAD)

Copy to: Secy. (Sdvnct.)

OSD to Chief Secretary, Govt. of NCT. of Delhi