
Sub: Nomination of Assistant Teacher (Primary) of Govt. Schools of this Directorate for undergoing B.Ed. Course be conducted at SCERT for the academic year 2016-18.

Sir/Madam,

I am directed to inform that nomination for B. Ed. Course for the session 2016-2018 have been invited by SCERT vide letter dated 14/05/2016 in respect of Assistant Teacher (Primary) who are in the promotion zone (copy enclosed).

This may be brought to the notice of all Assistant Teacher (Primary) working under their supervision, who are eligible as per the criteria of SCERT and have completed 05 years of regular service as on 30/07/2016. The eligible teacher may apply through proper channel in the enclosed format duly verified by the HOS and DDE the last date for accepting the application in E-IV Branch is 11/08/2016. While verifying the nominations by HOS, the following facts should be kept in view:

I. Mark sheet and Degree of Graduation Duly attested by the HOS.
II. Mark Sheet and Degree of Post Graduation Duly attested by the HOS (In case of teachers who have applied on the basis of Post Graduation).
III. 1st and 2nd pages of Service Book where Qualification is mentioned.
IV. Nominated teacher has not already possessed or pursuing B.Ed. degree.
V. Nominated teacher has not been issued SAV certificate.
VI. No study leave has been granted in entire service to the nominated teacher.
VIII. Preference may be given to willing and eligible senior teacher.
IX. The selected teacher will be required to execute a bond in Form -7 and submit undertaking that he/she has not availed any kind of study leave in his/her entire service at the time of relieving to SCERT (format enclosed).
X. The teacher concerned will submit a copy of B.Ed. degree to HOS concerned after completion of B.Ed. successfully.

Further all those applicants who have already submitted their applications in E-IV are instructed to remove deficiencies (if any) in respect of above mentioned points (I-X) latest by 11/08/2016

This issues with the prior approval of Competent Authority.

Yours faithfully,

(D.K. UPADHYAY)  
ASSTT. DIRECTOR OF EDN. (E-IV)

Encl. As above.

No.F.DE4(6)(343)/EIV/2015/ Dated: 5-8-16

Copy forwarded to the OS (IT) with request to upload the above letter along with its enclosures in POP-UP window (both prior and after login) on the website of Dte. of Education, Govt. of NCT of Delhi for information of all concerned.
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING, DELHI

APPLICATION FORM FOR B.Ed. IN-SERVICE PROGRAMME (2015-17)

1. Name of the Applicant with ID: ..............................................................

2. Father's Name: ....................................................................................

3. Mother's Name: ....................................................................................

4. Date of Birth: .......................................................................................  

5. Category: ...............................................................................................  

6. Residential address: ............................................................................

7. DOE/NDMC/DCB: ................................................................................

8. Date of Appointment: .........................................................................

9. Present School Address with ID: .........................................................

10. Telephone No./Mobile No.: .................................................................

11. Educational Qualification:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Examination / Degree</th>
<th>University / Board</th>
<th>Subject</th>
<th>% of Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Experience

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Classes Taught</th>
<th>Subject</th>
<th>No. of Years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date: 

Signature of the Applicant
**UNDERTAKING-I**

I Sh./Smt/Ms. do hereby undertake that upon completion of "B.Ed. in-service training Programme" I will submit a copy of the Certificate of successfully completing the said course.

Sign:

Name:

Designation: Asstt. Teacher

**UNDERTAKING-II**

I, Sh./Smt./Ms. do hereby declare that I have not availed any kind of study leave in my entire service period till date.

I, Sh./Smt./Ms. have availed study leave from to only in my entire service period till date.

Sign:

Name:

Designation: Asstt. Teacher
FORMAT

1. No column of the format should be left blank.
2. All particulars should be verified from service records by HOS concerned.
3. Hard copy along with the soft copy in excel format should be submitted.

<table>
<thead>
<tr>
<th>No</th>
<th>Name Of Teacher</th>
<th>Category</th>
<th>Employee ID</th>
<th>Seniority No.</th>
<th>Gender</th>
<th>Name Of School Where Posted</th>
<th>District</th>
<th>Date Of Birth</th>
<th>Date Of Appointment</th>
<th>Qualification</th>
<th>Minimum Marks/Marks Obtained</th>
<th>Maximum % of Marks</th>
<th>Name Of Two School Subjects And % Of Marks At Degree/ P.G. Level</th>
<th>Whether Study Leave Availed Earlier</th>
<th>Whether SAV Certificate/ B.Ed Holder</th>
<th>Whether Clear From Vigilance Angle</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

It is certified that above mentioned teacher(s) is/are eligible as per the criteria prescribed by SCERT laid down vide letter dated 14/06/2010 and his/her/their particulars furnished in the above format has/have been verified from his/her/their service records and is/are clear from vigilance angle at school level.

(Signature of HOS concerned with Rubber Stamp).

It is certified that as per record above mentioned teacher(s) is/are clear from vigilance angle at District level.

(Signature of DDE concerned with Rubber Stamp).
FORM-7

[See Rule 53 (4)]

BOND TO BE EXECUTED BY A GOVERNMENT SERVANT IN PERMANENT EMPLOYEE, WHEN PROCEEDING ON STUDY LEAVE

KNOW ALL MEN BY THESE PRESENTS THAT I, .............. resident of ................. in the district of ................. at present employed as Assistant Teacher (Primary) in the Directorate of Education, Govt. of NCT of Delhi do hereby bind myself and my heirs, executors and administrators to pay to the President of India (Hereinafter called the ‘Government’) on demand the sum of Rs. ................. (Rs. ......................... Only) together with interest thereon from the date of demand at Government rates for the time being in force on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between attorney and client and all charges and expenses that shall or may have been incurred by the Government.

WHEREAS I, .................. am granted study leave by Government.

AND WHEREAS for the better protection of the Government I have agreed to execute this Bond with such condition as hereunder is written:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT [in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service] without returning to duty after the expiry or termination of the period of study leave [or failing to complete the course of study] or at any time within a period of five years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum of Rs. .................. (Rupees ......................... only) together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment, the above-written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts in India.

Signed and dated this ........ Day of ................... Two thousand and ..................

Signed and delivered by

in the presence of .................

Witness 1 ........................

2 ........................

ACCEPTED

For and on behalf of the President of India