GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: ESTABLISHMENT- 1 BRANCH
OLD SECRETARIAT: DELHI – 110 054

F.NO:-DE.1(29)3/DEO/E-I/2013/PF.3/ 7772 – 01

Dated:- 01/08/16

ORDER

Consequent upon the reporting of Data Entry Operators hired on contract/outsourcing basis through M/S ICSIL. The following Data Entry Operators are hereby deployed/posted in the Branches of Directorate of Education (HQ):

<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of the DEOs Engaged</th>
<th>Present place of Deployment</th>
<th>Further Deployed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mamta</td>
<td>Under Posting</td>
<td>Care Taking Branch</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Mobile App Monitoring Cell)</td>
</tr>
<tr>
<td>2</td>
<td>Vijay</td>
<td>Under Posting</td>
<td>D.R. Cell (HQ)</td>
</tr>
<tr>
<td>3</td>
<td>Gaurav Rana</td>
<td>Under Posting</td>
<td>L. W. Branch (HQ)</td>
</tr>
<tr>
<td>4</td>
<td>Sujay Parsad</td>
<td>D.R. Cell (HQ)</td>
<td>IEDSS Branch, Lajpat Nagar</td>
</tr>
</tbody>
</table>

The Branch In-Charges should ensure that the DEOs deployed are wearing an Identity Card Issued by M/S ICSIL, the Provider of manpower and any complaint received against them regarding violation of office protocol or misbehavior with higher officials of the Department are immediately reported to this office. It is also to be ensured that no sensitive work is handled by the DEOs. Month wise Attendance Report of the DEOs is submitted to the CEP Cell in the format enclosed on or before 2nd of every month in respect of the previous month for further submission to M/S ICSIL.

This issues with the prior approval of Competent Authority.

Superintendent (E-I)

Dated:- 01/08/16

Copy to:-
1. PS to Secretary, Directorate of Education.
2. PS to Directorate (Education).
3. PS to Addl. Directorate (Admin.), Directorate of Education.
4. Joint Director (IT), CEP Cell Directorate of Education.
5. The official concerned with the direction report to concerned Branch immediately.