GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: LITIGATION BRANCH
OLD SECTT. DELHI 110054.

No.F.DE/Lit/Misc/ Pt.V/2013/ 041  Dated 13/14

To,

All District Education Officers/
Branch Incharges,
Dte. Of Education,
Delhi.

Sub: Dispensing with unnecessary affidavits/ undertakings.

Sir/Madam,

Please find enclosed herewith a letter bearing No.F.2(24)/2013/AR/3260-3419/C dated 17.02.2014 on the subject cited above issued by Deputy Director (AR) which is self explanatory.

An action taken report in this regard may please be sent to Deputy Director (AR) directly along with a copy of the orders issued for ensuring dispensing with unnecessary affidavits/ undertakings.

Yours faithfully

Encl: As above.

(SANTOSH KUMAR)
SUPERINTENDENT(Lit.)
No. F.2(24)/2013/AR/3266-3419

Dated: 17/02/14

To,

1. All the Pr. Secretaries/Secretaries/Heads of Departments
   Govt. of NCT of Delhi.
2. All the Heads of Local Bodies/Autonomous Bodies,
   Govt. of NCT of Delhi.

Sub.: Dispensing with unnecessary affidavits/undertakings.

Sir,

Please refer to this office's letter of even no. dated 29/05/2013 circulating therewith a copy of office memorandum No. K-11022/67/2012-AR dated 10/05/2013 received from Secretary, Ministry of Personnel, PG & Pensions, D/o Administrative Reforms, Govt. of India.

2. It has been observed that most of the departments/organizations are seeking affidavits/undertakings on stamp papers, duly attested by the Notary Public, etc. from the citizens along with application forms/requests, unnecessarily. Such affidavits/undertakings should only be sought in case these are required to be submitted under some statutory provisions of the Acts/Rules/Regulations etc. All such cases/activities where such affidavits/undertakings are being asked for without any statutory requirement need to be reviewed and the practice of seeking the same should be dispensed with.

3. All the Heads of Departments are requested to carefully review all such areas where this practice is being followed without any statutory requirement and direct the staff not to compel the citizens to file such affidavits/undertakings. In case it is absolutely essential to seek such documents in some specific areas/cases then a decision should be taken with the approval of the Head of the Department, in exceptional cases and language of such documents should also be prescribed to give it a legal sanctity.

4. An action taken report about the review carried out may please be sent to this Department by 14th March, 2014 along with a copy of the orders issued by the Department for ensuring dispensing with unnecessary affidavits/undertakings.

Yours faithfully

(AMITABH JOSHI)
Deputy Director (AR)
Ph.: 23392422
Copy to :-

1. Secretary, Ministry of Personnel, Public Grievances and Pensions, Department of Administrative Reforms & Public Grievances, Govt. of India, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001.

2. Pr. Secretary to Lt. Governor, Govt. of NCT of Delhi, Raj Niwas, Delhi.

3. Pr. Secretary to Chief Minister, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.

4. Secretary to Ministers, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.

5. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.

(AMITABH JOSHI)
Deputy Director (AR)
Ph. : 23392422