ORDER

Sub.: Sanction of Study Leave for higher study - regarding.

As per provisions of CCS (Leave) Rules, 1965, the Study Leave can be granted to Govt. Servant with not less than five years service for undergoing special course consisting of higher studies or specialized training in a professional or technical subject having a direct and close connection with the sphere of his duties or being capable of widening his mind in a manner likely to improve his ability as a civil servant - Rule 50(1) & (2).

The official should have satisfactorily completed period of probation and rendered not less than five years of regular continuous service including the period of probation - Rule 50(5). Further, as per provisions of the CCS (Leave) Rules, 1965:

(a) The course should be certified to be of definite advantage of Government from the point of view of public interest - Rule 50(3).
(b) The particular study or study tour should be approved by the authority competent to grant leave - Rule 50(2).
(c) The officer on his return should submit a full report on the work done during study leave - Rule 50(2).

Study Leave should not be granted in the following cases:

(i) For studies out of India if facilities for such studies exist in India - Rule 50(4)
(ii) To an official due to retire within three years of return from the study leave - Rule 50(5)
(iii) To some official with such frequency as to remove him from contract with his regular work or cause cadre difficulties owing to his absence on leave - Rule 50(6).

As per provisions of Rule 7(1), Leave cannot be claimed as a matter of right. It has been observed in some cases in the past that the Regional Directors/DDEs are sanctioning the study leave to the officers/officials without having any administrative powers in this regard. The sanctioning authority of study leave for the employees of Directorate of Education, GNCT of Delhi is Lt. Governor of Delhi being Administrator.

Further, due to shortage of teachers/staff in this Directorate, it has been decided that no study leave shall be granted till further orders.

This order supercedes the earlier circular of even no. dated 18.07.2013 issued by GOC.

This issues with the prior approval of the Competent Authority.

Copy for information and further necessary action to:
1. All the Special Directors/Addl. Directors of Education.
2. The Joint Director (IT), Dte. of Education with the request to upload the circular on the Departmental Website.
3. All Regional Directors/Deputy Directors of Education.
4. All Asstt. Directors of Education.
5. P.S. to Principal Secretary to Lt. Governor, Delhi.
6. P.S. to Principal Secretary (Education).
7. P.A. to Director (Education).
8. Guard File.

(RAJENDRA KUMAR)
ASSTT. DIRECTOR OF EDN. (GOC)

Dated: 28/11/14