CIRCULAR

Sub.: Central inspection reports submission and follow up

It has been observed that the inspection reports are submitted by the Education Officers of Central Inspection Teams, very late due to which the processing of these reports is further delayed by the Inspection Branch, which defeats the entire purpose of inspection. In some cases, the processing/submission is delayed by Inspection Branch as well.

One of the purposes of inspection is to streamline the discrepancies/shortcomings in the functioning of the schools and to give an opportunity to the Heads of the schools to rectify the shortcomings and to improve the working the school in order to achieve better results. The timely submission of inspection reports by the Central Inspection Teams and prompt follow up action by Inspection Branch can help improve the condition of the schools concerned.

Accordingly, the inspecting officers are hereby directed to submit inspection report, complete in all respects with the Inspection Branch on the next working day of inspection. DDE (Inspection) is directed to ensure that the inspection report should be processed and put up to the undersigned within one week of the inspection for onward submission to higher authorities.

This is for strict compliance.

(Dr. MADHU RANI TEOTIA, IAS)
ADDL. DIRECTOR OF EDUCATION (INSPECTION)

Copy to:

1. All DDEs of Districts with the direction to instruct all EOs to submit the reports the very next day of the inspection.
2. DDE (Inspection Branch) HQ, Patrachar Building.
3. PA to Director (Education)
4. PA to Addl. DE (Inspection)
5. OS (IT) to upload in the website of the Directorate.

(Dr. MADHU RANI TEOTIA, IAS)
ADDL. DIRECTOR OF EDUCATION (INSPECTION)