GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: OLD SECTT.: DELHI
(GAZETTED OFFICER'S CELL)
website: http://www.edudel.nic.in


OFFICE MEMORANDUM

Subject:- Powers to grant Child Care Leave regarding.

In continuation to previous orders issued on the above mentioned subject and in order to harmonize the smooth functioning of the department, the Competent Authority hereby restricts the following powers to the authority mentioned against each for grant of Child Care Leave in r/o Gazetted/Non Gazetted female staff as under:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Quantum of Child Care Leave</th>
<th>Authority to whom the powers are delegated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Upto 60 days total in a calendar year</td>
<td>Head of School</td>
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<tr>
<td>2.</td>
<td>Upto 120 days (including the CCL granted by Head of School) total in a calendar year</td>
<td>Deputy Director of Education of the District concerned</td>
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<tr>
<td>3.</td>
<td>Upto 180 days (including the CCL granted by both HOS &amp; DDE) total in a calendar year</td>
<td>Regional Director of Education of the District concerned</td>
</tr>
</tbody>
</table>

Other terms and conditions of the DOPT orders issued time to time will be followed.

(PANKAJ SINGH)
ASSTT. DIR. OF EDN.(GOC)

All Heads of School/Office of the Directorate through MIS.


Copy forwarded for information and necessary action to:-
1. Special Directors of Education.
2. All Addl. Directors of Education.
3. All Regional Directors of Education.
4. All Dy. Directors of Education.
5. All Asstt. Directors of Education.
6. PS to Secretary (Education).
7. PS to Director (Education).
8. All Branch Officers, Dte. of Edn.
9. EDP Manager (IT), Dte. of Education to upload the order on the Deptt. website.
10. PA to Addl.DE(Admin.).

(PANKAJ SINGH)
ASSTT. DIR. OF EDN.(GOC)