CIRCULAR

Sub:-- Fund allocation for the year 2016-2017 in respect of “NON-PLAN”

The allocation of funds to meet the expenditure for first six months on Salaries and Office Expenses for the year 2016-17 has been made under the Non-Plan heads. Additional allocation of funds will however be allocated subject to the following conditions:

1. Online Demands for additional funds with proper justification may be placed at least 7 days in advance.

2. The additional demand under the head Medical Treatment (for Branch & HQ.) OTA & DTE may be placed alongwith proper sanction order of the Competent Authority, and fund so allocated are required to be utilized within two months, failing which the same may be withdrawn by the Budget Branch.

3. The demand for allocation of funds under GSS/ASF/Pre-Pry/Yoga Medical Treatment sub-head may be placed at Office of DDE concerned, as the advance funds have been allotted to all DDEs.

4. The details of Monthly Expenditure of Salaries of sub-head may be submitted through ONLINE system by 5th of every month.

5. Revised Estimates 2016-17 and Budget Estimates 2017-2018 are required to be submitted by 15th July, 2016.

6. The Final Excess & Saving Statement is required to be submitted by 15th Jan., 2017.
7. Each DDO will maintain an Expenditure Control Register in respect of his office, which will reflect the expenditure in respect of each sub-head/detailed head as per the funds allocation. It may also be ensured that the expenditure should not exceed the allotted budget.

8. Funds may be utilized after obtaining the Administrative Approval/Expenditure Sanction of Competent Authority.

9. The DDOs are directed to ensure that the expenditure of the salaries head for the month of March, 2016 & April, 2016 is booked & sanction may be generated through MIS On-line in the concerned head of accounts accordingly, so that the expenditure of PAO may be tallied with computerized sanction generated by DDO. This issues with the approval of the Competent Authority.

(MAHESH KUMARI)
SR.ACCOUNTS OFFICER (BUDGET)

All the DDEs/HOOs/DDOs/Implementing Officers
Directorate of Education,
Govt. of NCT of Delhi,
Delhi/New Delhi.

No.DE.9(1)/Budget/2016-2017/e 6-11

Dated: 12-4-16

Copy forwarded for information & necessary action to:-

1. PA to Director(Education), Directorate of Education, Old Sectt., Delhi-110054.
2. PA to Spl.Director of Education(Finance), Directorate of Education, Old Sectt., Delhi.
3. RD(East/North-Central/West/South) Directorate of Education, Delhi/New Delhi.
4. Pay & Accounts Officer, PAO No.1,2,3,4,5,6,7,8,9,11,12,15,17,18,19,20,21,22,23,24 & 25.
5. O.S. (I.T.) with the request to display on web-site of Dte. Of Education.

(MAHESH KUMARI)
SR.ACCOUNTS OFFICER (BUDGET)