CIRCULAR

Sub: Online Entry of Marks of Summative Assessment –II / Common Annual School Examination for Classes VI to VIII & XI, Academic Session 2015-16

All the Heads of Govt. Schools are hereby informed that module for Online Entry of marks of Summative Assessment- II / Common Annual School Examination 2015-16 will be in operation as per schedule given below.

❖ Schedule for Online Entry of Marks and Broadsheet

<table>
<thead>
<tr>
<th>Class</th>
<th>Availability of Module for Online Entry of Marks</th>
<th>Link will be blocked at</th>
<th>Availability of Broad Sheet</th>
</tr>
</thead>
<tbody>
<tr>
<td>VI to VIII</td>
<td>17th - 23rd March, 2016</td>
<td>05:00 p.m.</td>
<td>26th March, 2016</td>
</tr>
<tr>
<td>XI</td>
<td>19th - 26th March, 2016</td>
<td>11:30 a.m.</td>
<td>29th March, 2016</td>
</tr>
</tbody>
</table>

❖ Schedule for Declaration of Result

<table>
<thead>
<tr>
<th>Class</th>
<th>Declaration of Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>I to V</td>
<td>21st March, 2016</td>
</tr>
<tr>
<td>VI to VIII</td>
<td>28th March, 2016</td>
</tr>
<tr>
<td>IX &amp; XI</td>
<td>31st March, 2016</td>
</tr>
</tbody>
</table>

NOTE:
❖ Heads of Schools must ensure that entry of marks for classes VI to VIII & XI is completed carefully within the stipulated time.
❖ It is advised to check PRE-VIEW before submission of marks online as PENALTY will be imposed for rectification as per norms circulated earlier.
❖ Further, Heads of Schools are also directed not to take out the print of Report Card of such students whose Marks/Subjects are incorrect and need to be rectified.
❖ Result of Vocational Stream of class XI shall be prepared & declared at school level however online entry of marks is to be done on DEL E (Student).
❖ Students must be informed in advance about the date of declaration the RESULT.

(DR. SUNITA S. KAUSHIK)
ADDL. DE (Exam)

To
All the Heads of Govt. Schools through DEL E

Copy to:
1. PS to Secretary (Education) for information.
2. PS to Director (Education).
3. ADEs/DDES(District & Zonal)/DEOs through DEL E for necessary action
4. ADE (IT) to get it placed on DEL E
5. Guard File.

(SAVITA DRALL)
DDE (EXAM)