CIRCULAR

Sub:-Material for preparation of speech on occasion of Republic Day 2014 – regarding.

Please find enclosed herewith a copy of letter No.F.55/12/2013/GAD/CN/dsgadiii/5509 dated 27.11.2013 received from General Administration Department (Coordination Branch), Delhi Secretariat, GNCT of Delhi, on the above mentioned subject with the request to send appropriate material for preparation of the speech on the occasion of Republic Day 2014 by 27th December 2013 in hard copy alongwith soft copy in CD Disc (in Word Programme) for further sending to General Administration Department.

This may be given ‘TOP PRIORITY’.

Encl: As above

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)

F. No. 30-3(17)/ (7)/Misc/Coord/2013/ 7286 – 7315

Copy for information and necessary action to:-

1. PS to Pr. Secretary (Education), GNCT of Delhi, Old Secretariat, Delhi.
2. PS to Director (Education), GNCT of Delhi, Old Secretariat, Delhi.
3. PA to Spl. Director of Education (Finance), Directorate of Education, Delhi.
4. PA to Spl., Director of Education (Admn.), Directorate of Education, Delhi
5. All Branches of Head Quarter through website of the department.
6. OS (IT) with the request to upload the circular on the website.

(Shashi Kaushal)
Spl. Dir. of Edn. (Coord.)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(CO-ORDINATION BRANCH)
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI 110 113

No. F. 55/12/2013/GAD/CN/dsgadIII/ 5.1.09

To

All Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi,
Delhi / New Delhi.
(Except O/o CEO, Delhi)


Sir / Madam

It is requested to send input in hard copy alongwith soft copy in CD Disc (in Word Programme) for preparation of speech on the occasion of Republic Day 2014 by 31st December, 2013. The write-up should contain new initiatives, salient features of important plans, schemes and programmes of the current year and the progress of the important projects and schemes of the previous year.

This may please be given TOP PRIORITY.

Yours faithfully

(AMITABH KUNDOO)
DY. SECRETARY (GAD)