// CIRCULAR //

Sub: Online Entry of Marks of Summative Assessment -II / Second Term Examination for Classes VI to VIII & XI, Academic Session 2014-15

All the Heads of Govt. Schools are hereby informed that module for Online Entry of marks of Summative Assessment- II / Second Term Examination 2014-15 will be in operation as per schedule given below.

❖ Schedule for Online Entry of Marks and Broadsheet

<table>
<thead>
<tr>
<th>Class</th>
<th>Availability of Module for Online Entry of Marks</th>
<th>Availability of Broad Sheet</th>
</tr>
</thead>
<tbody>
<tr>
<td>VI to VIII</td>
<td>20th - 25th March, 2015</td>
<td>27th March, 2015</td>
</tr>
</tbody>
</table>

❖ Schedule for Declaration of Result

<table>
<thead>
<tr>
<th>Class</th>
<th>Declaration of Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>I to V</td>
<td>25th March, 2015</td>
</tr>
<tr>
<td>VI to VIII</td>
<td>30th March, 2015</td>
</tr>
<tr>
<td>IX &amp; XI</td>
<td>31st March, 2015</td>
</tr>
</tbody>
</table>

NOTE:-
❖ Heads of Schools must ensure that entries of marks for classes VI to VIII & XI are completed carefully within the stipulated time.
❖ It is advised to check PRE-VIEW before submission of marks as No Request regarding Online Entry or Rectification of Marks will be allowed later on.
❖ Further, Heads of Schools are also directed not to take out the print of Report Cards of such students whose Marks/Subjects are not as per school record.
❖ Result of Vocational Stream of class XI shall be prepared & declared at school level however online entry of marks is to be done on DEL E (Student).
❖ Students must be informed in advance about the date of declaration the RESULT.

(DR. SUNITA S KAUSHIK)
ADDL. DE (Exam)

To
All the Heads of Govt. Schools through DEL E

Copy to:
1. PS to Secretary (Education) for information.
2. PS to Director (Education).
3. All RDEs/DDEs/EOs/DEOs/SPEs through DEL E for necessary action.
4. ADE (IT) to get it placed on DEL E.
5. Guard File.

(SHARDA TANEJA)
OSD (EXAM)