Circular

Sub: Regarding promotion of Group ‘D’ employees in the Directorate of Education to the post of Laboratory Assistant.

This has reference to this office No.DE.4(8)/23/E-IV/Lab.Asstt./2012/Pt.file./3905-3907 dated 14.06.2013, vide which 05 Group ‘D’ employees of Dte.of Education, GNCT of Delhi were promoted to the post of Laboratory Assistant in Directorate of Education.

All the DDEs concerned are requested to issue strict directions to all concerned promoted employees to report to E-IV Branch of this Directorate for verification of their documents on 24.06.2013 at 11.00 A.M. to 1.00 P.M., alongwith the following documents in original as well as one set of attested copies of the same by any Gazetted Officer as per schedule attached herewith:-

i) Attested copies of mark sheets and certificates etc.
ii) Attested copies of Caste Certificate/PH Certificate (Wherever applicable).
iii) Attested copies of first page and relevant page of service Book where entry regarding Date of Appointment has been entered.
iv) Affidavit on Non Judicial Stamp of Rs. 10 as per format enclosed duly attested by Notary Public (Format enclosed)

v) All the DDEs concerned are hereby requested that promoted employees may be relieved only on receipt of further orders from this Directorate.

This issues with the prior approval of Director, Education.

(YOGESH JAIN)
ASSISTANT DIRECTOR OF EDUCATION (E-IV)

Copy forwarded to the following for information and necessary action to:

1. P.S. to Pr. Secretary (Education) / P.S. to Director Education / Addl. Director of Education (E-IV), Old Secretariat, Delhi.
3. OS (IT) to upload this order in the POP-UP form on the website of the Department.

(YOGESH JAIN)
ASSISTANT DIRECTOR OF EDUCATION (E-IV)
AFFIDAVIT

I (Name) ____________________________

S/c Shri. ____________________________

R/o ________________________________ do hereby

solemnly affirm and declare as under :-

1. That I am a citizen of India.

2. That certificates and documents produced by me and the copies of the same deposited by me alongwith the application form during the course of verification of certificates are genuine and have been issued by recognized Institute or Board and if the same are proved to be fake or false, subsequently by the employer at any stage, my services shall be liable to be terminated without notice in addition to initiation of penal action as warranted.

3. That it is my true and correct statement.

DEPONENT

VERIFICATION

Verified at Delhi on this day i.e. ________________ that the contents of this affidavit are true and correct to the best of my knowledge and belief and no part of the affidavit is false and nothing has been concealed or misstated therein.

DEPONENT

(SEAL & SIGNATURES OF NOTARY PUBLIC of Rs. 10/-)