CIRCULAR

All the deputy Directors of Education are hereby informed to direct the HOS under their administrative control to download the proforma from website of this Directorate i.e. www.edudel.nic.in for stepping up of pay of senior teachers at par with their juniors and submit the claim to Dy. Controller of Accounts(Education), Old Sectt, Delhi through their respective DDEs within one month of issue of this circular by strictly following the contents/directions in the check list dated 5-6-2014 already available on the web site of this Directorate.

Encl: as above.

(RAMESH CHANDER)
Deputy Controller of Accounts(Education)

Copy forwarded to:
1. PS to Pr. Secretary(Edn), PS to Director(Edn).Old Sectt. Delhi for information
2. All DDEs/EOS/HOSs through website of this Directorate for necessary action.
3. All Accounts Functionaries of Distts through website of this Dte.
4. OS (IT) for uploading the same in the website of Education Department.

(RAMESH CHANDER)
Deputy Controller of Accounts(Education)
May kindly see the instant case for stepping up of pay in respect of 
Shri/Smt...........................TGT( )...at par with the pay of his/her direct recruit junior counterpart 
Shri/Smt...........................TGT( ) for approval of competent authority i.e. Dy Secretary 
Finance (Education).

In the above context, it is submitted that as per the service books of both 
teachers placed along with the file (Original in r/o Shri/Smt..........................TGT( )) and 
attested photocopy in r/o Shri/Smt..........................TGT( ), it has been observed 
that senior Shri/Smt.......................... joined this Directorate as TGT( ) on 
......................... in the pre-revised scale of Rs.5500-175-9000 later on revised to pay 
band-2 (9300-34800) with grade pay of Rs.4600/- w.e.f. 01-01-2006. His/Her seniority 
no. as per the final seniority list issued by this Directorate is .......... (P. /C) 
Whereas his/her junior counterpart Shri/Smt.......................... has joined this Dte. as 
TGT( ) on ................. in the Pay Band-2(9300-34800) with grade pay of 
Rs.4600/-. His/her Seniority no.............(P./C) as per the final seniority list issued by 
this Directorate. But as per the comparative statement of pay drawn by both the 
teachers the pay drawn by Shri/Smt..........................TGT( ) on is 
Rs. ................. and drawn by his/her junior Shri/Smt..........................TGT( ) is 
................. Shri/Smt..........................TGT( ) is senior to 
Shri/Smt..........................TGT( ) by date of appointment and also by seniority 
number..

Ministry of HRD vide its letter No.5-17/2009-UT-I dated-15-2-2010 has clarified 
in consultation of Ministry of Finance that the stepping up of pay will be permitted 
with reference to such of their directly recruited juniors who are recruited on or after 
01-01-2006 and whose basic pay is more than that of the senior. Further as per the 
clarification from Finance Department Govt of Delhi stepping up of pay are considered under 
FR-22 and if there is any anomaly between the same cadre stepping up of pay is 
admissible.

In view of the above, if agreed, DCA(Education) being Dy. Secretary 
Finance(Education) may kindly accord approval for stepping up of pay of 
Shri/Smt..........................TGT( ) (Seniority no-.................) at the stage of Rs.12540/- 
plus grade pay of Rs.4600/- as on ................. with DNI ................. i.e. date 
grant of MACP vis-à-vis his/her junior counter part Shri/Smt..........................TGT ( ) (Seniority no-.................) in the pay band-2 of Rs.9300-34800 with grade pay 
of Rs.4600/- as per clarification of Ministry of HRD dated-15-2-2010.

Submitted please

1. Dealing assistant...school ......................................
2. Office Supdt School.............................................
3. Recommendation of HOS........................................
4. Recommendation of OS/ADE establishment of Distt. ...........
5. AO/AAO Distirict ................................................
6. Concurrence of DDE for the above proposal........................
7. DA(P&PF) ........................................................
8. AAO(P&PF) ........................................................
9. A.O.(P&PF) ....................................................... 
11.DCA. ..............................................................