OFFICE OF THE ADDL. DIRECTOR OF EDUCATION (INSPECTION)
ROOM NO.9, OLD SECRETARIAT, GOVT. OF NCT OF DELHI

Order No. F.PA/Addl.DE(Insp.)/2013/20/424

Order ID: 20130057
Dated: 25/11/2013

MEMO

Whereas, Principal, Inspection Cell(HQ) was detailed to carry out inspection of some schools on day to day basis vide order No. F.PA/Addl.DE/2013-14/180 dated 01.10.2013.

And whereas, in compliance of the above order, Principal, Inspection Cell(HQ) inspected 1104335-Sonia Vihar-GGSSS at 7:25 AM on 24/10/2013 and found Sh/Smt 20071659-RAM LAKHAN (LAB ASSISTANT) absent from duty without any message/information/permission of the HOS.

Now, therefore, Sh/Smt. 20071659-RAM LAKHAN (LAB ASSISTANT), 1104335-Sonia Vihar-GGSSS is hereby warned that this tantamounts to unauthorised absence and due action will be considered against you. In any case, you are warned not to repeat the same in future.

This issues with the approval of the Competent Authority.

( [Signature] )

(DR. MADHU RANI TEOTIA, IAS)
ADDITIONAL DIRECTOR OF EDUCATION (INSPECTION)

Sh/Smt 20071659-RAM LAKHAN
1104335-Sonia Vihar-GGSSS
Through DDE/HOS

Order No. F.PA/Addl.DE(Insp.)/2013/20/
Dated: 25/11/2013

Copy to:
1. HOS, 1104335-Sonia Vihar-GGSSS with direction to deduct one day’s Casual Leave from his leave account.
2. OS(IT), for uploading the order on the web site of the Department.

( [Signature] )

(DR. MADHU RANI TEOTIA, IAS)
ADDITIONAL DIRECTOR OF EDUCATION (INSPECTION)