Sub:- Review and Updation of Citizen Charter including information reg. e-SLA provisions (if applicable).

Please refer to this branch’s circular of even number dated 23/07/2014 and subsequent reminder dated 05/08/2014, on the subject cited above, vide which requisite material for updation of Citizen Charter has been sought but still awaited except DDE (South-West)/ Litigation/ Welfare/ Estt-I/ Examination Cell/Budget/Act-I and School Branches.

It is, therefore, all the concerned Officers/Branch Incharges are once again requested to furnish the requisite information within three (03) days positively so that this branch may prepare the revised Citizen Charter.

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)

Copy for information and necessary action to:-

1. PS to Principal Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi.
2. PS to Director (Education), GNCT of Delhi, Old Secretariat, Delhi.
3. PA to Spl. Dir. of Edn. (Finance/HOO/Pension/Accts/Audit) & MD (DBTB), Dte. of Edn., Delhi.
5. PA to Addl. Dir. of Edn. (GOC/ E-II/E-III/ PFC & Planning), Dte. of Edn., Delhi (through website).
6. PA to Addl. Dir. of Edn. (E-I/ VKS/ MDM/ RTE), Dte. of Edn., Delhi (through website).
7. PA to Addl. Dir. of Edn (IT & Care-Taking)/ SPD (SSA)/ (RMSA)/ , Dte. of Edn., Delhi (through website).
8. PA to Addl. Dir. of Edn. (Inspection & Science), Dte. of Edn., Delhi (through website).
10. PA to Addl. Dir. of Edn.(Vigilance/Land & Estate/ LW), Dte. of Edn., Delhi (through website).
11. PA to Addl. Dir. of Edn. (Vocational/EVGC/IEDSS), Dte. of Edn., Delhi (through website).
13. Director (SCERT), Delhi.
15. All Branches of Head Quarter through website of the department.
16. OS (IT) with the request to upload the circular on the website.
17. Guard file.

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)