GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, OLD SECTT., DELHI
(GAZETTED OFFICER'S CELL)

No.DE. 4(204)/11/Edn/GOC/932 Dated: 15/1/13

Please find enclosed herewith letter No.F.C Misc./282/2011/S.I./77 dated 07/01/2013 and prescribed proforma received from the Spl. Secretary (Services) for submission of Annual Property Return for the year ending 2012 by all the DANICS/Adhoc DANICS Officers giving full particulars of immovable properties inherited by them or owned or acquired by them or held by them on lease or mortgage either in their own or in the name of any member of their family or in the name of any other person.

It is therefore, requested to furnish the requisite information latest by 22/1/2013 for onward transmission of the same to the Services Deptt.

(SHAKUNTLA JOSHI)
ASSTT. DIR. OF EDN.(GOC)

Encls. As above.

Copy to the following for information and necessary action

1. All DANICS/Adhoc DANICS officers, Dte. of Education, GNCT of Delhi.
2. All the Dy. Directors of Education, GNCT of Delhi.
3. To the O.S (IT), Dte. of Education to upload the aforementioned Circular dated 7/1/13 and scribed proforma on the Department’s website.
CIRCULAR

Sub: Submission of Annual Property Return by DANICS/ Adhoc
DANICS officers for the year ending 2012.

Attention of all the DANICS/ Adhoc DANICS officers is invited to Rule
18 (1) (ii) of the CCS (Conduct) Rules, 1964 which is as under.

"Every Government servant belonging to any service or holding any
post included in Group 'A' or Group 'B' shall submit an Annual
Property Return in such form as may be prescribed by the
Government in this regard giving full particulars regarding the
immovable property inherited by him or owned or acquired by him or
held by him on lease or mortgage either in his own name or in the
name of any member of his family or in the name of any other
person."

Although under the Govt. of India decision No. 16 below Rule 18 of
the CCS (Conduct) Rules, 1964, it has been clarified that if there is no
change in the immovable property statement the entry 'No Change' or
'same as last year' would serve the purpose; however as per latest circulars
it has been instructed to give complete details of immovable property in the
annual property returns rather than 'No change'.

Therefore, all the DANICS/ Adhoc DANICS officers are requested to
furnish their statement of Annual Property Return for the year ending 2012
incorporating complete details in every column of the prescribed proforma
latest by 31.01.2013.

(KAILASH CHANDRA)
SPL. SECRETARY (SERVICES)

1. All Head of Departments with the request that Annual Property
Return in respect of all the DANICS/ Adhoc DANICS officers working in the
respective departments be obtained from them and furnished within the
stipulated period.
<table>
<thead>
<tr>
<th>Name of Director/Deputy Director</th>
<th>Position Held</th>
<th>Division Name</th>
<th>Full Address</th>
<th>Tenure</th>
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**Statement of movable and immovable property in first appointment for the year ending**